

HORRY-GEORGETOWN TECHNICAL COLLEGE

PROCEDURE

Number: 8.6.6.1
Related Policy: 8.6.6
Title: Standards of Academic Progress
Responsibility: Registrar

Original Approval Date: 02-26-1997
Last Cabinet Review: 11-9-2021
Last Revision: 11-9-2021

President

During end-of-term processing, student records will be updated to reflect Academic Warning, Probation or Suspension. Messages are sent to each student's College email account notifying them of their academic status and the necessary steps to be taken to return to good academic standing.

Academic Warning

A student who does not earn a minimum of a 2.00 cumulative grade point average (GPA) for the semester will be placed on academic warning for the next semester of attendance. The student should meet with an academic advisor to determine the course of action needed to improve the student's academic performance.

Academic Probation

A student on academic warning who does not earn a minimum of a 2.00 cumulative grade point average (GPA) upon completion of the warning semester will be placed on academic probation for their next semester of attendance. Failure to earn a 2.00 cumulative GPA during the probationary term will result in suspension at the end of the semester.

Academic Suspension

The purpose of academic suspension is to remove those students from their program of study who would not ultimately meet requirements for graduation if they continue their current level of progress.

Any student who fails to earn a minimum of a 2.00 cumulative grade point average (GPA) during the probationary semester will be placed on academic suspension from the college by the Registrar's Office.

Suspensions are enforced for one semester. After suspension, the student may be allowed to pursue courses necessary to correct academic deficiencies or move into an alternate curriculum more suited to the student's abilities. After suspension, the student is returned to academic probation status.

Academic Deans and Department Chairs have the authority to override an academic suspension. In these cases, the Academic Dean or Department Chair needs to complete a Registration Form by checking the Override Academic Suspension box and sign the form or email the Registrar Office permission to override. The form is then submitted to the Registrar's Office for the suspension hold to be lifted for registration and the student is then placed on academic probation. The form is scanned into the College's imaging system, Banner Document Management System (BDMS). The student can then register for classes. Final approval for override must come from an Academic Dean or Department Chair.