

HORRY-GEORGETOWN TECHNICAL COLLEGE

POLICY

Number: 3.1.15
Title: Background Checks
Authority: Title 59, Chapter 53, Sections 810-860 of the
1976 Code of Laws of South Carolina, as Amended
Responsibility: Vice President, Human Resources and Employee Relations

Original Approval Date: 08-09-2007
Last Cabinet Review: 06-09-2017
Last Revision: 06-09-2017

Chairperson

DISCLAIMER

PURSUANT TO SECTION 41-1-110 OF THE CODE OF LAWS OF SC, AS AMENDED, THE LANGUAGE USED IN THIS DOCUMENT DOES NOT CREATE AN EMPLOYMENT CONTRACT BETWEEN THE EMPLOYEE AND THE AGENCY.

Horry-Georgetown Technical College strives to create a safe and secure work and learning environment to ensure that its employees are qualified to perform the jobs for which they are hired. Accordingly, it is the policy of Horry-Georgetown Technical College to require that a Criminal Background check be conducted on all new hires—full time and part time. Employment will be contingent upon the results of the criminal background check. Conducting criminal background checks will ensure that individuals invited to join the College have honestly presented their background and qualifications in oral representations and in written materials, including the employment application and any supporting documents.