

**Minutes of the Meeting
Horry-Georgetown Technical College Commission
October 8, 2019**

Members Present: Joe T. Branyon, Jr. Fedrick D. Cohens
Dr. Robert J. Farrar Brent D. Groome
Donald W. Helms Robert P. Hucks
Y. Melvin Nobles
Dr. Marilyn Murphy Fore

Members Absent: J. David McMillan (excused)
Orrie E. West (excused)

Guests: Dr. Melissa Batten, Stephanie Danesie, John Dove, Harold Hawley,
Lori Heafner, Nicole Hyman, Gregory Mitchell, Lari Roper,
Jacquelyne Snyder and Dr. Jennifer Wilbanks

Media None

The Horry-Georgetown Technical College Commission held its bi-monthly meeting on Tuesday, October 8, 2019 at 5:30 p.m. on the Georgetown Campus of Horry-Georgetown Technical College.

A written notice was provided to all media in Horry and Georgetown Counties advising the date, time and place of the meeting in accordance with the Freedom of Information Act.

Chairman Branyon called the meeting to order at 5:30 p.m. and asked for acceptance of the agenda and approval of the June 11, 2019 minutes. **Motion by Mr. Nobles, seconded by Mr. Helms and carried to accept the agenda and approve the June 11, 2019 minutes.**

(Vote 7 yes 0 no)

M/S/C

President Fore introduced Ms. Nicole Hyman as the new Public Relations Director.

Action Items

4A: Independent Auditor's Report:

Mr. Hawley announced the College received an unqualified audit opinion. There were no audit findings for the fiscal year ended June 30, 2019. **Motion by Mr. Helms, seconded by Mr. Nobles and carried that the Area Commission approves the results of the Independent Auditor's Report and corresponding financial statements for the year ended June 30, 2019.**

(Vote 7 yes 0 no)

M/S/C

4B. Academic Affairs Curriculum Changes:

Dr. Wilbanks brought forth various academic curriculum changes for Area Commission approval. Those changes included the addition of a certificate in Computerized Axial Tomography and the termination of the Cake Decorating Certificate as well as the termination of the Service Plumbing Technology Certificate. ***Motion by Mr. Helms, seconded by Mr. Cohens and carried that the Area Commission approves the following Curriculum Changes: Addition of Computerized Axial Tomography; Termination of Cake Decorating Certificate and Service Plumbing Technology Certificate.***

(Vote 7 yes 0 no)

M/S/C

Discussion Items

5A. Capital Projects and Major Renovations Update:

President Fore and Mr. Hawley gave an update on the following construction and renovation projects:

- Extending the Highway 17 southbound turning lane into Campus and expanding the northbound acceleration lanes from Campus onto Highway 17.
- Renovating Grand Strand Campus Buildings 100, 200, 300 and Campus Infrastructure; renovated Building 200 Interior.

5B. HGTC Accountability Report:

Ms. Heafner discussed the annual accountability report. All State Institutions are required to submit an annual accountability report to the Office of State Budget and Control Board. The South Carolina Technical College System compiles all reports for the Technical Colleges and submits one report for the System. The Accountability Report includes the Mission and Vision and outcomes for the year.

5C. Enrollment Report:

Dr. Batten reported the Fall Overall Headcount is 6740 and the Summer Overall FTE is 4578.1. Students enrolled in Online/Hybrid courses exclusively is 1232.

5D. Legislative Priorities:

President Fore shared the Technical College System 2020-21 budget priorities that included \$28 million (recurring) for base funding for local colleges, \$18 million (non-recurring) for equipment for high demand job skills training, \$51.1 million for lottery tuition assistance (LTAP), \$20 million (non-recurring) for maintenance and repair projects, and additional ongoing initiatives. President Fore asked Area Commission to share this document with the Legislators.

Reports

6A. President's Report:

President Fore's report stands as written. Additionally she announced the Myrtle Beach Air Force Base Redevelopment Authority approve the allocation of \$1.5 million over five years to provide funding for equipment for our allied health programs and additional IT upgrades on the Grand Strand Campus. Also, the National Center for Health Statistics, Centers for Disease Control and Prevention, US. Department of Health and Human Services is conducting a major study of the health of persons living in the United States. Horry County has been selected as one of the survey locations and the survey will be conducted from December 20, 2019 through March 12, 2020. Horry-Georgetown Technical College has been asked to provide space for their Mobile Examination Center (MEC) which consists of four specially designed medical trailers.

6B. Budget Status Report:

Mr. Hawley reviewed the current budget status report ending September 30, 2019.

6C. Foundation Report:

President Fore and Mr. Wilson have been diligent in soliciting funds for the Foundation's Century Club campaign.

6D. President's Cabinet Reports:

- Dr. Batten announced the collaboration with Academic Affairs in promotion of new student development advising model. We are working for changes in advisement to help students get to the finish line.
- Mr. Dove announced the Student Help Desk initiative is moving along. Working with Computer Technology to create internships.
- Mr. Hawley's report stands as written with no additional comments.
- Ms. Heafner announced we're in our second semester of our EPIC initiative. We've received lots of feedback from our students.
- Ms. Hyman announced the college received significant coverage during Hurricane Dorian. We also received a great amount of coverage on the Grand Opening of the Georgetown Center for Advanced Manufacturing.
- Mr. Mitchell announced the Workforce Development and Continuing Education Department working along with Coast RTA to add a bus route from Andrews to the Georgetown Campus.
- Ms. Roper reported the Marketing Department is now focusing on student successes. The department has purchased a drone and the web services coordinator is Drone certified. Also she shared the department is moving forward with the unveiling of the college's new mascot in mid-November.

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- Ms. Snyder announced upcoming events for Employee Engagement & Professional Development. Guest speaker Dr. Terry O'Banion, President Emeritus, League of Innovation in the Community College World, will be on the Grand Strand Campus, Monday October 21. Our Fall Festival for faculty and staff and their immediate families will take place Thursday, October 24 on the Conway Campus. Then on Thursday, October 29, Mr. Lee Gill, Diversity and Inclusion Officer, Clemson University, will be our Guest Speaker on the Conway Campus.
- Dr. Wilbanks announced the Nursing Programs have been accredited nationally by the Accreditation Commission for Education (ACEN). The college had a successful onsite review with no non-compliance for the six standards.

6E. Faculty Assembly Report:

Newly elected President of the Faculty Assembly, Professor Lindquist, expressed gratitude for the opportunity to represent the Faculty. Faculty members have been busy with community outreach, continuing education, and representing the college at various conferences.

Upcoming Events

- ACCT Leadership Congress, October 16-19, 2019, San Francisco, California
- Area Commission Holiday Dinner, December 11, 2019 at 5:30 p.m. @ Dunes Club
- Area Commission Meeting, February 11, 2020 at 6:30 p.m. @ Conway Campus.

Motion by Mr. Groome, seconded by Ms. West and carried to adjourn at 6:40 p.m.

(Vote 7 yes 0 no)

M/S/C

Tommy Branyon, Jr. Chairman

Y. Melvin Nobles, Secretary

Respectfully Submitted,
Cathy L. Myers
Administrative Coordinator

Date: _____