

HORRY-GEORGETOWN TECHNICAL COLLEGE

# POLICY

Number: 4.1.7  
Title: External Use of Facilities  
Authority: Title 59, Chapter 53, Sections 810-860 of the  
1976 Code of Laws of South Carolina, as Amended  
Responsibility: President  
  
Original Approval Date: 10-14-1993  
Last Cabinet Review: 03-28-2012  
Last Revision: 03-28-2012

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Chairperson

Long-established, statewide policies encourage use of institutional physical facilities by community groups, agencies, institutions, and others for purposes that are deemed to be in the best interest of the communities and serve desirable, useful, or beneficial objectives. This policy will be administered in accordance with College policies and procedures.

It is the policy of Horry-Georgetown Technical College to cooperate with businesses, organizations, or individuals in the use of its buildings and facilities for public service events and private projects. While the primary use of these facilities must remain to support the instructional programs of the College, the facilities will be available for activities that are consistent with the mission of the College.

- A. Any activity that in the judgment of the College would be disruptive to College operation or is not consistent with the College mission will not be approved.
- B. The College reserves the right to interpret its mission and grant use of any facility to a business, an organization, or an individual whose activities are in keeping with that mission in a consistent manner.

The College will attempt to make its facilities available to the public provided all applicable requirements are satisfied.

The rental or usage fees are to be set so as to recover College direct and indirect costs for janitorial and security service, utilities and overhead. Organizations may be required to provide proof of liability insurance prior to use.