

**Vendor:**

H00308258  
Two Dog Limit Productions  
16060 Ventura Blvd.  
Attn. Tom Arnold  
Encino CA 91436

PO Number:	<b>P0039730</b>
Issue Date:	<b>07/18/23</b>
Request No:	<b>R0038168</b>
Fiscal Year:	<b>24</b>

**Billing Address:** Horry Georgetown Technical College  
Attn: Accounts Payable  
PO Box 261966  
Conway, SC 29528  
**Or Email To:** AccountsPayable@hgtc.edu

**Ship to:** N/A  
Horry-Georgetown Tech College  
2050 Hwy 501 E  
Conway SC 29526

**PO NUMBER MUST BE ON YOUR INVOICE**

**Requestor:** Jennifer L Parler/Casey King

**HGTC Shipping and Receiving Hours ALL CAMPUSES**  
**8AM - 4PM: Mon-Thurs 8AM - Noon: Friday**

**Terms** NET 30

Description	Quantity	Unit Cost	Total Cost
Contract for Services Attached Prepayment required: \$12,500 due with PO and Contract \$12,500 Due on date of lecture or 1/25/2024 THIS IS A SOLE SOURCE ORDER			
Annual Lecture Series on Addiction & Recovery Mr. Thomas D. Arnold, Speaker Thursday January 25, 2024	1.00 EA	25,000.0000	25,000.00

Email:

**TOTAL:** 25,000.00

PRICING IS DEEMED TO BE FAIR AND REASONABLE

Account Codes

81000-81149-7109-

\$25,000.00

Purchasing Agent: Dianna Cecala

**JUSTIFICATION FOR  
SOLE SOURCE PROCUREMENT**

Agency: Horry-Georgetown Technical College - SS-0175

Sole Source Vendor: Two Dog Limited


Based upon the following determination, Agency proposes to acquire the supplies, construction, information technology, and/or services described herein from the Vendor named above per S.C. Code Ann. §11-35-1560 and S.C. Regulation 19-445.2105, Sole Source Procurement.

Description of the Agency need that this procurement meets: Speaker for our 2024 lecture series on addiction and recovery series.

Description of market research Agency performed to determine the availability of products or services that would meet the Agency's needs: contacted talent agencies to see what famous person would be available during our scheduled date and time to give a lecture to our students and audience. Names and prices were given and options reviewed.

Description of supplies, construction, information technology, and/or services Vendor will provide under the contract: Thomas D. Arnold, American actor, with history of addiction and recover relating to alcohol and drugs.

Detailed explanation why no other vendor's supplies, construction, information technology, and/or services will meet the needs of the Agency: There is no reasonable opportunity to compete for this service. The focus is primarily who meets our objectives and needs for this community service event.

  
Authorized Signature  
Printed Name: Harold Hawley  
Title: VP Finance and Administration  
Date: 7/10/2023

**Notes:**

**Authorized signature is the agency head unless the agency head has delegated that authority. Delegation of authority must be submitted to the Materials Management Officer in writing.**

**The Agency must obtain a Drug-free Workplace certification from the Vendor if the sole source procurement is \$50,000 or greater.**

## **CONTRACT FOR SPEAKING ENGAGEMENT**

Client: Horry-Georgetown Technical College

Group: 2024 HGTC Addiction and Recovery Lecture Series

For: Speaking engagement

Primary Contact: Casey King

Speaker: Mr. Thomas D. Arnold

Date of Program: Thursday, January 25, 2024, 7 pm – 9 pm (eastern standard time)

Fee: \$25,000

Topic: personal addiction and recovery story

Conditions of this offer include that the speaker:

1. Has a meaningful story that can be used as an example of how to recover from addiction, e.g, attends 12 step meetings or some other clearly definable method.
2. Did not recover from addiction on their own resources.
3. Will speak for 40-45 minutes telling their story in a linear fashion, i.e, starting with how the speaker began using mind altering substances, how far down those substances took the speaker, what the speaker did to stop using those substances and what the speaker does today to maintain that sobriety.
4. Is currently free of all mind altering substances.
5. Is aware that this event is not a 12 step function and the speaker is encouraged to discuss all addictions (including sex, gambling, pornography, food, etc.) while maintaining the traditions of their own 12 step program, as applicable.
6. Will address questions and comments following their talk for 15-20 minutes from attendees.
7. Will allow their name and image to be used to promote the event to the public.
8. Will allow at least one media interview request prior to the event by phone, if one is offered.
9. Will allow time for pictures after presentation.
10. Will participate in luncheon with 15-20 college administrators and corporate sponsors.
11. Will speak in classroom (80 capacity) to students enrolled in Human Services

Audience: open to the public

### Technical Requirements:

Provided as requested.

Payment:

\$12,500 paid upon signing of contract

\$12,500 paid upon completing lecture, same day

(Client)

07/10/2023

Date \_\_\_\_\_

(Speaker)

Date\_\_\_\_\_

## Proposed itinerary

### Wednesday, January 24

5:00 pm – pick up at Myrtle Beach airport

7:00 pm – dinner with Casey and wife (optional), allow for discussion of event, background of series, etc. (no cost to Tom)

### Thursday, January 25

8:10 am – pick up at hotel for transport to radio interview

8:30 am - interview in-studio at WRNN 99.5 FM, Ocala Street, Myrtle Beach

9:00 am – 10:30 am breakfast at Famous Toastery, highway 501 , Myrtle Beach (no cost to Tom)

10:30 am – 11:00 am microphone and lighting check at the venue (Burroughs and Chapin auditorium,

12:00 pm – attend luncheon with 15-20 college administrators and corporate sponsors

1:00 pm -2:00 pm – speak in class room setting (80 capacity)

2:00 pm – 5:20 pm free time

5:20 pm – pick up at hotel for delivery to dinner

6:00 pm – 7:00 pm catered dinner in green room adjacent to auditorium with Casey and wife and any friends Tom may have in the area

7:00 pm – 7:40 pm – deliver personal story of addiction and recovery

7:40 pm – 8:20 pm – questions and answers with audience (may be blended with talk)

8:20 pm – 9:00 pm – photo opportunities with audience, autographs

9:00 pm – transport by Casey to hotel

### Friday morning, January 26

Pick up by Casey for transport to Myrtle Beach airport