

HORRY-GEORGETOWN TECHNICAL COLLEGE

POLICY

Number: 1.3.1
Title: Adherence to College and State Policy and Procedures:
Consideration and/or Adoption of College Policies and
Administrative Procedures
Authority: Title 59, Chapter 53, Sections 810-860 of the
1976 Code of Laws of South Carolina, as Amended.
Responsibility: Horry-Georgetown Technical College Commission
Original Approval Date: 01-14-1993
Last Cabinet Review: 01-17-2018
Last Revision: 01-17-2018

Chairperson

DISCLAIMER

PURSUANT TO SECTION 41-1-110 OF THE CODE OF LAWS OF SC, AS AMENDED, THE LANGUAGE USED IN THIS DOCUMENT DOES NOT CREATE AN EMPLOYMENT CONTRACT BETWEEN THE EMPLOYEE AND THE AGENCY.

Adherence to State Board Policies and Procedures

Horry-Georgetown Technical College shall respect and adhere to the official policies and procedures of the State Board for Technical and Comprehensive Education, as set forth in the State Board for Technical and Comprehensive Education Policies and Procedures Manual, unless otherwise noted and specifically excepted by action of the Area Commission.

Whenever College Policies are verbatim to existing State Board Policies and/or Procedures, such shall be referenced and noted, and the State Board Policy and /or Procedure shall be summarized and essential points noted.

Consideration/Adoption of College Policies

Where additions or supplemental statements to State Board Policies and Procedures have been adopted by the Area Commission as College Policies, these statements shall be noted immediately following the summary of the State Board Policy and /or Procedure to which the addition or supplement relates.

At the direction and under the authority of the Area Commission, the College Policies contained and referenced in the official manual shall stand as the guiding principles for the governance

and administration of the institution and shall be in force as of the approval date indicated on the specific document. All College Policies shall be approved and authorized by the Area Commission upon recommendation of the College President.

Consideration/Adoption of Administrative Procedures

At the direction of and under the authority granted by the Area Commission, all Administrative Procedures shall be established and approved by the President of the College. The Procedures shall express the operational directions and guidelines for the management of the College and shall be in force as of the approval date by the College President indicated on the specific document.