

HORRY-GEORGETOWN TECHNICAL COLLEGE

# POLICY

Number: 9.4.5  
Title: Student Telephone Messages  
Authority: Title 59, Chapter 53, Sections 810-860 of the  
1976 Code of Laws of South Carolina, as Amended  
Responsibility: Vice President for Student Affairs  
  
Original Approval Date: 09-09-1993  
Last Cabinet Review: 02-08-2017  
Last Revision: 02-08-2017

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Chairperson

Due to the size of the student body of the College, the complexity of schedules, and room locations, the College has established the following telephone message policy:

Classes will be interrupted and messages delivered to students in cases of extreme emergencies only (i.e., severe family illness or death). Public Safety will screen all such calls, and the nature of the emergency must be stated before the student will be contacted.