Get started in Fast-Growing Careers!

NEW SCHOLARSHIPS Available for Horry & Georgetown County Residents.

Eligible training programs include Allied Health, Trades, Information Technology and more.

Call 843-477-2020 for information.

SERVICE PLUMBING TECHNOLOGY
See page 12.

BASIC RESIDENTIAL/COMMERCIAL ELECTRICAL
See page 13.
It is recommended that students register at least one week prior to class start date to avoid class cancellation.
CERTIFIED MEDICATION TECHNICIAN
This is a comprehensive training program for individuals who desire to become a Certified Medication Technician for an intermediate care or skilled care nursing facility. The program is designed to teach skills in administration of non-parenteral medications that will qualify students to perform this procedure to assist licensed practical nurses or registered professional nurses in medication therapy. The course consists of 20 classroom hours of instruction and a skills lab, under the direct supervision of an instructor. The class consists of instruction in these areas: basic review of body systems and medication effect on each system; medical terminology; infection control; and medication classifications. An individual must successfully complete a final written examination and a skills examination before certifications will be awarded. Limited enrollment. $199

CNA CERTIFIED NURSING ASSISTANT
This is a comprehensive training program for individuals who desire to become a certified nurse aide for long-term care facilities. Clinical hours may involve some weekend coverage. Clinical dates will be discussed the first night of class. Students who successfully complete both the classroom and clinical training will be eligible to take the South Carolina Nurse Aide Certification Exam (at an additional cost). At the time of registration, students will be required to complete the SC SLED Background Check Release Form. Before entering any patient care facility, all students must pass a background check (included in tuition); however, if a student drops from the class after the SLED check has been ordered the $25 processing fee will be withheld from the refund amount. Students will also be required to provide proof of a negative 2-Step PPD. Textbook/Workbook, a blood pressure/stethoscope combo kit, 2-Step PPD and solid-colored scrubs will be at your own expense. Your 2-Step PPD screening which must be initiated at least 2 weeks prior to the first day of lecture. Limited enrollment. 100 hrs. $800

CLINICAL MEDICAL ASSISTANT LECTURE
Prerequisites: WorkKeys Assessment, Medical Terminology, Anatomy & Physiology I, Anatomy & Physiology II, HIPPA, and CPR. Clinical Medical Assistants work in physician’s offices where they may prepare the patient for examination, administer oral medications, assist healthcare providers during clinical procedures, adhere to HIPPA regulations, and document medical information. Course work includes 140 hours of classroom lecture. A background check, drug screening, 2-Step PPD, solid-colored scrubs, stethoscope and textbooks/workbook will be at your own expense. OPTIONAL: Students may sit for the National Health Career Association Certified Clinical Medical Assistant exam at an additional cost. 200 hrs. $1,499

CPR FOR HEALTHCARE PROVIDER/AED
This is an American Heart Association 5-hour cardiopulmonary resuscitation and AED course. Textbook and CPR mask required and will be at your own expense. Limited enrollment. 5 hrs. $69
It is recommended that students register at least one week prior to class start date to avoid class cancellation.

EMT BASIC Part 1 (of 2)*
Prerequisite: Compass Test showing satisfactory scores in reading, and math. You may be exempted from testing if you provide a copy of your results from an entrance exam, i.e. Hobet, Compass or Accuplacer or an unofficial transcript from your college. This course is a study of the preparatory, pharmacology, airway management, patient assessment, trauma, and shock modules as it relates to the provision of pre-hospital emergency medical care to critically ill and injured patients.

You must be physically capable to perform normal duties of ambulance attendants in order to become certified by National Registry of EMTs & SC DHEC. You must be 18 years of age before the last night of class and must also possess a high school diploma or GED. Requirements include Compass or Accuplacer Testing, Textbook/Workbook, CPR, Physical Examination, 2-Step PPD, Flu Vaccine, Hepatitis B Vaccine/Waiver, Background Check, Drug Screening, and Pregnancy Evaluation, if applicable. Requirements are at your own expense and are subject to change. $850/Part 1 Tuition

Upon successful completion of the course (Part I and Part II) consecutively, students will be eligible to sit for the National Registry Certification Exam at an additional cost. Other fees may apply. Limited enrollment. Lecture and Lab times will vary. Please contact (843) 477-2020 for additional information.

