HORRY GEORGETOWN TECHNICAL COLLEGE	**REQUEST FOR QUOTE** **Amendment 1**	Solicitation Number: Date Issued: Procurement Officer: Phone: E-Mail Address:	RFQ0066-26 November 19, 2026 Toni Richardson 843-349-3680 Toni.richardson@hgtc.edu

DESCRIPTION: Carpet Replacement – Conway Campus, Building 100 1st Floor

The Term "Offer" Means Your "Bid" or "Proposal"

SUBMIT OFFER BY (Opening Date/Time): November 24, 2026 at 3:00 P.M. (See "Deadline For Submission Of Offer" provision)

QUESTIONS MUST BE RECEIVED BY: ~~November 17, 2026 by 2:00 P.M~~. (See "Questions From Offerors" provision)

NUMBER OF COPIES TO BE SUBMITTED: (1) One

SUBMIT YOUR BID TO EITHER OF THE FOLLOWING ADDRESSES:

MAILING ADDRESS:
Horry Georgetown Technical College
Procurement Office,
PO Box 261966
Conway, SC 29528

PHYSICAL ADDRESS:
Horry Georgetown Technical College
Procurement Office,
Bldg. 100, Room 120
2050 Hwy. 501 E., Conway, SC 29526

BIDS MAY BE EMAILED TO THE PROCUREMENT OFFICER LISTED ABOVE OR HAND DELIVERED OR MAILED TO EITHER ADDRESS ABOVE, IN A SEALED ENVELOPE MARKED WITH SOLICITATION NAME AND NUMBER.

CONFERENCE TYPE: Pre-Bid and Site Visit DATE & TIME: ~~November 11, 2026 @ 1:00 P.M.~~ As appropriate, see "Conferences – Pre-Bid/Proposal" & "Site Visit" provisions	LOCATION: HGTC – Conway Campus 2050 Hwy 501 E - Building 100 Room 122, 2nd Floor Conway, SC 29526

AWARD & AMENDMENTS	Award will be posted on November 25, 2026. The award, this solicitation, any amendments, and any related notices will be posted at the following web address: https://www.hgtc.edu/purchasing

You must submit a signed copy of this form with Your Offer. By submitting a bid or proposal, you agree to be bound by the terms of the Solicitation. You agree to hold Your Offer open for a minimum of sixty (60) calendar days after the Opening Date.

NAME OF OFFEROR (Full legal name of business submitting the offer)		Any award issued will be issued to, and the contract will be formed with, the entity identified as the Offeror. The entity named as the offeror must be a single and distinct legal entity. Do not use the name of a branch office or a division of a larger entity if the branch or division is not a separate legal entity, i.e., a separate corporation, partnership, sole proprietorship, etc.
AUTHORIZED SIGNATURE (*Person must be authorized to submit binding offer to contract on behalf of Offeror.*)		TAXPAYER IDENTIFICATION NO. (See "Taxpayer Identification Number" provision)
TITLE (Business title of person signing above)		STATE VENDOR NO. (Register to Obtain S.C. Vendor No. at www.procurement.sc.gov)
PRINTED NAME (Printed name of person signing above)	DATE SIGNED	STATE OF INCORPORATION (If you are a corporation, identify the state of incorporation.)

OFFEROR'S TYPE OF ENTITY: (Check one) (See "Signing Your Offer" provision.)

___Sole Proprietorship ___Partnership ___Other_____

___Corporate entity (not tax-exempt) ___Corporation (tax-exempt) ___Government entity (federal, state, or local)

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(Return Page Two with Your Offer)

HOME OFFICE ADDRESS (Address for offeror's home office / principal place of business)	NOTICE ADDRESS (Address to which all procurement and contract related notices should be sent.) (See "Notice" clause) _____ _____ Area Code - Number - Extension Facsimile E-mail Address
PAYMENT ADDRESS (Address to which payments will be sent.) (See "Payment" clause) **____Payment Address same as Home Office Address** **____Payment Address same as Notice Address (check only one)**	ORDER ADDRESS (Address to which purchase orders will be sent) (See "Purchase Orders and "Contract Documents" clauses) ____Order Address same as Home Office Address ____Order Address same as Notice Address **(check only one)**

ACKNOWLEDGMENT OF AMENDMENTS
Offerors acknowledges receipt of amendments by indicating amendment number and its date of issue. (See "Amendments to Solicitation" Provision)

Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date

DISCOUNT FOR PROMPT PAYMENT (See "Discount for Prompt Payment" clause)	**10 Calendar Days (%)**	**20 Calendar Days (%)**	30 Calendar Days (%)	_____Calendar Days (%)

