

# PROCEDURE

Number: 8.4.1.1  
Related Policy: 8.4.1  
Title: Developmental Studies  
Responsibility: Executive Vice President for Academic and Workforce Development

Original Approval Date: 08-01-1994  
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President

## Purpose

The purpose and goal of Developmental Studies is to provide concentrated instruction in the subject areas of English (reading and writing) to enhance the student's potential for success in a degree, diploma, or certificate program.

### A. Courses

Developmental English courses are offered through the Communications Department and include ENG 011 and ENG 012

### B. Placement in Developmental Courses

All first-time freshman students seeking College admission are required to meet minimum requirements as indicated in Multiple Measures or submit scores from SAT, ACT or ACCUPLACER. According to an established admission standard, students are placed into their required courses based on the highest scores obtained on these tests. Students are placed in the appropriate co-requisite Developmental Studies course if they do not meet this standard for college-level courses. Other courses will be taken following these based on the student's course of study.

### C. Grading

The following grading scale is used for all developmental courses:

S - SATISFACTORY: not used in GPA calculations; carries a value of 0 quality points but does cause credit hours and CEUs to be earned.

U - UNSATISFACTORY: not used in GPA calculations; carries a value of 0 quality points, earns 0 credit hours.