

REQUEST FOR PROPOSAL Addendum 6 Issued 10-20-16

Solicitation Number: RFP0018-16 Date Issued: 10/20/2016 Procurement Officer: Dianna Cecala Phone: 843-349-5207

E-Mail Address: Dianna.cecala@hgtc.edu

DESCRIPTION: Applicant Tracking, Onboarding & Performance Management System

USING GOVERNMENTAL UNIT: Horry Georgetown Technical College

The Term "Offer" Means Your "Bid" or "Proposal". Unless submitted on-line, your offer must be submitted in a sealed package. Solicitation Number & Opening Date must appear on package exterior. See "Submitting Your Offer" provision.

| SUBMIT YOUR SEALED OFFER TO | EITHER OF THE I | FOLLOWIN | NG ADDRESSES: | | | |
|--|----------------------------|--|--|--|--|--|
| MAILING ADDRESS: Procurement Office Horry Georgetown Technical Colle PO Box 261966 Conway, SC 29528-6066 | ege | PHYSICAL ADDRESS: Procurement Office Horry Georgetown Technical College 2050 Hwy 501 E, Bldg 100, 2 nd floor Conway, SC 29526 | | | | |
| SUBMIT OFFER BY (Opening Date/T | ime): 8/25/2016 4:0 | 0 <mark>0 pm</mark> | (See "Deadline For Submission Of Offer" provision) | | | |
| QUESTIONS MUST BE RECEIVED BY 8/10/2016 5:00 pm (See "Questions From Offerors" provision) | | | | | | |
| NUMBER OF COPIES TO BE SUBMITTED: 1 original and 4 hard copies marked "copy" | | | | | | |
| CONFERENCE TYPE DATE & TIME: N/A | | | LOCATION: | | | |
| (As appropriate, see "Conferences - Pre-Bid/Proposal" & "S | ite Visit" provisions) | | | | | |
| | | | | | | |
| | dments, and any rel | | The Intent to Award and final award, this will be posted at the following web address: | | | |
| · · | e Solicitation. You | agree to hol | th Your Offer. By submitting a bid or proposal, d Your Offer open for a minimum of sixty (60) our Offer" and "Electronic Signature" provisions.) | | | |
| NAME OF OFFEROR | | Any award issued will be issued to, and the contract will be formed with, the entity identified as the Offeror. The entity named as the offeror must be a single and distinct legal entity. Do not use the name of a branch office or a division of a larger entity if the branch or division is not a separate legal entity, i.e., a separate corporation, partnership, sole proprietorship, etc. | | | | |
| (full legal name of business submitting the offer) | | TAXPAYER IDENTIFICATION NO. | | | | |
| AUTHORIZED SIGNATURE | | IAAPAI | ER IDENTIFICATION NO. | | | |
| (Person must be authorized to submit binding offer to contr | act on behalf of Offeror.) | (See "Taxpayer Identification Number" provision) | | | | |
| TITLE | | STATE VENDOR NO. | | | | |
| (business title of person signing above) | | (Register to Obtain S.C. Vendor No. at www.procurement.sc.gov) | | | | |
| PRINTED NAME | DATE SIGNED | STATEC | FINCORPORATION | | | |
| (printed name of person signing above) | | (If you are a co | orporation, identify the state of incorporation.) | | | |
| OFFEROR'S TYPE OF ENTITY: (Che | ck one) | | (See "Signing Your Offer" provision.) | | | |
| Sole Proprietorship | Partnership | | Other | | | |
| Corporate entity (not tax-exempt) | Corporation (tax- | exempt) | Government entity (federal, state, or local) | | | |

PAGE TWO
(Return Page Two with Your Offer)

| HOME OFFICE ADDRESS (Address for offeror's home office / principal place of business) | | | | | NOTICE ADDRESS (Address to which all procurement and contract related notices should be sent.) (See "Notice" clause) | | | | | |
|---|---|---|--|---|---|--|---|--|--|--|
| | | | | | | Area Code - N | Number - Extension | | Facsimil | e |
| | | | | | | mail Address | | | | E- |
| PAYMENT ADDRESS (Address to which payments will be sent.) (See "Payment" clause) | | | | | ORDER ADDRESS (Address to which purchase orders will be sent) (See "Purchase Orders and "Contract Documents" clauses) | | | | | |
| Payment Address same as Home Office Address Payment Address same as Notice Address (check only one) | | | | Order Address same as Home Office Address Order Address same as Notice Address (check only one) | | | | | | |
| ACKNOWLEDGMENT OF AMENDMENTS Offerors acknowledges receipt of amendments by indicating amendment number and its date of issue. (See "Amendments to Solicitation" Prov | | | | | | " Provision) | | | | |
| Amendment No. | Amendmen Date | | Amendment No. | Am | mendment Issue Date | Amendment No. | o. Amendment Issue Date | Ameno | lment No. | Amendment Issue Date |
| | | | | | | | | | | |
| DISCOUN' PROMPT PA (See "Discount to Payment" c | YMENT for Prompt | NT T | | | | Days (%) 30 Calendar Days (%) Calendar Days (%) | | | | alendar Days (%) |
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| | | | e as Home Office e as Notice Addre | | | ne) | | | | |

Amendment # 6 RFP #0018-16

AMENDMENTS TO SOLICITATION (JAN 2004)

(a) The Solicitation may be amended at any time prior to opening. All actual and prospective Offerors should monitor the following web site for the issuance of Amendments: www.procurement.sc.gov (b) Offerors shall acknowledge receipt of any amendment to this solicitation (1) by signing and returning the amendment, (2) by identifying the amendment number and date in the space provided for this purpose on Page Two, (3) by letter, or (4) by submitting a bid that indicates in some way that the bidder received the amendment. (c) If this solicitation is amended, then all terms and conditions which are not modified remain unchanged. [02-2A005-1]

| AMENDMENTS | The Intent to Award is extended until further notice. The Intent to Award and final award, this solicitation, any amendments, and any related notices will be posted at the following web address: http://www.hgtc.edu/purchasing |
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ALL OTHER TERMS, CONDITIONS, BIDDING INSTRUCTIONS, AND SPECIFICATIONS REMAIN UNCHANGED. IF THERE ARE ANY QUESTIONS OR IF ANY CONFUSION OR UNCERTAINTY ARISES AS A RESULT OF THIS AMENDMENT, IT IS THE SOLE RESPONSIBILITY OF THE OFFEROR TO CONTACT THE PROCUREMENT OFFICER FOR CLARIFICATION. CONTACT INFORMATION CAN BE FOUND IN THE TOP RIGHT HAND CORNER OF THE COVER PAGE OF THIS AMENDMENT. REFERENCE THE "DUTY TO INQUIRE" CLAUSE IN THE ORIGINAL REQUEST FOR PROPOSAL.