Choose 1 Lab:
EMT BASIC Part 2 (of 2)*
Classes will be held January – May, 2017. Please be sure to register prior to the end of your Part I classes. Limited enrollment. Lecture and Lab times will vary. Please contact (843) 477-2020 for additional information. $850/Part 2 tuition Dates & Times TBD

*PLEASE NOTE – EMT BASIC Part I & Part II must be taken consecutively to allow students to sit for the National Registry Certification Exam. Contact 843-477-2020 prior to December 1 to register and pay for your Part II classes.

GERONTOLOGY CERTIFICATE (Online)
The Certificate in Gerontology represents a specialization in the field of gerontology. It is designed to enhance the knowledge and skills of individuals who work with older adults by providing an educational experience that is multidisciplinary in nature. This certificate is relevant for registered nurses, nurse practitioners, licensed vocational nurses, practical nurses, nursing assistants, social workers, occupational therapists, recreation therapists, physical therapists, respiratory therapists, administrators, psychologists, personal care assistants, volunteers, physicians, chiropractors, clergy, physical fitness professionals, adult children of aging parents, or any other individual currently working with or planning to work with older adults.

PAHS 991-018-1020 WF Aug 16-Oct 16
10:00am-12:00pm INT
PAHS 991-019-1168 WF Oct 18-Dec 18
10:00am-12:00pm INT
PAHS 991-020-1169 WF Dec 13-Feb 12
10:00am-12:00pm INT
PAHS 991-021-2030 WF Nov 8-Jan 8
10:00am-12:00pm INT
PAHS 991-022-2031 WF Dec 13-Feb 12
10:00am-12:00pm INT

HEALTHY AGING CERTIFICATE (ONLINE)
As the population in the United States ages, there are many opportunities to learn how to work with seniors in multiple settings in a way that supports quality of life. In the Certificate in Healthy Aging, you’ll gain an overview of specific aspects of aging to provide a long-term foundation for treatment of the senior community and overall health during the later years of life. You’ll see how increasing scientific, clinical, and social interest helps us understand the relationship between nutrition and aging. You’ll explore the characteristics of the healthy aging brain, and examine how cognitive function can be maintained into old age. The program also examines the ways physical activity can enhance well-being for seniors and uncovers the keys to longevity that allow some people to live to 100 years old. Finally, the program explores the role that intimacy and sexuality play in the health of seniors. This certificate is designed for anyone working in the health care field, those who are interested in the topic, those who are working with the aging population, or anyone who wishes to prepare for a career in aging services or gerontology. 24 hrs. $69

PAHS 991-018-1020 WF Aug 16-Oct 10
10:00am-12:00pm INT
PAHS 991-019-1168 WF Sept 13-Nov 13
10:00am-12:00pm INT
PAHS 991-020-1169 WF Oct 18-Dec 18
10:00am-12:00pm INT
PAHS 991-021-2030 WF Nov 8-Jan 8
10:00am-12:00pm INT
PAHS 991-022-2031 WF Dec 13-Feb 12
10:00am-12:00pm INT
LEGAL AND ETHICAL ISSUES IN HEALTHCARE (ONLINE)
In this certificate, you'll explore the legal and ethical risks that result from factors in the medical industry, including ever-shrinking resources, shorter lengths of stay, high-acuity patients, the availability of more complex information, diverse patient populations, and the use of technology. The certificate provides an overview of the legal and ethical issues that are common in the world of medical care, including the most current issues arising from scientific and technological advances. You'll examine the legal implications of the Health Insurance Portability and Accountability Act (HIPAA), and consider the issues that arise from on-the-job situations such as medication errors, organ donation, and workplace violence. You'll also explore how the rise of social media has impacted the healthcare industry. By the end of the program, you'll have a solid grasp of crucial topics in the healthcare industry that are important to anyone working in the medical field. 12 hrs. $105

PAHS 990-018-1017 WF 10:00am-12:00pm Aug 16-Oct 10
PAHS 990-019-1114 WF 10:00am-12:00pm Sept 13-Nov 13
PAHS 990-020-1115 WF 10:00am-12:00pm Oct 18-Dec 18
PAHS 990-021-2004 WF 10:00am-12:00pm Nov 8-Jan 8
PAHS 990-022-2005 WF 10:00am-12:00pm Dec 13-Feb 12

