

	<b>REQUEST FOR PROPOSAL</b> <b>Addendum 6</b> <b>Issued 10-20-16</b>	Solicitation Number:	RFP0018-16
		Date Issued:	10/20/2016
		Procurement Officer:	Dianna Cecala
		Phone:	843-349-5207
		E-Mail Address:	Dianna.cecala@hgtc.edu

**DESCRIPTION: Applicant Tracking, Onboarding & Performance Management System**

**USING GOVERNMENTAL UNIT: Horry Georgetown Technical College**

*The Term "Offer" Means Your "Bid" or "Proposal". Unless submitted on-line, your offer must be submitted in a sealed package. Solicitation Number & Opening Date must appear on package exterior. See "Submitting Your Offer" provision.*

**SUBMIT YOUR SEALED OFFER TO EITHER OF THE FOLLOWING ADDRESSES:**

<b>MAILING ADDRESS:</b> Procurement Office Horry Georgetown Technical College PO Box 261966 Conway, SC 29528-6066	<b>PHYSICAL ADDRESS:</b> Procurement Office Horry Georgetown Technical College 2050 Hwy 501 E, Bldg 100, 2 <sup>nd</sup> floor Conway, SC 29526
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**SUBMIT OFFER BY (Opening Date/Time):** **8/25/2016 4:00 pm** (See "Deadline For Submission Of Offer" provision)

**QUESTIONS MUST BE RECEIVED BY** **8/10/2016 5:00 pm** (See "Questions From Offerors" provision)

**NUMBER OF COPIES TO BE SUBMITTED: 1 original and 4 hard copies marked "copy"**

<b>CONFERENCE TYPE DATE &amp; TIME:</b> N/A  <small>(As appropriate, see "Conferences - Pre-Bid/Proposal" &amp; "Site Visit" provisions)</small>	<b>LOCATION:</b>

<b>AWARD &amp; AMENDMENTS</b>	<b>The Intent to Award is extended until further notice.</b> The Intent to Award and final award, this solicitation, any amendments, and any related notices will be posted at the following web address: <a href="http://www.hgtc.edu/purchasing">http://www.hgtc.edu/purchasing</a>
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Unless submitted on-line, you must submit a signed copy of this form with Your Offer. By submitting a bid or proposal, You agree to be bound by the terms of the Solicitation. You agree to hold Your Offer open for a minimum of sixty (60) calendar days after the Opening Date.

(See "Signing Your Offer" and "Electronic Signature" provisions.)

<b>NAME OF OFFEROR</b>  <small>(full legal name of business submitting the offer)</small>		Any award issued will be issued to, and the contract will be formed with, the entity identified as the Offeror. The entity named as the offeror must be a single and distinct legal entity. Do not use the name of a branch office or a division of a larger entity if the branch or division is not a separate legal entity, i.e., a separate corporation, partnership, sole proprietorship, etc.
<b>AUTHORIZED SIGNATURE</b>  <small>(Person must be authorized to submit binding offer to contract on behalf of Offeror.)</small>		<b>TAXPAYER IDENTIFICATION NO.</b>  <small>(See "Taxpayer Identification Number" provision)</small>
<b>TITLE</b>  <small>(business title of person signing above)</small>		<b>STATE VENDOR NO.</b>  <small>(Register to Obtain S.C. Vendor No. at <a href="http://www.procurement.sc.gov">www.procurement.sc.gov</a>)</small>
<b>PRINTED NAME</b>  <small>(printed name of person signing above)</small>	<b>DATE SIGNED</b>	<b>STATE OF INCORPORATION</b>  <small>(If you are a corporation, identify the state of incorporation.)</small>

<b>OFFEROR'S TYPE OF ENTITY: (Check one)</b> <span style="float: right;"><small>(See "Signing Your Offer" provision.)</small></span>		
<input type="checkbox"/> Sole Proprietorship	<input type="checkbox"/> Partnership	<input type="checkbox"/> Other _____
<input type="checkbox"/> Corporate entity (not tax-exempt)	<input type="checkbox"/> Corporation (tax-exempt)	<input type="checkbox"/> Government entity (federal, state, or local)

**(Return Page Two with Your Offer)**

**PREFERENCES - ADDRESS AND PHONE OF IN-STATE OFFICE:** Please provide the address and phone number for your in-state office in the space provided below. An in-state office is necessary to claim either the Resident Vendor Preference (11-35-1524(C)(1)(i)&(ii)) or the Resident Contractor Preference (11-35-1524(C)(1)(iii)). Accordingly, you must provide this information to qualify for the preference. An in-state office is not required, but can be beneficial, if you are claiming the Resident Subcontractor Preference (11-35-1524(D)).

\_\_\_\_\_ In-State Office Address same as Home Office Address

\_\_\_\_\_ In-State Office Address same as Notice Address    **(check only one)**

**Amendment # 6**  
**RFP #0018-16**

**AMENDMENTS TO SOLICITATION (JAN 2004)**

- (a) The Solicitation may be amended at any time prior to opening. All actual and prospective Offerors should monitor the following web site for the issuance of Amendments: [www.procurement.sc.gov](http://www.procurement.sc.gov) (b) Offerors shall acknowledge receipt of any amendment to this solicitation (1) by signing and returning the amendment, (2) by identifying the amendment number and date in the space provided for this purpose on Page Two, (3) by letter, or (4) by submitting a bid that indicates in some way that the bidder received the amendment. (c) If this solicitation is amended, then all terms and conditions which are not modified remain unchanged. [02-2A005-1]

AWARD & AMENDMENTS	The Intent to Award is extended until further notice. The Intent to Award and final award, this solicitation, any amendments, and any related notices will be posted at the following web address: <a href="http://www.hgtc.edu/purchasing">http://www.hgtc.edu/purchasing</a>
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ALL OTHER TERMS, CONDITIONS, BIDDING INSTRUCTIONS, AND SPECIFICATIONS REMAIN UNCHANGED. IF THERE ARE ANY QUESTIONS OR IF ANY CONFUSION OR UNCERTAINTY ARISES AS A RESULT OF THIS AMENDMENT, IT IS THE SOLE RESPONSIBILITY OF THE OFFEROR TO CONTACT THE PROCUREMENT OFFICER FOR CLARIFICATION. CONTACT INFORMATION CAN BE FOUND IN THE TOP RIGHT HAND CORNER OF THE COVER PAGE OF THIS AMENDMENT. REFERENCE THE "DUTY TO INQUIRE" CLAUSE IN THE ORIGINAL REQUEST FOR PROPOSAL.