

HORRY-GEORGETOWN TECHNICAL COLLEGE

POLICY

Number: 3.3.6
Title: Employee Leave Transfer Program
Authority: Title 59, Chapter 53, Sections 810-860 and 8-11-700 of the 1976 Code of Laws of South Carolina, as Amended.
Responsibility: Vice President, Human Resources and Employee Relations

Original Approval Date: 01-14-1993
Last Cabinet Review: 06-09-2017
Last Revision: 06-09-2017

Chairperson

DISCLAIMER

PURSUANT TO SECTION 41-1-110 OF THE CODE OF LAWS OF SC, AS AMENDED, THE LANGUAGE USED IN THIS DOCUMENT DOES NOT CREATE AN EMPLOYMENT CONTRACT BETWEEN THE EMPLOYEE AND THE AGENCY.

It is the policy of Horry-Georgetown Technical College that eligible employees may voluntarily transfer portions of their sick and annual leave balances to a leave pool in a manner and under conditions specified by College Procedures. It shall also be the policy of Horry-Georgetown Technical College that eligible employees may withdraw sick and annual leave from the aforementioned leave pool under conditions and circumstances specified by the same Procedure.