

	<h1 style="color: red;">Amendment #1</h1>	Solicitation Number:	IFB0135-18
		Date Issued:	July 16, 2018
		Procurement Officer:	Teresa Welch
		Phone:	843-349-5207
		E-Mail Address:	Teresa.welch@hgtec.edu

DESCRIPTION: Uniform Rental Service

<i>The Term "Offer" Means Your "Bid" or "Proposal"</i>
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SUBMIT OFFER BY (Opening Date/Time): **07/23/2018 2:00 p.m.**

See "Deadline for Submission of Offer" provision

QUESTIONS MUST BE RECEIVED BY: **07/12/2018 5:00 p.m.**

NUMBER OF COPIES TO BE SUBMITTED: **(1) One**

SUBMIT YOUR OFFER TO EITHER OF THE FOLLOWING ADDRESSES:

MAILING ADDRESS:

Horry Georgetown Technical College
Procurement Office, Teresa Welch
PO Box 261966
Conway, SC 29528-6066

PHYSICAL ADDRESS:

Horry Georgetown Technical College
Procurement Office, Teresa Welch
Bldg. 100, Room 120
2050 Hwy. 501 E, Conway, SC 29526

ALL BIDS MUST BE MAILED IN A SEALED ENVELOPED MARKED WITH SOLICITATION NAME AND NUMBER TO THE ADDRESS ABOVE. ALL MAIL IS PICKED UP FROM THE US POSTAL SERVICE ONCE DAILY AT AROUND 2:00 P.M. (EXCLUDING WEEKENDS AND HOLIDAYS)

CONFERENCE TYPE: N/A DATE & TIME: As appropriate, see "Conferences – Pre-Bid/Proposal" & "Site Visit" provisions	LOCATION
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AWARD & AMENDMENTS	Award will be posted on 07/23/2018. The award, this solicitation, any amendments, and any related notices will be posted at the following web address: https://www.hgtec.edu/purchasing
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You must submit a signed copy of this form with Your Offer. By submitting a bid or proposal, You agree to be bound by the terms of the Solicitation. You agree to hold Your Offer open for a minimum of thirty (30) calendar days after the Opening Date.

NAME OF OFFEROR <small>(full legal name of business submitting the offer)</small>		Any award issued will be issued to, and the contract will be formed with, the entity identified as the Offeror. The entity named as the offeror must be a single and distinct legal entity. Do not use the name of a branch office or a division of a larger entity if the branch or division is not a separate legal entity, i.e., a separate corporation, partnership, sole proprietorship, etc.	
AUTHORIZED SIGNATURE <small>(Person must be authorized to submit binding offer to contract on behalf of Offeror.)</small>		TAXPAYER IDENTIFICATION NO. <small>(See "Taxpayer Identification Number" provision)</small>	
TITLE <small>(business title of person signing above)</small>		STATE VENDOR NO. <small>(Register to Obtain S.C. Vendor No. at www.procurement.sc.gov)</small>	
PRINTED NAME <small>(printed name of person signing above)</small>	DATE SIGNED	STATE OF INCORPORATION <small>(If you are a corporation, identify the state of incorporation.)</small>	

OFFEROR'S TYPE OF ENTITY: (Check one)			(See "Signing Your Offer" provision.)
<input type="checkbox"/> Sole Proprietorship	<input type="checkbox"/> Partnership	<input type="checkbox"/> Other _____	
<input type="checkbox"/> Corporate entity (not tax-exempt)	<input type="checkbox"/> Corporation (tax-exempt)	<input type="checkbox"/> Government entity (federal, state, or local)	

PAGE TWO

(Return Page Two with Your Offer)

HOME OFFICE ADDRESS (Address for offeror's home office / principal place of business)	NOTICE ADDRESS (Address to which all procurement and contract related notices should be sent.) (See "Notice" clause)
	Area Code - Number - Extension _____ Facsimile _____
	E-mail Address _____

PAYMENT ADDRESS (Address to which payments will be sent.) (See "Payment" clause)	ORDER ADDRESS (Address to which purchase orders will be sent) (See "Purchase Orders and "Contract Documents" clauses)
____ Payment Address same as Home Office Address	____ Order Address same as Home Office Address
____ Payment Address same as Notice Address (check only one)	____ Order Address same as Notice Address (check only one)

ACKNOWLEDGMENT OF AMENDMENTS							
Offerors acknowledges receipt of amendments by indicating amendment number and its date of issue. (See "Amendments to Solicitation" Provision)							
Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date
DISCOUNT FOR PROMPT PAYMENT (See "Discount for Prompt Payment" clause)	10 Calendar Days (%)	20 Calendar Days (%)	30 Calendar Days (%)	_____ Calendar Days (%)			

