

HORRY-GEORGETOWN TECHNICAL COLLEGE

# POLICY

Number: 8.6.10  
Title: Academic Records Management and Security  
Authority: Title 59, Chapter 53, Sections 810-860 of the  
1976 Code of Laws of South Carolina, as Amended  
Responsibility: Vice President for Student Affairs

Original Approval Date: 04-08-1993  
Last Cabinet Review: 04-01-2026  
Last Revision: 11-09-2021

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Chairperson

Horry-Georgetown Technical College personnel follow all institutional, state, and federal guidelines related to managing academic records. Supervisors inform new employees of these guidelines and inform all employees of new regulations that may be implemented.