

 <b>HORRY GEORGETOWN TECHNICAL COLLEGE</b>	<b>INVITATION FOR BID Amendment 1</b>	Solicitation Number:	<b>IFB0161-19</b>
		Date Issued:	<b>December 9, 2019</b>
		Procurement Officer:	<b>Teresa Welch</b>
		Phone:	<b>843-349-7830</b>
		E-Mail Address:	<b>Teresa.welch@hgtc.edu</b>

**DESCRIPTION: Landscaping-Yard Maintenance Services for HGTC Conway, Myrtle Beach and Georgetown Campuses.**

*The Term "Offer" Means Your "Bid" or "Proposal"*

SUBMIT OFFER BY: (Opening Date/Time): **01/09/2020 2:30 p.m.** See "Deadline for Submission of Offer" provision

QUESTIONS MUST BE RECEIVED BY: **12/18/2019 1:00 p.m.**

NUMBER OF COPIES TO BE SUBMITTED: **(2) One**

SUBMIT YOUR OFFER TO EITHER OF THE FOLLOWING ADDRESSES:

**MAILING ADDRESS:**

Horry Georgetown Technical College  
Procurement Office, Teresa Welch  
PO Box 261966  
Conway, SC 29528-6066

**PHYSICAL ADDRESS:**

Horry Georgetown Technical College  
Procurement Office, Teresa Welch  
Bldg. 100, Room 120  
2050 Hwy. 501 E, Conway, SC 29526

**ALL BIDS MUST BE MAILED IN A SEALED ENVELOPE MARKED ON THE OUTSIDE WITH OFFEROR'S NAME AND ADDRESS, SOLICITATION NAME AND NUMBER TO THE ADDRESS ABOVE. No e-mails or faxes will be accepted. ALL MAIL IS PICKED UP FROM THE US POSTAL SERVICE ONCE DAILY AROUND 2:00 P.M. (EXCLUDING WEEKENDS AND HOLIDAYS)**

CONFERENCE TYPE: Campus On Site Visit –Attendance STRONGLY suggested  DATE & TIME: <b>See page 11 for details</b>  <b>As appropriate, see "Conferences – Pre-Bid/Proposal" &amp; "Site Visit" provisions</b>	<b>LOCATION</b> Conway Campus –Building 100 Purchasing 2050 Hwy 501 East Conway, SC 29526
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<b>AWARD &amp; AMENDMENTS</b>	Intent to Award will be posted on 01/13/2020. The award, this solicitation, any amendments, and any related notices will be posted at the following web address: <a href="https://www.hgtc.edu/purchasing">https://www.hgtc.edu/purchasing</a>
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You must submit a signed copy of this form with Your Offer. By submitting a bid or proposal, You agree to be bound by the terms of the Solicitation. You agree to hold Your Offer open for a minimum of thirty (30) calendar days after the Opening Date.

NAME OF OFFEROR  (full legal name of business submitting the offer)		Any award issued will be issued to, and the contract will be formed with, the entity identified as the Offeror. The entity named as the offeror must be a single and distinct legal entity. Do not use the name of a branch office or a division of a larger entity if the branch or division is not a separate legal entity, i.e., a separate corporation, partnership, sole proprietorship, etc.
AUTHORIZED SIGNATURE  (Person must be authorized to submit binding offer to contract on behalf of Offeror.)		
TITLE  (business title of person signing above)		TAXPAYER IDENTIFICATION NO.  (See "Taxpayer Identification Number" provision)
PRINTED NAME  (printed name of person signing above)		STATE VENDOR NO.  (Register to Obtain S.C. Vendor No. at <a href="http://www.procurement.sc.gov">www.procurement.sc.gov</a> )
DATE SIGNED		STATE OF INCORPORATION  (If you are a corporation, identify the state of incorporation.)

OFFEROR'S TYPE OF ENTITY: (Check one) (See "Signing Your Offer" provision.)

☐ Sole Proprietorship
 ☐ Partnership
 ☐ Other \_\_\_\_\_

☐ Corporate entity (not tax-exempt)
 ☐ Corporation (tax-exempt)
 ☐ Government entity (federal, state, or local)



## **AMENDMENTS TO SOLICITATION (JAN 2004)**

(a) The Solicitation may be amended at any time prior to opening. All actual and prospective Offerors should monitor the following web site for the issuance of Amendments: <https://www.hgtc.edu/purchasing>. (b) Offerors shall acknowledge receipt of any amendment to this solicitation (1) by signing and returning the amendment, (2) by identifying the amendment number and date in the space provided for this purpose on Page Two, (3) by letter, or (4) by submitting a bid that indicates in some way that the bidder received the amendment. (c) If this solicitation is amended, then all terms and conditions which are not modified remain unchanged. [02-2A005-1]

## **QUESTIONS FROM OFFERORS - AMENDMENT (JUN 2017)**

THE SOLICITATION IS AMENDED AS PROVIDED HEREIN. INFORMATION OR CHANGES RESULTING FROM QUESTIONS WILL BE SHOWN IN A QUESTION-AND-ANSWER FORMAT. ALL QUESTIONS RECEIVED HAVE BEEN REPRINTED BELOW. THE "STATE'S RESPONSE" SHOULD BE READ WITHOUT REFERENCE TO THE QUESTIONS. THE QUESTIONS ARE INCLUDED SOLELY TO PROVIDE A CROSS-REFERENCE TO THE POTENTIAL OFFEROR THAT SUBMITTED THE QUESTION. QUESTIONS DO NOT FORM A PART OF THE CONTRACT; THE "STATE'S RESPONSE" DOES. ANY RESTATEMENT OF PART OR ALL OF AN EXISTING PROVISION OF THE SOLICITATION IN AN ANSWER DOES NOT MODIFY THE ORIGINAL PROVISION EXCEPT AS FOLLOWS: UNDERLINED TEXT IS ADDED TO THE ORIGINAL PROVISION. STRICKEN TEXT IS DELETED. [02-2A097-1]

**The following question(s) was/were received pursuant to the original date and time specified on the front of the solicitation:**

1. Question: Do the ornamental grasses at the HGTC Georgetown campus get trimmed?

Answer: Yes, the ornamental grasses are to be trimmed once a year or as designated by the HGTC Grounds Supervisor.