

**ADDENDUM NO. 1**  
**HGTC AUTOMOTIVE TECHNOLOGY**  
**BUILDING 1400 EXPANSION**  
CONWAY, SOUTH CAROLINA  
STATE PROJECT NUMBER H59-N302-CB  
PMH | CROFT PROJECT NO. 2025-2006MB  
October 9, 2025

NOTE: ADDENDUM NO. 1 IS BEING PUBLISHED ON THE OWNER'S WEBSITE FOR DISTRIBUTION. IT IS THE GENERAL CONTRACTORS RESPONSIBILITY FOR COMMUNICATION OF THE ITEMS CONTAINED WITHIN THIS ADDENDUM TO APPROPRIATE SUB-CONTRACTORS.

THIS ADDENDUM CONTAINS:

- FOUR (4) PAGES OF WRITTEN ADDENDUM
- TWO (2) PAGES OF PRE-BID SIGN-IN SHEET

**AGENDA FOR PREBID CONFERENCE DATED October 9, 2025**

**SIGN-IN LOG**

**II. INTRODUCTIONS**

- A. HORRY GEORGETOWN TECHNICAL COLLEGE  
Kevin Brown - Project Manager  
Dianna Cecala – Procurement Manager  
Karl Simms – Maintenance Director
- B. OFFICE OF STATE ENGINEER REPRESENTATIVE:  
Clint Burdett, AIA, Project Manager
- C. PMH | CROFT REPRESENTATIVES:  
Joseph C. Pike, AIA, Project Architect  
Diane Price, AAIA, Project Manager  
Chris Ford, RA

**III. PROJECT SCOPE**

- A. New construction of a 3,770 sq. ft. 3-bay addition with a 723 sq. ft. 4<sup>th</sup> bay as an alternate to the existing HGTC Automotive Technology Facility on the Conway Campus in South Carolina. The building will be masonry, with brick pillars and façade on the front of the building. A new entryway will be constructed. The roof system will be PVC fully adhered membrane on a low slope roof and a Standing Seam metal system on the pitched roofs. The existing roof will be re-roofed with a Standing Seam metal roof system. A toilet room will be added in the existing building constructed of metal studs and gypsum board.  
Interior finishes include acoustical ceiling system, epoxy flooring, LVT flooring and paint. Wood doors, overhead coiling doors, hollow metal doors and frames and hollow metal interior windows. Exterior windows and entry door are aluminum storefront. HVAC, electrical and plumbing.

Site work includes the addition of several parking spaces, a dumpster enclosure, permeable pavers, standard and heavy-duty asphalt.

- B. Contractor is advised that the remaining portion of the building will continue to be occupied and used by the Owner and students for the duration of the work. Contractor shall be responsible for securing the construction site after each workday. Contractor shall be required to coordinate with HGTC representative regarding campus academic schedule and events.

#### IV. OWNER TOPICS

- A. HGTC is a smoke free campus.
- B. Firearms are not permitted on campus.
- C. Restrooms on campus will NOT be available for use by Contractors.
- D. Interaction with students is forbidden.
- E. Staging will be discussed at a later date with the awarded General Contractor.

#### V. SCHEDULE

Construction Duration: 168 Calendar Days.

#### VI. ADDENDA

- A. No Addenda has been issued to date.

#### VII. BIDS, BID DATE AND LOCATION

- A. Thursday, October 30, 2025, at 2:00 PM.
- B. Bids will be received by Dianna Cecala, Procurement Manager, at Horry Georgetown Technical College-Conway Campus, located at 2050 Highway 501 East, Conway 29526, Building 100, Room 122, Second floor.
- C. Any submission received later than the **2:00 PM** deadline will be considered "LATE" and will not be accepted.
- D. No facsimile, email or telephone bids will be accepted. Hand Delivery or Mail Service only.

#### VIII. INSTRUCTIONS TO BIDDERS

##### A. SUBSTITUTIONS

- 1. The deadline for submitting substitution requests is Monday, October 20, 2025, at 2:00 PM. All substitutions must be emailed to Donna Patterson, Assistant Office Manager with the Architects office at [dpatterson@pmhcroft.com](mailto:dpatterson@pmhcroft.com).

