Ellucian

October 20, 2026

Horry-Georgetown Technical College, Procurement Manager
Dianna Cecala
2050 Hwy 501 E
Conway, SC 29526

Dear Dianna:

We at Ellucian appreciate the opportunity to serve the technology requirements of Horry-Georgetown Technical College and look forward to continuing and strengthening our technology relationship in the coming years.

Ellucian is the sole owner of numerous software products for the higher education marketplace. These products, collectively referred to as the "Ellucian Software," include the Company's Reporting & Analytics (formerly known as Insights Premium) solution. The Ellucian Software is fully developed, is integrated, and is licensed and maintained by Ellucian. Ellucian protects its intellectual property interests by carefully safeguarding distribution of the Ellucian Software, in whole or in part. Licensees are required to execute a license agreement pursuant to which the users, at an institution level, agree to use Ellucian Software only for the purpose of conducting in-house, non-commercial computing operations and further agree to limit use of Ellucian Software to those employees with a need to know.

The Ellucian Software is protected under the copyright laws of the United States and the trade secret laws of the several states. Ellucian employs industry-standard measures, both legal and technical in nature, to protect the investment that licensees make in the Ellucian Software. We have no authorized distributors for Reporting & Analytics (formerly known as Insights Premium) solution, and the offering can only be licensed from Ellucian.

If I can be of further assistance, please do not hesitate to call. Many thanks for your consideration.

Sincerely,

Bill McCallion

Bill McCallion
Senior Director, Revenue Renewals
Ellucian
4 Country View Road
Malvern, PA 19355
+1.614.946.4880

CERTIFICATE *of* SIGNATURE

REF. NUMBER
QGONQ-UPUPS-CSOBX-FXAQB

DOCUMENT COMPLETED BY ALL PARTIES ON
23 OCT 2026 13:44:47
UTC

SIGNER	TIMESTAMP	SIGNATURE
BILL MCCALLION EMAIL BILL.MCCALLION@ELLUCIAN.COM	SENT 23 OCT 2026 12:57:29 VIEWED 23 OCT 2026 13:00:48 SIGNED 23 OCT 2026 13:44:47	 IP ADDRESS 149.24.160.1 LOCATION ASHBURN, UNITED STATES

RECIPIENT VERIFICATION

EMAIL VERIFIED
23 OCT 2026 13:00:48

Ellucian

Ellucian Company LLC
4 Country View Road
Malvern, PA 19355-1408
USA

INVOICE

Bill To:

Horry-Georgetown Tech College
Accounts Payable
PO Box 261966
Conway, SC 29528-6066
USA

Invoice Number:	90463649
Invoice Date:	09/01/2026
Invoice Due Date:	10/01/2026
Customer Number:	100609
SAP Order Number:	79601
Customer PO Number:	P0043571
Invoice Amount:	**USD 141,360.12**

Remittance Information

Remit To:

Ellucian Company LLC
62578 Collections Center Drive
Chicago, IL 60693-0625
USA

Tax Summary

Total Taxable:	USD 130,889.00
Total Non Taxable:	USD 0.00
Total Tax:	USD 10,471.12

ACH Information:

Bank of America

Please reference invoice number on all payment remittance.

Questions or concerns regarding this invoice? Contact accountsreceivable@ellucian.com

Invoice Details

Item	Description	Unit Price	Tax Rate	Tax	Total
30	Ellucian Insights Premium License Fee Subscription Term: From 10/01/2026 To 09/30/2027	107,325.00	8%	8,586.00	115,911.00
80	Insights Enterprise Extensibility Subscription Term: From 10/01/2026 To 09/30/2027	23,564.00	8%	1,885.12	25,449.12

SUBTOTAL	USD 130,889.00
Tax	USD 10,471.12
TOTAL	USD 141,360.12

**** A late fee will be imposed on past due payments per your contract. ****

Cecala, Dianna

From: noreply@mmo.sc.gov
Sent: Tuesday, October 6, 2026 8:01 AM
To: Cecala, Dianna
Subject: SCBO Advertisement Submission

WARNING: This message was sent from outside Horry-Georgetown Technical College. Please **DO NOT** click links or open attachments unless you recognize the source of this email and know the content is safe.

Your SCBO advertisement (**AD# 69322**) has been submitted and will be reviewed by a member of our staff prior to publication. Please retain a copy of this email to serve as a receipt of your ad submission.

Please note that ads submitted after 12:00 pm may not be reviewed/published until the next business day.

The information you submitted for the advertisement is included below:

Category: Sole Source / Emergency Notice

Start Date: 2026-10-06 00:00:00

End Date: 2026-10-21 08:00:00

Vendor Name: Ellucian company LLC

Contract Amount: 141360.12

Procurement Manager: Dianna Cecala

Procurement Manager Email: dianna.cecala@hgtc.edu

Procurement Manager Telephone: 8433495207

Purpose Of The Procurement:

Renewal of Ellucian Banner Annual License Fee for their Insights product.

Contact For Justification For This Procurement: Agency Procurement Manager (Listed Above)
Some of the following fields may be populated based on the selection above:
Contact Name:
Contact Address:
URL To View Justification:

Any Notice Of Intent To Protest And Protest Must Be Addressed To: Information Technology Management Officer
Some of the following fields may be populated based on the selection above:
Enter Procurement/Project Name:

Sole Source
Written Determination SS-0246

Agency Identification: Horry-Georgetown Technical College – Agency No. H59

Description of the agency need that this procurement fulfills: *(See instructions on last page for guidance)*

Click here to enter a description of th Horry-Georgetown Technical College needs reliable analytics and reporting on the institutional data held in its Ellucian Banner system of record so that leadership and staff can monitor enrollment, student success, finance, and operational metrics and meet internal and external reporting requirements. To remain operational, this analytics platform must be maintained under an active subscription. This procurement fulfills the need to continue that coverage for the current subscription year, October 1, 2026 through September 30, 2027.e agency's need that is not unduly restrictive.