MEDICAL MATH (ONLINE)
Master medical calculations in an engaging environment! In these fun and practical lessons, you'll gain the medical math skills you need for anything from calculating dosages to using scientific formulas. Whatever medical field you're in, the hands-on activities in this course will help you perform day-to-day math tasks quickly and easily. Whether you're new to the field of medicine or want to enhance your skills, this is the course for you. By the time you finish these lessons, you'll have a solid grounding in basic medical math, and you'll be ready to tackle any calculation confidently. 24 hrs. $105

PAHS 989-018-1026 WF 10:00am-12:00pm Aug 16-Oct 16
PAHS 989-020-1171 WF 10:00am-12:00pm Oct 18-Dec 18
PAHS 989-022-2033 WF 10:00am-12:00pm Dec 13-Feb 12

MEDICAL TERMINOLOGY (ONLINE)
This online course teaches medical terminology from an anatomical approach. Root terms are divided by each body system. The origin, a combined form, and an example of non-medical everyday usage is provided for each root term. Word Associations are provided as a learning tool. Unusual and interesting information is provided in regards to each term. Root terms are combined with prefixes and suffixes as your learning will culminate in the interpretation of several paragraphs of medical notes. $105 – online only!

PAHS 969-018-1045 WF 10:00am-12:00pm Aug 16-Oct 16
PAHS 969-019-1116 WF 10:00am-12:00pm Sept 13-Nov 13
PAHS 969-020-1117 WF 10:00am-12:00pm Oct 18-Dec 18
PAHS 969-021-2006 WF 10:00am-12:00pm Nov 8-Jan 8
PAHS 969-022-2007 WF 10:00am-12:00pm Dec 13-Feb 12

PAIN ASSESSMENT AND MANAGEMENT CERTIFICATE (ONLINE) NEW!
This certificate program is designed to enhance the knowledge and skills of health care professionals who work with patients who are in pain. By providing an educational experience that examines key issues related to pain assessment and management, this certificate program will give you the relevant and practical information you'll need to improve your practice and provide the most effective care to your patients. $199 - online only!

PAHS 904-019-1182 WF 10:00am-12:00pm Sept 13-Nov 13
PAHS 904-021-2035 WF 10:00am-12:00pm Nov 8-Jan 8

PERINATAL ISSUES CERTIFICATE (ONLINE) NEW!
The Certificate in Perinatal Issues is a multidisciplinary educational experience designed to enhance the knowledge and skills of individuals who provide care and support for childbearing women, newborns, and families. This certificate program provides you with current knowledge in specific perinatal topics so you can effectively meet the needs of childbearing women, newborns, and families through a wide range of professional career paths. $199 - online only!

PAHS 902-019-1111 WF 10:00am-12:00pm Sept 13-Nov 13
PAHS 902-021-2002 WF 10:00am-12:00pm Nov 8-Jan 8

Call 843.477.2020 or 843.349.5363 for Class & Registration Information • www.HGTC.edu/jobtraining
**VETERINARY ASSISTANT CERTIFICATE**

This program prepares you to work as a Veterinary Assistant. You will learn receptionist duties, medical terminology, laboratory procedures, and how to relate to clients. Students will also learn correct restraint positions for various procedures; basic anatomy, genetic, reproductions, aging, understanding prescriptions, and varying forms of sterilization. Upon completion of the program you will qualify for an entry-level position as a veterinary assistant. Course consists of 80 hours of lecture and 30 hours of externship. Dates below DO NOT include externship. Externship hours may vary based on facility availability. Textbook included. 110 hrs. $799

XAHS 926-81-1174  TTh  Sept 12-Dec 14
6:00pm-9:00pm  GS

Some Allied Health Certificate Programs require Medical Terminology, Anatomy & Physiology I & II, and Legal and Ethical Issues as prerequisites. These can be taken through our partnership with Education to Go. Please view these classes at http://www.ed2go.com/hgtc/. For more information please contact 843-477-2079.

