

Solicitation: Date Issued: Procurement Officer: Phone: E-Mail Address: RFP0028-19 11/11/2019 Dianna Cecala 843-349-5207 dianna.cecala@hgtc.edu

DESCRIPTION: Student Course Scheduling System

USING GOVERNMENTAL UNIT: Horry Georgetown Technical College

SUBMIT YOUR SEALED PROPOSAL TO EITHER OF THE FOLLOWING ADDRESSES:

MAILING ADDRESS:
Procurement Office
Horry Georgetown Technical College
PO Box 261966
Conway, SC 29528-6066

PHYSICAL ADDRESS:
Procurement Office
Horry Georgetown Technical College
2050 Hwy 501 E, Bldg 100, Room 122
Conway, SC 29528-6066

SUBMIT OFFER BY (Opening Date/Time): 11/11/2019 at 2:30 pm (See "Deadline For Submission Of Offer" provision)

QUESTIONS MUST BE RECEIVED BY: 10/31/2019 at 5:00 pm Send Questions to Dianna.cecala@hgtc.edu

NUMBER OF COPIES TO SUBMIT: (5) Five hard copies / No electronic copies will be accepted.

CONFERENCE TYPE: Not Applicable			LOCATION: Not Applicable	
DATE & TIME:				
(As appropriate, see "Conferences - Pre-Bid/Proposal" & "Site Visit" provisions)				
AWARD & AMENDMENTS		1/2019. The award, this solicitation, any amendments, and any related ollowing web address: http://www.hgtc.edu		
You must submit a signed copy of this form with Your Offer. By signing, You agree to be bound by the terms of the Solicitation. You agree to hold Your Offer open for a minimum of thirty (30) calendar days after the Opening Date. (See "Signing Your Offer" provision.)				
NAME OF OFFEROR (full legal name of business submitting the offer)		Any award issued will be issued to, and the contract will be formed with, the entity identified as the Offeror. The entity named as the offeror must be a single and distinct legal entity. Do not use the name of a branch office or a division of a larger entity if the branch or division is not a separate legal entity, i.e., a separate corporation, partnership, sole proprietorship, etc.		
AUTHORIZED SIGNATURE		DATE SIGNED		
(Person must be authorized to submit binding offer to contract on behalf of Offeror.)				
TITLE		STATE VENDOR NO.		
(business title of person signing above)		(Register to Obtain S.C. Vendor No. at www.procurement.sc.gov)		
PRINTED NAME		STATE OF INCORPORATION		
(printed name of person signing above)		(If you are a corporation, identify the state of incorporation.)		
OFFEROR'S TYPE OF ENTITY: (Check one) (See "Signing Your Offer" provision.)				
Sole Proprietorship Partnership Other				
Corporate entity (not tax-exempt) Corporation (tax-exempt) Government entity (federal, state, or local)				

AMENDMENTS TO SOLICITATION (JAN 2004)

(a) The Solicitation may be amended at any time prior to opening. All actual and prospective Offerors should monitor the following web site for the issuance of Amendments: https://www.hgtc.edu/purchasing. (b) Offerors shall acknowledge receipt of any amendment to this solicitation (1) by signing and returning the amendment, (2) by identifying the amendment number and date in the space provided for this purpose on Page Two, (3) by letter, or (4) by submitting a bid that indicates in some way that the bidder received the amendment. (c) If this solicitation is amended, then all terms and conditions which are not modified remain unchanged. [02-2A005-1]

AWARD & AMENDMENTS: AWARD POSTING DATE HAS BEEN CHANGED TO 11/21/2019.