PREFERENCES - A NOTICE TO VENDORS (SEP. 2009): On June 16, 2009, the South Carolina General Assembly rewrote the law governing preferences available to in-state vendors, vendors using in-state subcontractors, and vendors selling in-state or US end products. This law appears in Section 11-35-1524 of the South Carolina Code of Laws. A summary of the new preferences is available at www.procurement.sc.gov/preferences . ALL THE PREFERENCES MUST BE CLAIMED AND ARE APPLIED BY LINE ITEM, REGARDLESS OF WHETHER AWARD IS MADE BY ITEM OR LOT. VENDORS ARE CAUTIONED TO CAREFULLY REVIEW THE STATUTE BEFORE CLAIMING ANY PREFERENCES. THE REQUIREMENTS TO QUALIFY HAVE CHANGED. IF YOU REQUEST A PREFERENCE, YOU ARE CERTIFYING THAT YOUR OFFER QUALIFIES FOR THE PREFERENCE YOU'VE CLAIMED. IMPROPERLY REQUESTING A PREFERENCE CAN HAVE SERIOUS CONSEQUENCES. [11-35-1524(E)(4)&(6)]
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PREFERENCES - ADDRESS AND PHONE OF IN-STATE OFFICE: Please provide the address and phone number for your in-state office in the space provided below. An in-state office is necessary to claim either the Resident Vendor Preference (11-35-1524(C)(1)(i)&(ii)) or the Resident Contractor Preference (11-35-1524(C)(1)(iii)). Accordingly, you must provide this information to qualify for the preference. An in-state office is not required, but can be beneficial, if you are claiming the Resident Subcontractor Preference (11-35-1524(D)).
____ In-State Office Address same as Home Office Address
____ In-State Office Address same as Notice Address (check only one)

IFB0135-18 UNIFORM RENTAL SERVICE

AMENDMENT # 1

Amendments to solicitation (JAN 2004): (a) The Solicitation may be amended at any time prior to opening. All actual and prospective Offerors should monitor the following web site for the issuance of Amendments: www.hgtc/purchasing (b) Offerors shall acknowledge receipt of any amendment to this solicitation (1) by signing and returning the amendment, (2) by identifying the amendment number and date in the space provided for this purpose on Page Two, (3) by letter, or (4) by submitting a bid that indicates in some way that the bidder received the amendment, (c) If this solicitation is amended, then all terms and conditions which are not modified remain unchanged. [02-2A005-1]

1. **The original submission date was July 19, 2018 at 2:00 p.m. It has been changed to July 23, 2018 at 2:00 p.m.**

2. **Below are Q & A received from vendors and responses provided.**

Q. Contract Term. As I understand it correctly this contract award period for this opportunity is 12 months plus additional option years for renewal in one year increments. It is an industry standard practice due to significant upfront investment on behalf of the vendor to purchase brand new garments for every employee in the SOW that the MINIMUM contract expectation is 36 months with option years for renewal there following. Are you willing to consider a minimum term of 36 months?

A. The State of SC will not allow us to do a multi-term agreement, but we make every effort to go the full 5 years with our vendors. We have never cancelled an agreement early unless there were severe issues with the contract that the vendor and the College could not work out after meetings.

Q. Bidding Schedule (pg. 19): It is an industry standard requirement that every individual be issued 11 sets of garments in any uniform rental program – 5 for the week they are wearing, 5 for the week the vendor is washing and 1 for the day of change out (service day). With this being said, the number of garments issued per employee must reflect 11 sets, you are only asking for 5 sets on the bidding schedule (if I am reading the bid schedule correctly) which would not allow for enough garments to be worn and laundered every week. Will you please consider changing the bid schedule to reflect a cost per unit X 11 pieces instead of 5 as it currently states?

A. As an industry standard, we will provide 11 sets of (mixed style) garments per employee. The type of mixed sets per employee will be determined once the bid has been awarded.

Q. Sizing: In efforts to ensure properly fitting garments it is our recommendation to mandate that a uniform sizing event be mandatory to ensure everyone has the opportunity to physically try on the garment rather than just verbalize sizes as all manufacturers garments tend to fit a little differently. Please consider adding this to the Specifications portion on page 26.

A. Current and new personnel will be measured and new uniforms will be furnished and delivered within ten (10) days. All employees will be furnished uniforms upon request of the College, regardless of size or measurements.

Q. Uniform Styles: On pages 27 and 28 you are requesting industrial shorts for men and women. Would you accept an offering of cargo style short in addition to or in lieu of traditional flat front shorts?

A. We will consider this option.