

Responsibility: Vice President, Human Resources and Employee Relations
Related Policy: 3.8.1

Original Approval Date: 05-08-2002
Last Cabinet Review: 07-29-2026
Last Revision: 07-29-2026

President

DISCLAIMER

PURSUANT TO SECTION 41-1-110 OF THE CODE OF LAWS OF SC, AS AMENDED, THE LANGUAGE USED IN THIS DOCUMENT DOES NOT CREATE AN EMPLOYMENT CONTRACT BETWEEN THE EMPLOYEE AND THE AGENCY.

To provide appropriate guidance to College personnel and to ensure equitable treatment of all employees, the College will observe the following guidelines in recognizing the retirement of covered, full-time employees.

The retirement of employees with years of loyal and faithful service to the State

5 – 9 Years	Gift of \$35.00 in Value
10 or More Years	Gift of \$50.00 in Value

Monetary gifts may not be given.