**BUSINESS & LEADERSHIP**

**GRANT TRAINING WORKSHOP**

**New!**

This workshop covers the basic elements of grant writing and prepares the novice grant writer in understanding how to prepare for writing a grant, researching grant sources, and the components of an effective grant. Topics include: Definitions; Funding Sources & Searching for Money; Grant Components and more! 2.5 hrs. $49

XBUS 502-70-1008  Sat  Oct 14
9:30am-12:00noon  GS

**SOCIAL MEDIA MARKETING FOR BUSINESS**

Create an engaged community around your business with social media marketing. Learn how to attract an audience, provide value for your followers, promote a brand and set up targeted advertising on campaigns like Facebook & Twitter. During this class we will also take a look at a few other social media platforms (Instagram, Pinterest and Google+) and how doing all forms of social media will increase your online presence and drive more customers to your business. Finally, you will gain techniques for measuring and tracking your social media success. 3 hrs. $49

XBUS 676-70-1102  Sat  Nov 11
9:00am-12:00pm  GS

**ADV. SOCIAL MEDIA MARKETING FOR BUSINESS**

Advanced Social Media for Business provides the practical tools and strategies required to successfully navigate social networks, leverage social tools, and capitalize on their powerful word-of-mouth lift. It also offers expert guidance on how to define goals and measure these interactive marketing efforts against the goals. The course will focus only on Facebook for Business. 3 hrs. $59

XBUS 677-70-1005  Sat  Aug 26
9:00am-12:00noon  GS

XBUS 677-70-1103  Sat  Nov 18
9:00am-12:00noon  GS

**LEADING FOR HIGH PERFORMANCE**

These learning experiences are for individuals that want to strengthen their knowledge and skills to be more effective in their job roles, as well as, improving their current organization to be more efficient and productive. They can be taken as individual topics or as a *series*. Qualified participants are individuals ready for more challenge and want to learn more about being a better leader. The topics include methods on how to transform their organization into a High-Performance Organization by being more creative and influential in leading people to respond in a positive manner. The sessions are highly interactive using various practical exercises that are adaptable to any size or type of organization.

Individuals attending will:

• Learn unique and practical methods for building an effective and efficient workforce
• Be able to engage the talent in the workforce to set priorities and focus on continuous improvement
• Learn how to maintain self-discipline and devote sufficient time to Leading for High Performance
• Be able to use their own work related issues and apply them to class exercises.

See detailed workshop descriptions below. 10 hrs. $299*

XBUS 504-70-1152  Wed  Sept 20-Oct 18
9:00am-11:00am  GS

**LEADING AND MANAGING THE WORKFORCE**

Reviewing leadership practices and the job roles of the leader for guiding and sustaining the success of the organization. Identifying the most effective and meaningful leadership behaviors for building a high performing organization. Determining one’s leadership strengths and identifying leadership practices that need further development. 2 hrs. $69

XBUS 505-70-1153  Wed  Sept 20
9:00am-11:00am  GS

**LISTENING TO THE CUSTOMER**

Engaging leadership, the workforce, and the customer to continuously improve on-going market success. Segmenting customer groups. Collecting information and data related to customer satisfaction and dissatisfaction. Developing, analyzing, and using customer surveys, employee input, one-on-one interviews, quick check surveys, and focus group input to hear the voice of the customer. How to be successful when dealing directly with an individual customer or customer groups. Making the necessary changes in products and services to match customer expectations. 2 hrs. $69

XBUS 506-70-1154  Wed  Sept 27
9:00am-11:00am  GS

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It is recommended that students register at least one week prior to class start date to avoid class cancellation.
PLANNING AND DECIDING
Identifying the most critical business initiatives needed to be emphasized in the short term and longer term. Developing and using performance criteria to assess the organization and identify the highest priority areas for improvement. You will be able to effectively use a systematic process for envisioning the organization’s desired future, and translating this vision into defined strategies, goals, and objectives including a plan for implementation and taking corrective action.
2 hrs. $69

WORKFORCE CULTURE AND MOTIVATION
Engaging, developing, and assessing the workforce and enabling them to perform to the best of their ability. Factors such as flexibility, innovation, knowledge and skill development, motivation, recognition, clear direction, recruiting strategies, and two-way communication are key in setting the culture and achieving organizational success. Working with different types of individuals one-on-one or when part of a team. Knowing yourself, the leader, and how you feel about different behaviors, encounters, and emotions. Receiving and giving appropriate feedback to understand and analyze a situation. Resolving people issues so work associates are performing at high levels of achievement and are enjoying the work environment.

WORKING TOGETHER
Building an effective workforce team committed to accomplishing its purpose. Identifying the nature of different types of teams and how they interface. Dealing with interpersonal relationships and sensitivities within a team environment and following up on team goals. Helping both the person conducting, as well as, participants be more effective during meetings i.e. get the right things accomplished quickly. Deciding if a team meeting is necessary, identifying action items, and eliminate wasted time and getting off track. Dealing with difficult participants and helping them add value the goals and objectives. 2 hrs. $69

*Take The Series And Save $46!