**B. ADDENDA**

1. The deadline for submitting questions is Wednesday, October 22, 2025 at 2:00 PM. All questions must be emailed to Donna Patterson, Assistant Office Manager with the Architects office at [dpatterson@pmhcroft.com](mailto:dpatterson@pmhcroft.com).
2. All addenda will be published at:  
[https://www.hgtc.edu/about\\_hgtc/administrativedepartments/purchasingandprocurement/planning-design/construction-bids.html](https://www.hgtc.edu/about_hgtc/administrativedepartments/purchasingandprocurement/planning-design/construction-bids.html)

**C. PREPARATION OF BIDS**

1. Official bids shall be submitted on Form SE-330 - LUMP SUM BID FORM with all blanks filled in and shall be part of the General Contractor's Submittal.
  - a. General Contractor's Name
  - b. Acknowledgement of Addenda
  - c. Price for Base Bid Work
  - d. Pricing for Alternates
  - e. Pricing for Unit Prices
  - f. Listing of Subcontractors (Columns B and C only)
  - g. Electronic Bid Bond Number
  - h. Contractor's Signature and Title
  - i. General Contractor's License Number(s)
  - j. License Classification and Limits
  - k. License Subclassification and Limits
  - l. General Contractor's Information
  - m. Signature/Print Name/Date/Title
2. LUMP SUM BID FORM shall be submitted with:
  - a. Bid Security with Power of Attorney
3. Duration of Offer: Bids will be binding for 60 days after the bid closing date.

**D. BID SECURITY**

1. Bid Security of five percent (5%) of the bidder's maximum bid price (including additive alternate) is required to be submitted with bidder's bid. Bid security shall be uploaded as issued and shall be issued by a surety authorized to conduct business in the state of South Carolina, and the required Power of Attorney attached.

**E. PERFORMANCE BOND**

1. Successful bidder will be required to furnish:
  - a. Performance Bond
  - b. Labor and Material Payment Bond

**IX. QUESTIONS**

**IN ATTENDANCE AT PRE-BID CONFERENCE**

**Contractor's attention is directed to the Pre-Bid Sign-In Sheet (attached herewith) and consisting of 2 pages.**

**END OF ADDENDUM NO. 1**



Pre-Bid Sign-In Log  
HORRY GEORGETOWN TECHNICAL COLLEGE  
Automotive 1400 Building Expansion  
Conway, South Carolina  
OCTOBER 9, 2025 2:00 PM  
SC STATE PROJECT NO.: H59-N302-CB



| GC / SUB / TRADE | NAME AND POSITION      | COMPANY NAME / ADDRESS                               | PHONE            | CELL             | E-MAIL  |
|------------------|------------------------|--|------------------|------------------|---|
| GC               | RON REVIA, PM          | E2 DEVELOPMENT<br>3844 LEERS AVE, NCHS               | 843-<br>474-6993 | 540-<br>5265769  | ron@e2development.net   |
| GC               | Peggy Milashouskas     | TUNGSTEN<br>1614 American Way<br>MB 29577            | 843-<br>839-1650 | 843-<br>457-7606 | peggy@tungstencorporation.com<br>kkoren@tungstencorporation.com |
| GC               | PATRICK RYAN<br>PM/EST | FBI CONSTRUCTION<br>490 ALLIED DR<br>CONWAY SC 29526 | 843<br>516.3457  | ← same           | patrick.ryan@<br>fbiconstruction.com                            |
| GC               | Chad Brucey<br>PM      | SNB Const<br>2125 Jody RD Florence, SC               | 843<br>845-2109  |                  | Chad.SNBC@gmail.com   |
| GC               | Julianne Scott         | Monteith Con.<br>608 Princess St. Wil.               | 843 9518716      |                  | Jscott@monteithco.com   |
| GC               | Hal Fungel Embrey VP   | Heritage Construction                                | 843-241-0048     |                  | hal@buildingaheritage.com                                       |
| GC               | Sarah Malone           | Heritage Construction                                | 843<br>283-2044  |                  | Sarah@<br>BUILDINGAHERITAGE.com                                 |

Please Print Legibly



Please Print Legibly

| GC / SUB / TRADE | NAME AND POSITION | COMPANY NAME / ADDRESS                                    | PHONE             | CELL         | E-MAIL                         |
|------------------|-------------------|---|-------------------|--------------|--------------------------------|
| Sub              | Taylor Pott (PM)  | 105 Jackson Bluff Rd<br>Conway, SC 29524<br>PSI of Conway | —                 | 920.838.1500 | taylor@PavingServicesInc.com   |
| GC               | Jeremy Abrams     | Chancel Construction                                      | —                 | 843-591-7711 | Jeremy@chancelconstruction.com |
| ARCH             | J C PIKE,         | PMH CROFT   | (843)<br>458-8536 |              | jpike@pmhcroft.com             |
|                  | Dianna Cecala     | HGCT  |                   |              | dianna.cecala@hgte.edu         |
|                  | Karl Simms        |   |                   |              | Karl.Simms@hgte.edu            |
|                  | Kevin Brown       |   |                   |              | Kevin.brown@hgte.edu           |
|                  | DIANNE PRICE      | PMH / CROFT   |                   |              |                                |
|                  | JOE PIKE          | PMH / CROFT   |                   |              |                                |
|                  | CHRIS TORO        | PMH / CROFT   |                   |              |                                |