## HORRY-GEORGETOWN TECHNICAL COLLEGE

## **POLICY**

Number: 7.2.1

Title: State Board Requisition of Information Technology Systems

Authority: Title 59, Chapter 53, Sections 810-860 of the

1976 Code of Laws of South Carolina, as Amended

Responsibility: Vice President of Information Technology

Original Approval Date: 09-09-1993 Last Cabinet Review: 12-07-2022 Last Revision: 01-04-2017

Chairnerean

## Chairperson

As a matter of official record, the State Board for Technical and Comprehensive Education herewith adopts the letter, spirit, and intent of the South Carolina Consolidated Procurement Code and the Rules and Regulations of the Budget and Control Board as policy and for compliance by all institutions and programs under the jurisdiction of the State Board.

As defined by the Budget and Control Board's policy for the management of technology projects, any institution or program desiring to rent, purchase, or lease any information technology systems or services shall submit a properly documented and justified request to the Budget and Control Board's Office of IT Planning and Customer Relations for review, consideration, and appropriate processing.

Information technology is defined as electronic data processing goods and services, telecommunications goods and services, information security goods and services, information management, microprocessors, software, information processing, office systems, any services related to the foregoing, and consulting or other services for design or redesign of information technology supporting business processes.