PREFERENCES - A NOTICE TO VENDORS (SEP. 2009): On June 16, 2009, the South Carolina General Assembly rewrote the law governing preferences available to in-state vendors, vendors using in-state subcontractors, and vendors selling in-state or US end products. This law appears in Section 11-35-1524 of the South Carolina Code of Laws. A summary of the new preferences is available at www.procurement.sc.gov/preferences. *ALL THE PREFERENCES MUST BE CLAIMED AND ARE APPLIED BY LINE ITEM, REGARDLESS OF WHETHER AWARD IS MADE BY ITEM OR LOT.* VENDORS ARE CAUTIONED TO CAREFULLY REVIEW THE STATUTE BEFORE CLAIMING ANY PREFERENCES. THE REQUIREMENTS TO QUALIFY HAVE CHANGED. IF YOU REQUEST A PREFERENCE, YOU ARE CERTIFYING THAT YOUR OFFER QUALIFIES FOR THE PREFERENCE YOU'VE CLAIMED. IMPROPERLY REQUESTING A PREFERENCE CAN HAVE SERIOUS CONSEQUENCES. [11-35-1524(E)(4) &(6)]

PREFERENCES - ADDRESS AND PHONE OF IN-STATE OFFICE: Please provide the address and phone number for your in-state office in the space provided below. An in-state office is necessary to claim either the Resident Vendor Preference (11-35-1524(C)(1)(i)&(ii)) or the Resident Contractor Preference (11-35-1524(C)(1)(iii)). Accordingly, you must provide this information to qualify for the preference. An in-state office is not required, but can be beneficial, if you are claiming the Resident Subcontractor Preference (11-35-1524(D)).

____In-State Office Address same as Home Office Address
____In-State Office Address same as Notice Address (check only one)

End of PAGE TWO

PURPOSE OF THIS AMENDMENT:

This solicitation is amended as provided herein. The purpose of this amendment is to provide answers to questions submitted and to provide an updated Scope of Work and a Bidding Schedule.

The following clause from the solicitation is being included for reference purposes:

AMENDMENTS TO SOLICITATION (JAN 2004): (a) The Solicitation may be amended at any time prior to opening. All actual and prospective Offerors should monitor the following web site for the issuance of Amendments: www.hgtc/purchasing (b) Offerors shall acknowledge receipt of any amendment to this solicitation (1) by signing and returning the amendment, (2) by identifying the amendment number and date in the space provided for this purpose on Page Two, (3) by letter, or (4) by submitting a bid that indicates in some way that the bidder received the amendment. (c) If this solicitation is amended, then all terms and conditions which are not modified remain unchanged. [02-2A005-1]

1. QUESTION: Can you share a floor plan and any photos of the work areas?

HGTC Response: HGTC did not provide floor plans or photos of the work area. A Site Visit was held to give vendors an opportunity to measure and take photos.

2. QUESTION: The Room Chart notes “Broadloom” for 107, 109, 109C and the hallways, but the specs list carpet tile. Is the existing carpet broadloom being replaced with tile, or is new broadloom required?

HGTC Response: A revised Room/Flooring Chart and revised Scope of Work are provided in this Amendment 1.

3. QUESTION: The hallways note “5 inlayed”. Can you describe the inlays (size, pattern and material)?

HGTC Response: A revised Room/Flooring Chart with measurements of the inlays are provided with this Amendment 1. Contractor will be required to make sure pattern repeat is correct to achieve seamless look.

4. QUESTION: Room 109B is listed twice at 184 SF. Is that a duplicate, and is 4,534 SF the correct total?

HGTC Response: Room 109B was duplicated by mistake previously. A revised Room/Flooring Chart with updated square footage has been provided with this Amendment 1. This is a close estimate of the square footage. A Site Visit was held to give vendors an opportunity to get exact measurements.

5. QUESTION: Which rooms have modular office systems to raise, and how many work stations are there?

HGTC Response: There are no modular office systems to raise. Awarded vendor will be required to move furniture as needed.

6. QUESTION: Page 25 lists Room 109B twice at 184 SF. Are both entries separate areas included in the 4534 SF total?

HGTC Response: A Revised Room/Flooring Chart has been provided in this Amendment 1.

7. QUESTION: Could you confirm the Broadloom, Shaw Oasis Tile and Shaw Graze Tile should be installed? Section 3.5 and page 25 schedule differ for Room 107 the 109C pantry and the hallways.

HGTC Response: A Revised Room/Flooring Chart and revised carpet/wall base specifications have been provided in this Amendment 1.

