



## Amendment 1

Solicitation: RFP0057-26  
 Date Issued: **09/23/2026**  
 Procurement Officer: Dianna Cecala  
 Phone: 843-349-5207  
 E-Mail Address: [dianna.cecala@hgtc.edu](mailto:dianna.cecala@hgtc.edu)

DESCRIPTION: **Student Identity Verification Software and Service**

SUBMIT YOUR SEALED PROPOSAL TO EITHER OF THE FOLLOWING ADDRESSES:

**MAILING ADDRESS:**

Procurement Office  
 Horry Georgetown Technical College  
 PO Box 261966  
 Conway, SC 29528-6066

**PHYSICAL ADDRESS:**

Procurement Office  
 Horry Georgetown Technical College  
 2050 Hwy 501 E, Bldg. 100, Room 122  
 Conway, SC 29526

**SUBMIT OFFER BY (Opening Date/Time): 10/08/2026 at 4:00 pm** (See "Deadline For Submission Of Offer" provision)

QUESTIONS MUST BE RECEIVED BY: **9/16/2026 at 4:00 pm** Send Questions to [Dianna.cecala@hgtc.edu](mailto:Dianna.cecala@hgtc.edu)

NUMBER OF COPIES TO SUBMIT: (5) Five hard copies / (1) One redacted copy **No electronic copies will be accepted**

**CONFERENCE TYPE Via Microsoft Teams**

**DATE & TIME: September 10, 2026 at 11:00 a.m.**

(As appropriate, see "Conferences - Pre-Bid/Proposal" & "Site Visit" provisions)

**LOCATION: Not Applicable**

**AWARD &  
AMENDMENTS**

**Intent to Award will be posted on 10/29/2026.** The award, this solicitation, any amendments, and any related notices will be posted at the following web address: <http://www.hgtc.edu/purchasing>.

You must submit a signed copy of this form with Your Offer. By signing, You agree to be bound by the terms of the Solicitation. You agree to hold Your Offer open for a minimum of thirty (30) calendar days after the Opening Date. (See "Signing Your Offer" provision.)

**NAME OF OFFEROR**

(full legal name of business submitting the offer)

Any award issued will be issued to, and the contract will be formed with, the entity identified as the Offeror. The entity named as the offeror must be a single and distinct legal entity. Do not use the name of a branch office or a division of a larger entity if the branch or division is not a separate legal entity, i.e., a separate corporation, partnership, sole proprietorship, etc.

**AUTHORIZED SIGNATURE**

(Person must be authorized to submit binding offer to contract on behalf of Offeror.)

**DATE SIGNED**

**TITLE**

(business title of person signing above)

**STATE VENDOR NO.**

(Register to Obtain S.C. Vendor No. at [www.procurement.sc.gov](http://www.procurement.sc.gov))

**PRINTED NAME**

(printed name of person signing above)

**STATE OF INCORPORATION**

(If you are a corporation, identify the state of incorporation.)

**OFFEROR'S TYPE OF ENTITY: (Check one)** (See "Signing Your Offer" provision.)

☐ Sole Proprietorship ☐ Partnership ☐ Other \_\_\_\_\_

☐ Corporate entity (not tax-exempt) ☐ Corporation (tax-exempt) ☐ Government entity (federal, state, or local)

**(Return Page Two with Your Offer)**

| ACKNOWLEDGMENT OF AMENDMENTS                                                                                                                   |                      |                      |                      |               |                      |               |                        |
|------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|----------------------|----------------------|---------------|----------------------|---------------|------------------------|
| Offerors acknowledges receipt of amendments by indicating amendment number and its date of issue. (See "Amendments to Solicitation" Provision) |                      |                      |                      |               |                      |               |                        |
| Amendment No.                                                                                                                                  | Amendment Issue Date | Amendment No.        | Amendment Issue Date | Amendment No. | Amendment Issue Date | Amendment No. | Amendment Issue Date   |
|                                                                                                                                                |                      |                      |                      |               |                      |               |                        |
|                                                                                                                                                |                      |                      |                      |               |                      |               |                        |
| DISCOUNT FOR PROMPT PAYMENT<br>(See "Discount for Prompt Payment" clause)                                                                      |                      | 10 Calendar Days (%) | 20 Calendar Days (%) |               | 30 Calendar Days (%) |               | ____ Calendar Days (%) |