Presenter: Donald Parrish
Don has been in the consulting and training business for over 30 years. He worked in 10 countries and has in-depth experience working with clients in business, manufacturing, education, and government. Leadership Development and Continuous Improvement are his specialties, focusing on the organization and the individual talent engaged in reaching high performance. Don promotes proven approaches that were learned from actual hands-on experiences and from many experts.

Don is the founder of Organizational Excellence, LLC. This business was formed after leaving a Fortune 200 company where he directed a Human Resource Development Department and was an internal company consultant working with all levels of leadership. Prior to these careers, Don was a high school teacher. He holds a B.S. and M.S. in education and enjoys consulting, facilitating, and helping make learning a valuable and enjoyable experience.

APPRENTICESHIP PROGRAM
FUNDING AVAILABLE
HGTC is partnering with the South Carolina Technical College System to deliver apprenticeship training via the South Carolina Apprenticeship Initiative (SCAI). Once a company’s registration is finalized, it is eligible to receive a $1,000 tax credit per year for up to four years. More than $37,000 in training funds is available for each qualified company with up to $2,500 available per apprentice.

Industries served must be in Advanced Manufacturing (NAICS 31-33), Information Technology (NAICS 51) or Professional Services (NAICS 54) in the following occupations (see ONET codes): engineering installation (17-0000); maintenance and repair (49-0000); production (51-0000); computers (15-1100); business/finance (13-0000); or design/media (27-1000 and 3000).

Call Pat Kleber at 843-477-2191 for more information.

COMPUTERS

WINDOWS 10, BASICS
Ready or not …Windows 10 is here! The newest operating system in the Microsoft family is new and improved and very different from Windows 8. Learn how to start using the Start Menu; discover the new Task View; learn how to work with the Action Center, what is Microsoft Edge and Cortana; and much more! This lecture class will enable you to become more comfortable using Windows 10! 2.5 hrs. $39

*BRING A FRIEND FOR FREE!
*1 complimentary attendee per person

BASIC COMPUTER, Level 1
Regardless of your experience, everyone should have some level of proficiency in personal computing skills to excel in their current job, maintain their competitiveness for career advancement, or just to keep up with your children or grandchildren. This course will give you the skills you need to maneuver around your computer, begin to work with Microsoft Office Software and discover how much you can learn on the internet! 10 hrs $99 SPECIAL - Bldg 1000GS, Room 1158

*BRING A FRIEND FOR FREE!

BASIC COMPUTER LEVEL II
Bring your computer skills to the next level. This course will build on what you learned in Basic Computer Level I. 10 hrs. $99 SPECIAL – *BRING A FRIEND FOR FREE!

Call 843.477.2020 or 843.349.5363 for Class & Registration Information • www.HGTC.edu/jobtraining
INTERNET SAVVY SENIORS
This 3 part series geared towards the active senior will show you how to navigate the internet along with some basic social media. Learn about Craig’s List, Ebay, Pinterest, Facebook, YouTube, Google, Bing and much more. With a computer and some time, you can find just about anything you need to know and more. Hands-on. Limited enrollment. 6 hrs.
$49 – BRING A FRIEND FOR FREE!
*1 complimentary attendee per person

YPER 670-70-1162
10:00am-12:00pm
F
Dec 1-Dec 15
YPER 670-71-1167
3:00pm-5:00pm
M
Sept 11-Sept 25

EXCEL BASICS
Build worksheets using formatting, printing, formulas, common functions, and charts. USB thumb drive recommended for saving created documents. Enrollment limited. 10 hrs.
$99

XCPT 916-70-1164
6:00pm-8:00pm
MW
Oct 30-Nov 13

EXCEL INTERMEDIATE
Our Microsoft Excel Intermediate course is best suited for those with a basic working knowledge of Excel. Topics include: Working with lists; Structure of a list; Sorting and filtering lists; Simple sorting; Sorting by multiple columns; Using AutoFilter; Connect spreadsheets so that one updates another; Using Freeze Panes; Using Split Window; Hiding and displaying data; Hiding rows and columns; Entering date functions; Date and time formats and more. 10 hrs.
$99

XCPT 596-70-1163
6:00pm-8:00pm
MW
Nov 29-Dec 13

ADOBE PHOTOSHOP
You will learn to manipulate images and digital photographs in preparation for publication layout and design, Web output, use in other software packages or immediate output. USB Thumb Drive recommended. Limited Enrollment. Pre-Requisite: Basic Computer experience. 28 hrs.
$325

XCPT 533-80-1205
6:00pm-9:30pm
Th
Oct 19-Dec 14

INFORMATION TECHNOLOGY & WEB DESIGN CLASSES – ONLINE!