8. QUESTION: Could you confirm the units for the 125 of cove base and 33 transitions, and the type and size of the five hallway inlays?

HGTC Response: A Revised Room/Flooring Chart has been provided in this Amendment 1.

9. QUESTION: Does the 4534 SF carpet quantity already include cutting and installation waste, or should we add a separate waste allowance in addition to the 10% attic stock specified in Section 3.3?

HGTC Response: The square footage does not allow for cutting and installation waste nor does it include the 10% attic stock. The square footage has also been updated on the attached Room/Flooring Chart.

10. QUESTION: Where are rooms 102 and 111A?

HGTC Response: These areas are hallway areas.

11. QUESTION: Room 109B is listed twice is one supposed to be 109C?

HGTC Response: A Revised Room/Flooring Chart has been provided in this Amendment 1.

12. QUESTION: Is wall base in 3 rooms 104, 106 and 111?

HGTC Response: Wall Base is in Rooms 104 and 106 only.

13. QUESTION: On page 25 it tells where to put broadloom vs carpet tile, however, on page 13 where the specifications are it lists room numbers where to put each specified product. The broadloom carpet is not specified and both carpets are carpet tiles.

HGTC Response: A Revised Room/Flooring Chart has been provided in this Amendment 1.

CONWAY 100 Bldg. 1ST FLOOR CARPET REPLACEMENT

This project is for carpet replacement at 2050 Hwy. 501 E, Conway, SC 29526, Building 100 1st floor selected areas. General Requirements for Interior Services 1. Contractors shall provide all apparatus for safe operation. Contractors will be responsible for supplying and erecting appropriate barricades and/or cones, safety tape, and signs before work commences to ensure safety of all faculty, staff, students and visitors. 2. Contractors must have ample supplies and equipment on a daily basis.3. Contractors will pick up and properly dispose of any debris in the area. The college's dumpsters shall not be used. 4. Contractors must always have appropriate licenses, permits, and insurance before any contract work can commence. All costs for required licenses, permits, and insurance shall be borne by the contractor. Work Schedules: The anticipated start and completion dates are stated below and will be communicated to Contractors and confirmed prior to agreement/commencement of work. The College will provide details of the work schedule during the pre-performance conferences

conducted with selected Contractors. Due to the functionality of some buildings on campus, night, weekend work - Saturday & Sunday - should be included. No classes will be disturbed during this work. Space will be provided next to the building(s) for a storage container and dumpster which will be provided by the contractor. **Contractor to move furniture as needed.** Class schedules and occupied office hours (7:30 AM- 5PM Monday-Thursday, 7:30 AM- 12:30 PM Fridays).

Important Dates
November 23 - 27 - Fall Break - No classes
November 26 - 27 - Thanksgiving Holiday - College closed
December 21 - January 3 - Winter Break - College closed

CARPET / WALL BASE SPECIFICATIONS

CARPET- 107,109, 109B, 109C, Pantry, Lobby / Hallways
Shaw Contract
Oasis Broadloom
Style Number 5A413
Color Number 05450 - Collection: Flourish

Carpet Tile for 102, 104, 106,111,111A
Shaw Contract
Graze Tile
Style Number 5T710
Color Number 05450
Collection: Flourish

Wall Base – 6 inch Roppe 187 Blue - Rooms 104, 106

ROOM NO.	SQ FT.	COVE BASE	TRANSITION	NOTE
109,109A	864	0-wood	6’	Broadloom
107	706	0-wood	3’	Broadloom
109C and Pantry	80 40	0-wood “	3’	Broadloom
109B	184	0 -wood	3’	Broadloom
102	205	0 -wood	3’	Carpet tile
104	120	45’	3’	Carpet tile
106	356	80’	3’	Carpet tile
111, 111A	320	wood	3’	Carpet tile
Hallways	1710 total 25x8,19x8,21x22, 21x10,22x29,8x6	wood	0	Broadloom 6 Areas INLAYED
Total	4585 sq ft.	125’	27’	

BIDDING SCHEDULE

This Bidding Schedule must be completed and submitted with bid package. ***This document is required.***

Conway Campus Building 100 Carpet Replacement (Preferences are defined on page 10 of original solicitation document).

ITEM	QTY.	DESCRIPTION	PRICE
01	1 job	Provide labor and materials to remove and dispose of existing carpet, clean and prepare floor for installation of new carpet and carpet wall base per the specifications of this Request for Quote. Resident Contractor Preference_____ Resident Sub-Contractor Preference_____	$

_____ _____

Authorized Signature of Contract DATE