Describe the Market Based on Research Performed: *(See instructions on last page for guidance)*

Click or tap here to enter text.This is a renewal year of a multi-year subscription already deployed and in production at the College. The scope was developed by the College's Information Technology staff based on the specific platform the College already uses, as itemized on Ellucian invoice no. 90463649. Ellucian Insights is a proprietary, hosted analytics and reporting platform provided directly by the publisher, Ellucian Company LLC, and is purpose-built to draw on Banner data; it is not a generic off-the-shelf product and no third-party reseller can provide or maintain it. The product is obtained directly from the manufacturer (Ellucian) as a subscription, the term is the current subscription year (October 1, 2026 – September 30, 2027) delivered to the College, warranties are those under Ellucian's standard terms, and support/training are provided by Ellucian. Market research is documented and retained in the procurement workpaper file.

Sole Source Vendor Name: Ellucian Company LLC (dba Ellucian)

Based upon the following determination, Agency proposes to acquire the supplies, construction, information technology, and/or services described herein from the vendor named above per SC Code Ann § 11-35-1560 and SC Regulation 19-445.2105, Sole Source Procurement.

Description of supplies, construction, information technology, and/or services vendor will provide under the contract: *(See instructions on last page for guidance.)*

Ellucian Company LLC will provide the Ellucian Insights Premium subscription (including Insights Enterprise Extensibility) for the current subscription year, October 1, 2026 through September 30, 2027, per Ellucian invoice no. 90463649 (Customer PO no. P0043571; subscription $130,889.00 plus tax $10,471.12; total $141,360.12). The subscription provides the hosted analytics and reporting platform that delivers dashboards and reporting on the College's Banner data, including associated maintenance, updates, and support.

Explain why the described solution is the only solution that meets the agency's need and how no other identified solutions were sufficient. *(See instructions on last page for guidance)*

Ellucian Insights is a proprietary Ellucian product designed to integrate directly with the Ellucian Banner system the College has already implemented and operates as its system of record. Ellucian Company LLC owns the software and is the only entity that can provide and maintain this Banner-integrated analytics subscription; the platform is not available from any other party, so no other vendor can provide an equivalent, compatible solution, and a competitive solicitation would identify no other responsible source. This is also a continuing year of an existing multi-year subscription already in production; replacing it would require costly re-integration with Banner and would not meet the immediate need. Based on the College's own market research, continued subscription from Ellucian Company LLC is the only solution that meets the College's need, and no other identified solution is sufficient.

Sole Source
Written Determination

***Note**: Determination is not complete without required signatures and dates*

Required Signatures:

Prepared by: Terry Quaresimo **Date:** 09/22/2026

Printed Name: Terry QuaresimoEnter Name of Preparer **Title:** Chief Information OfficerEnter Title of Preparer

Approved by: Ellen M Bladd **Approval Date:** _09__/_22__/_2026

Printed Name: Enter Authorized Approver Name **Title:** Enter Authorized Approver Title

The last page contains instructions and is not required to be retained.

OPEN TRADE REPRESENTATION

(S.C. Code Ann. §§ 11-35-5300)

The following representation, which is required by Section 11-35-5300(A), is a material inducement for the State to award a contract to you.

I, the official named below, certify I am duly authorized to execute this certification on behalf of the vendor identified below, and, as of the date of my signature, the vendor identified below is not currently engaged in the boycott of a person or an entity based in or doing business with a jurisdiction with whom South Carolina can enjoy open trade, as defined in SC Code Section 11-35-5300.

Vendor Name (Printed)	*State Vendor No.*
Ellucian Company LLC	FEIN# 45-3767548
By (Authorized Signature) Matthew Fell DOCUSIGN 469RKVW1-159J6PRY	*Date Executed* Sep 18, 2026
Printed Name and Title of Person Signing Matthew Fell, Chief Accounting Officer	*[Not used]*

(Published August 24, 2015)

AFFIDAVIT

I certify that we will comply with Section 44-107-10, ET Seg., relating to the South Carolina Drug-Free Workplace Act to provide a drug-free workplace. (Note: this clause applies to any resultant contract of $50,000.00 or more). The State of South Carolina has amended Title 44, Code of Laws of South Carolina, 1976, relating to health, by adding chapter 107, so as to enact the Drug-Free Workplace Act. (See, Act no. 593, 1990 Acts and Joint Resolutions.)

Vendor: Ellucian Company LLC

2003 Edmund Halley Dr., Suite 500, Reston, VA 20191

Street or P. O. Box City State Zip

Telephone: 800-223-7036 Fax N/A

Printed Name: Matthew Fell Email asklegal@ellucian.com

Matthew Fell
boxSIGN 469RKVW1-1XZ3LRZV
Signature

Chief Accounting Officer
Title

Date: Sep 18, 2026

F.E.I N: 45-3767548 or S.S. # N/A

FAILURE TO FURNISH THIS AFFIDAVIT WILL RESULT IN THE DELAY OF PAYMENT/CONTRACT

THIS PAGE MUST BE SIGNED & RETURNED

Please return to: Horry Georgetown Technical College
PO Box 261966
Conway, SC 29528-6066
Attn: Dianna Cecala, Procurement Manager

Fax: 843/349-5270
Tel: 843/349-5207
Email: Dianna.cecala@hgtc.edu