The faculty member is expected to manage his/her class whether it is a classroom lecture, class laboratory, field trip, or other related educational activity. Class management includes, but is not limited to the following:

1. Discipline
2. Record keeping
3. Field trips
4. Safety
5. Security
6. Materials and equipment
7. Any other duty or responsibility normally assigned to a class faculty.

Discussion and expression of all views relevant to the subject matter are recognized as necessary to the educational process, but a student has no right to interfere with the freedom of faculty to teach or the right of another student to learn. The faculty member sets the standards of behavior acceptable in the classroom by announcing these standards early in the term.

Each faculty member is expected to plan his/her instructional program to meet the time schedule for each course, to begin and close class at the prescribed time.