INTRODUCTION TO NETWORKING (ONLINE)
Introduction to Networking explains computer networking basics in terms that you can easily understand, using concepts common to everyday, non-computing experience. The course emphasizes networking fundamentals, explaining the software and hardware that makes networking possible. The course stresses understanding how and why networks work, rather than focusing on memorization of terms or numbers. Upon completion of the course, you will be capable of performing basic computer networking tasks, such as DSL connectivity or configuring connections to an Internet Service Provider. This course will give you the foundation you need to begin training for CCNA Certification or employment in a computer networking career. This class is completed exclusively online. 24 hrs. $110

PIST 551-018-1118
10:00am-12:00pm
WF
Aug 16-Oct 16
PIST 551-019-1119
10:00am-12:00pm
WF
Sept 13-Nov 13
PIST 551-020-1120
10:00am-12:00pm
WF
Oct 18-Dec 18
PIST 551-021-2008
10:00am-12:00pm
WF
Nov 8-Jan 8
PIST 551-022-2009
10:00am-12:00pm
WF
Dec 13-Feb 12

INTERMEDIATE NETWORKING (ONLINE)
Learn real-world applications for the concepts you learned in Introduction to Networking. Continue to build your knowledge of networks and networking, with detailed treatments of TCP/IP, how switches and routers operate, DNS, and more. You’ll gain a full understanding of almost every aspect of networking technology, including hot topics such as virtual private networks, security, Internet connectivity, and cloud computing. Completion of this course and its prerequisite should serve as a springboard for a career in computer networking or training for CCNA Certification. 24 hrs. This class is completed exclusively online. $110

PIST 820-018-1121
10:00am-12:00pm
WF
Aug 18-Oct 16
PIST 820-019-1122
10:00am-12:00pm
WF
Sept 13-Nov 13
PIST 820-020-1123
10:00am-12:00pm
WF
Oct 18-Dec 18
PIST 820-021-2010
10:00am-12:00pm
WF
Nov 8-Jan 8
PIST 820-022-2011
10:00am-12:00pm
WF
Dec 13-Feb 12
WIRELESS NETWORKING (ONLINE)

Wireless networking is one of the fastest growing segments of the computer industry. Every electronic device seems capable of wireless connections these days: computers, handhelds, cell phones, and even digital cameras are all capable of transmitting without a tether. This course will give you a thorough understanding of this fascinating and lucrative technology. You’ll learn how wireless works, how wireless devices connect to networks, and how to build and connect to your own wireless network. We’ll also explore wireless standards, wireless security, satellite Internet and cellular phone technology, as well as the future of wireless. 24 hrs. This class is completed exclusively online. $110

PIST 556-018-1124 WF Aug 18-Oct 16
10:00am-12:00pm INT
PIST 556-019-1125 WF Sept 13-Nov 13
10:00am-12:00pm INT
PIST 556-020-1126 WF Oct 18-Dec 18
10:00am-12:00pm INT
PIST 556-021-2012 WF Nov 8-Jan 8
10:00am-12:00pm INT
PIST 556-022-2013 WF Dec 13-Feb 12
10:00am-12:00pm INT

INTRODUCTION TO PC SECURITY (ONLINE)

What you don’t know about PC security really can hurt you! Learn why you’re at risk and what you can do to protect your precious personal and business data from the outside world. This course, taught by a security expert, will quickly bring you up to speed on the fundamentals of PC and network security. You’ll understand and explore the many vulnerabilities of operating systems, software, and networks. Develop an understanding of the exploits hackers use to access your computer without your knowledge. You’ll find out why, where, and how viruses, worms, and blended threats are created. You’ll be able to identify and work to prevent DoS, SYN flooding, and other network attacks. You’ll learn a safe way to share files and data across the Internet through a virtual private network. And you’ll be able to install and configure a firewall to build an impenetrable moat around your computer or network. 24 hrs. This class is completed exclusively online. $110

