

HORRY-GEORGETOWN TECHNICAL COLLEGE

POLICY

Number: 3.2.2
Title: Changes in Payroll Deduction
Authority: Title 59, Chapter 53, Sections 810-860 of the
1976 Code of Laws of South Carolina, as Amended
Responsibility: Vice President, Human Resources and Employee Relations

Original Approval Date: 06-13-1996
Last Cabinet Review: 06-09-2017
Last Revision: 06-09-2017

Chairperson

DISCLAIMER

PURSUANT TO SECTION 41-1-110 OF THE CODE OF LAWS OF SC, AS AMENDED, THE LANGUAGE USED IN THIS DOCUMENT DOES NOT CREATE AN EMPLOYMENT CONTRACT BETWEEN THE EMPLOYEE AND THE AGENCY.

Employees wishing to initiate a status change that will affect payroll deductions (e.g., changing the number of dependents, insurance or credit union changes, etc.) should contact the Human Resources Department.