

HORRY-GEORGETOWN TECHNICAL COLLEGE

# PROCEDURE

Number: 9.1.15.1  
Related Policy: 9.1.15  
Title: Student Classification for Admission  
Responsibility: Vice President for Student Affairs

Original Approval Date: 08-01-1994  
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Last Revision: 07-08-2020

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President

Pursuant to Policy 9.1.15, students are identified according to the following classifications:

## **I. New Student**

- A. First-time: A student entering a curriculum program for the first time at an institution of higher education. First-time students may have completed dual-enrollment course work while attending high school.
- B. Transfer: A student transferring from an institution of higher education.
- C. Dual Enrollment: A student enrolled at HGTC and is also receiving high school credit. These students must follow the State Guidelines for dual enrollment.
- D. Bridge: A student entering the Coastal Carolina University Bridge Program for the first time at HGTC.
- E. DACA: A student entering a curriculum program for the first-time at HGTC and their legal presence in the United States is defined as Deferred Action Childhood Arrival (DACA).
- F. Early Completers: A student graduating from high school mid-academic year.

## **II. Continuing Student**

- A. Continuing – a currently enrolled student continuing in the same program of study.
- B. Continuing Dual Enrollment – A currently enrolled dual enrollment student continuing after the first semester.

- C. Continuing Deferred Action Childhood Arrival (DACA) – A currently enrollment DACA student continuing after the first semester.

### **III. Returning Student**

- A. Readmit: A student who has not been enrolled in classes at HGTC for three (3) consecutive semesters and is enrolling in the same program of study that they last attended.
- B. Internal Transfer: A student who has not been enrollment in classes at HGTC for three (3) consecutive semester and is enrolling in a different program of study that they last attended.

### **IV. Special Categories**

- A. Undeclared - A student who enrolls in a course or courses at HGTC without acceptance to a specific curriculum. These students are distinguished from curriculum students in that they:
  - 1. Are interested in attending one or more curriculum courses and have no immediate desire to enroll and graduate from a curriculum program
  - 2. Are restricted to a total of 24 semester hours; and
  - 3. Will not qualify for VA benefits or Financial Aid.
- B. Transient – A student taking a course or courses to transfer back to their home institution without acceptance in a specific curriculum. These students are not eligible for VA benefits or Financial Aid. They must have a transient form filled out by their home institution in order to register for a class.