PREFERENCES - A NOTICE TO VENDORS (SEP. 2009): On June 16, 2009, the South Carolina General Assembly rewrote the law governing preferences available to in-state vendors, vendors using in-state subcontractors, and vendors selling in-state or US end products. This law appears in Section 11-35-1524 of the South Carolina Code of Laws. A summary of the new preferences is available at [www.procurement.sc.gov/preferences](http://www.procurement.sc.gov/preferences) . ***ALL THE PREFERENCES MUST BE CLAIMED AND ARE APPLIED BY LINE ITEM, REGARDLESS OF WHETHER AWARD IS MADE BY ITEM OR LOT.*** VENDORS ARE CAUTIONED TO CAREFULLY REVIEW THE STATUTE BEFORE CLAIMING ANY PREFERENCES. THE REQUIREMENTS TO QUALIFY HAVE CHANGED. IF YOU REQUEST A PREFERENCE, YOU ARE CERTIFYING THAT YOUR OFFER QUALIFIES FOR THE PREFERENCE YOU'VE CLAIMED. IMPROPERLY REQUESTING A PREFERENCE CAN HAVE SERIOUS CONSEQUENCES. [11-35-1524(E)(4)&(6)] **PREFERENCES DO NOT APPLY**

PREFERENCES - ADDRESS AND PHONE OF IN-STATE OFFICE: Please provide the address and phone number for your in-state office in the space provided below. An in-state office is necessary to claim either the Resident Vendor Preference (11-35-1524(C)(1)(i)&(ii)) or the Resident Contractor Preference (11-35-1524(C)(1)(iii)). Accordingly, you must provide this information to qualify for the preference. An in-state office is not required, but can be beneficial, if you are claiming the Resident Subcontractor Preference (11-35-1524(D)). **PREFERENCES DO NOT APPLY**

In-State Office Address same as Home Office Address      In-State Office Address same as Notice Address **(check only one)**

AMENDMENTS TO SOLICITATION (JAN 2004) (a) The Solicitation may be amended at any time prior to opening. All actual and prospective Offerors should monitor the following web site for the issuance of Amendments: [www.procurement.sc.gov](http://www.procurement.sc.gov) (b) Offerors shall acknowledge receipt of any amendment to this solicitation (1) by signing and returning the amendment, (2) by identifying the amendment number and date in the space provided for this purpose on Page Two, (3) by letter, or (4) by submitting a bid that indicates in some way that the bidder received the amendment. (c) If this solicitation is amended, then all terms and conditions which are not modified remain unchanged. [02-2A005-1]

Along with the date changes noted on page one of the solicitation, the following paragraphs have been changed to correct inconsistencies from the original solicitation:

**Page 18, Section V. QUALIFICATIONS**

**QUALIFICATIONS - SPECIAL STANDARDS OF RESPONSIBILITY (MAR 2015)**

(a) This section establishes special standards of responsibility. UNLESS YOU POSSESS THE FOLLOWING MANDATORY MINIMUM QUALIFICATIONS, DO NOT SUBMIT AN OFFER:

- Offeror must have at least One (1) year of experience in the Higher Education setting

**Page 37, Section VIII. BIDDING SCHEDULE/PRICE-BUSINESS PROPOSAL**

**Grand Total Extended Price (Lines 1 – 6) \$**

**Page 38, Section IX. ATTACHMENTS TO SOLICITATION**

The following documents are attached to this solicitation:

Attachment A: List of References

Attachment B: HECVAT Questionnaire

Attachment C: Important Tax Notice – Nonresident's Only

Attachment D: Offeror's Checklist

[09-9002-1]