

HORRY-GEORGETOWN TECHNICAL COLLEGE

# PROCEDURE

Number: 8.1.6.2  
Related Policy: 8.1.6  
Title: Practicum Experience for Students  
Responsibility: Vice President for Academic Affairs

Original Approval Date: 08-01-1994  
Last Cabinet Review: 10-11-2017  
Last Revision: 10-11-2017

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President

The purpose of the practicum experience is to expose the student to the real world of work while in the academic setting and to furnish services to eligible patrons of Horry and Georgetown Counties.

Patrons eligible to receive services are listed in the following order of priority:

1. Nonprofit agencies and organizations. These patrons include state and local governments or their agencies, community service clubs or agencies, and religious organizations.
2. Salaried technical college personnel.
3. Horry-Georgetown Technical College students.
4. Authenticated charity cases.
5. Industrial and business firms, upon prior approval.

Project approval responsibilities are as follows: All projects must be approved by the Department Head, Associate Vice President/Dean, Associate Dean, and Vice President for Academic Affairs. In addition, a field trip voucher must be submitted and approved by the appropriate Dean, Vice President for Academic Affairs, and President, prior to any off-campus practicum experience.