

**STATE BOARD FOR TECHNICAL AND COMPREHENSIVE EDUCATION**

**PROCEDURE**

**PROCEDURE NUMBER: 3-2-102.1**

**PAGE: 1 of 3**

---

**HORRY-GEORGETOWN TECHNICAL COLLEGE**

**PROCEDURE**

Number: 9.1.8.4  
Related Policy: 9.1.8  
Title: Admission of International Students  
Responsibility: Director of Admissions Operations  
  
Original Approval Date: 08-01-1994  
Last Cabinet Review: 10-15-2025  
Last Revision: 10-15-2025

---

President

Horry-Georgetown Technical College welcomes the enrollment of international students who wish to pursue collegiate-level study in the United States. For the purpose of this procedure, international applicants/students are those non-citizens or non-permanent residents of the United States who hold or are applying for eligible visa categories as specified by federal and state entities.

International applicants must complete and submit an application for admission, along with the non-refundable application fee, if applicable, and all required foreign documentation.

As outlined in South Carolina Technical College System Procedure No. 3-2-102-1, "Admission of International Students," an international applicant may become a member of the student body at Horry-Georgetown Technical College if:

- A. The college has been certified for attendance by non-immigrant students by the United States Immigration and Customs Enforcement (ICE).
- B. The student applicant completes all standard and international specific admission requirements and is admitted to the college.

**STATE BOARD FOR TECHNICAL AND COMPREHENSIVE EDUCATION**

**PROCEDURE**

**PROCEDURE NUMBER: 3-2-102.1**

**PAGE: 2 of 3**

---

International specific admission requirements include:

- A. Submission of an English translation of any documentation submitted to the college.
- B. Demonstration of proficiency in English by applicants whose native language is not English. Proficiency will be determined based on the applicant attaining and submitting a satisfactory score on an official Test of English as a Foreign Language (TOEFL) score report, International Language Testing Systems (IELTS) scores, or Pearson Test of English, as determined by the college. Each institution admitting international students must establish an appropriate cut-off score for admission to the college and its programs. The requirement to provide or achieve a specific score may be waived at the discretion of the International Student Advisor, Director of Admissions, or designee based on the applicant's demonstrated proficiency/experience with English.
- C. Completion of the equivalent of a secondary school education or be 18 years of age.
- D. Presentations of evidence of living expenses demonstrating sufficient funds to cover all expenses for the first academic year.
- E. Payment of two (2) semesters' advanced tuition at the out-of-state/international tuition rate determined by the institution. Corporate or government contractual agreements and/or assessment of the student's ability to pay may satisfy this requirement.
- F. Receiving and maintaining visa and other related documentation required by the United States Immigration and Customs Enforcement (ICE).

Implementation of State Board Policy No. 3-2-102, Status of International Students, at each technical college should be guided by the following:

- A. A college's open admissions policy does not apply to international students. Colleges may establish international admissions criteria, including rules for reviewing international students' admissions.
- B. Each technical college that admits international students must obtain and maintain certification by the United States Immigration and Customs Enforcement (ICE) to admit non-immigrant students.
- C. Each college approved to admit and enroll international applicants shall designate an international admissions officer/international student advisor for the institution.
- D. The college should maintain copies of appropriate United States Immigration and Customs Enforcement (ICE) forms necessary for processing initial and subsequent ICE transactions for the categories of international applicants that the school is approved to process.
- E. Each college should maintain a current copy of the National Association of Foreign Student Affairs (NAFSA) publication Advisors Manual of Federal Regulations Affecting Foreign Students and Scholars.

Horry-Georgetown Technical College prohibits discrimination and harassment, including sexual harassment and abuse, on the basis of race, color, gender, national or ethnic origin, age, religion, disability, marital status, veteran status, sexual orientation, gender identity, or pregnancy in educational programs and/or activities.