

HORRY-GEORGETOWN TECHNICAL COLLEGE

POLICY

Number: 2.2.2
Title: Travel and Subsistence Expense Monies
Authority: Title 59, Chapter 53, Sections 810-860 of the
1976 Code of Laws of South Carolina, as Amended
Responsibility: Vice President of Finance and Administration

Original Approval Date: 09-09-1993
Last Cabinet Review: 11-01-2017
Last Revision: 11-01-2017

Chairperson

Under the authority of South Carolina Code Section 59-53-52(2)(12) the College may advance travel and subsistence expense monies to employees of the College for the financing of ordinary and necessary travel required in the conducting of business of the College. All such advances shall be issued in accordance with the State Budget and Control Board's Rules and Regulations pertaining to the advancing of travel expenses, and the College shall not make such advances except under the rules and regulations as published.