PIST 908-018-1127 WF Aug 18-Oct 16
10:00am-12:00pm INT
PIST 908-019-1128 WF Sept 13-Nov 13
10:00am-12:00pm INT
PIST 908-020-1129 WF Oct 18-Dec 18
10:00am-12:00pm INT
PIST 908-021-2014 WF Nov 8-Jan 8
10:00am-12:00pm INT
PIST 908-022-2015 WF Dec 13-Feb 12
10:00am-12:00pm INT

INTRODUCTION TO C++ PROGRAMMING (ONLINE)

Here’s your chance to learn how to program the easy way in C++. Introduction to C++ Programming is a project-oriented course taught by a master programming instructor. You’ll get right to programming in this course—even if you have no prior programming experience! Before you know it, you’ll be putting together programs that have their own windows and controls. Professional programmers write programs that model the world around us. In this course you’ll look at how the world is built up by objects—things that have qualities and capabilities, and then you’ll use that information as you write your computer program. You’ll be following the actual technique professional programmers use to build their programs. By the end of the course, you’ll be using Microsoft Visual C++ 2010 Express Edition to write real programs for Microsoft Windows. 24 hrs. This class is completed exclusively online. $105

PIST 591-018-1133 WF Aug 18-Oct 16
10:00am-12:00pm INT
PIST 591-019-1134 WF Sept 13-Nov 13
10:00am-12:00pm INT
PIST 591-020-1135 WF Oct 18-Dec 18
10:00am-12:00pm INT
PIST 591-021-2018 WF Nov 8-Jan 8
10:00am-12:00pm INT
PIST 591-022-2019 WF Dec 13-Feb 12
10:00am-12:00pm INT
It is recommended that students register at least one week prior to class start date to avoid class cancellation.
DRIVING

DEFENSIVE DRIVING FOR POINT REDUCTION
Drivers who successfully complete this program can get four (4) points taken off their driving record. The full-eight-hour attendance is mandatory. Visit www.scdmvonline.com to verify points are associated against license. Students can only participate once every three years. Textbook required. 8 hrs. $99

YDRV 502-70-1031 Sat Aug 5
8:00am-5:00pm GS
YDRV 502-80-1032 MW Aug 21-Aug 23
6:00pm-10:00pm GS
YDRV 502-71-1033 Sat Sept 16
8:00am-5:00pm GS
YDRV 502-72-1034 Sat Oct 7
8:00am-5:00pm GS
YDRV 502-81-1035 MW Oct 16-Oct 18
6:00pm-10:00pm GS
YDRV 502-73-1036 Sat Nov 11
8:00am-5:00pm GS
YDRV 502-74-1037 Sat Dec 2
8:00am-5:00pm GS

BASIC MOTORCYCLE RIDER COURSE
SCDMV is now accepting license *waivers from Technical Colleges (*IF YOU BRING YOUR PERMIT TO CLASS). Minimum of 15 years of age. (Students under the age of 18 years must have parental consent.) Able to ride a bicycle. Riders must wear a ¾ or full face helmet and must wear long sleeve shirt, long pants, gloves & boots and *must bring their permit to class. Motorcycles are provided and some helmets are available. Enrollment limited to 4 students. Must withdraw 48 business hours prior to class to receive a refund. 18 hrs. $259

Myrtle Beach Campus Bldg. 600/Parking Lot
Classroom Theory Friday 6-10 pm
Practical Application (riding) Saturday AND Sunday 8 am - 5 pm
YDRV 503-71-1176 FSU Aug 18-20 GS
YDRV 503-72-1177 FSU Sept 15-17 GS
YDRV 503-73-1178 FSU Oct 20-22 GS
YDRV 503-74-1179 FSU Nov 17-19 GS
YDRV 503-75-1180 FSU Dec 8-10 GS

LICENSING & TRADES

CERTIFIED POOL/SPA OPERATOR
You will learn the basic knowledge, techniques, and skills of pool and spa operations. Tuition includes study materials, handouts, testing kit, and the Certification Exam, and the National processing and certification fees. 16 hrs. $400

XEVET 596-70-1211 MT Aug 28-Aug 29
8:00am-5:00pm GS
XEVET 596-71-1212 MT Sep 25-Sept 26
8:00am-5:00pm GS
XEVET 596-72-1213 MT Oct 16-Oct 17
8:00am-5:00pm GS
XEVET 596-73-1214 MT Nov 13-Nov 14
8:00am-5:00pm GS

BARTENDING/MIXOLOGY 101
Becoming a bartender requires more than simply walking behind a bar and passing out drinks! Start your career by taking our Bartending 101 class. This course will provide you with a foundation for understanding the in’s and the outs of working behind the bar, making drinks and providing good customer service. Emphasis will be on proper pouring techniques, recipes for mixed drinks, knowledge of different types of drinks and proper ways of conducting business behind the bar. TIPS (Training for Intervention Procedures) Certification is also included. Must be 21+ to attend. TIPS Textbook required. 36 hrs. $299

*Nov 20th class will run 9am-2pm for testing

XHOS 558-71-1200 M Sept 25-Nov 20
9:00am-1:00pm GS

TIPS CERTIFICATION
TIPS (Training for Intervention Procedures) is a world-renowned course that is highly recognized by employers throughout the country. Certification, valid for three years will be issued upon successful completion of exam. TIPS Textbook required. Some businesses have seen a significant reduction in insurance costs when their employees have a TIPS Certification. 6 hrs. $49

XHOS 502-70-1142 M Aug 14
9:00am-2:00pm GS
XHOS 502-71-1201 M Sept 18
9:00am-2:00pm GS

FRONT DESK REPRESENTATIVE
The Front Desk Representative course provides an accelerated overview of the lodging industry and an in-depth look at line-level positions for front desk and reservations. The course also includes guest service professionalism and career exploration. Upon successful completion, students will be able to sit for multiple industry-recognized credentials/certificates for an additional fee. 3 hrs. $49

XHOS 557-70-1097 Sat Sept 9
9:00am-12:00noon GS
PERSONAL TRAINER CERTIFICATION - NEW!
Two Nationally Certified Personal Trainer
Certifications for One Price!

Whether for a career move or for personal knowledge, get all the information needed to become a Certified Personal Trainer. Our personal trainer course is a great way to prepare to be a successful nationally Certified Personal Trainer. The collegiate course is for candidates wanting in-depth instruction and hands-on experience with a top veteran instructor to master the career skills & knowledge to be a successful trainer. The course consists of 15 hours of lecture with key topics that include biomechanics, exercise physiology, fitness testing, equipment usage, and health assessment, 15 hours of hands-on practical training labs with role playing drills on exercises, presentation skills, etc. to professionally master the position.

Level 1 – Nationally Certified Personal Trainer: Successfully complete the written and practical exams. CPR/AED required.

SERVICE PLUMBING TECHNICIAN
Plumbing is a fulfilling career that allows you to combine knowledge and innovation with the ability to create and build with your hands. It also offers tremendous benefits and career potential. While many career paths require years of schooling and tuition payments, the field of plumbing allows you to train while working! The need for skilled plumbers and skilled trade work will always be in demand and cannot be outsourced or replaced by machine!

The Service Plumbing Technology Program is a one semester training program that teaches you the skills to begin your career as a plumber. Course include Basic Plumbing, Basic Plumbing Repairs, Plumbing Safety & Tools and Plumbing Connections & Tests. 320 hrs. $1999

SERVSAFE® FOOD MANAGERS CERTIFICATE
Beginning June 27, 2016, DHEC is requiring one manager or person with supervisory responsibility at each facility to be certified by a food protection manager certificate program. This 12-hour National Restaurant Association ServSafe® program will fulfill the criteria. This extensive training will be given over a two day period and includes the certification exam. The course is recognized locally and nationally by the food safety training industry. Appropriate training is the best vehicle for all food service personnel—especially managers, supervisors, and owners—to learn about the hazards associated with day-to-day operations and the food preparation process. It is imperative for management to incorporate good sanitation practices into their operation by supporting employee training and education. Classroom training is $195 per person. Students must purchase ServSafe® Essentials book with online test voucher (www.servsafe.com) and bring it to class. 12 hrs. $195

*No class on Sept 4, Nov 23 & 24
XPLB 501-81-1172 Aug. 28-Dec. 7
209 Daytona Street, Conway, SC
Monday 4:00pm-10:15pm
Tuesday 5:00pm-10:15pm
Wednesday 5:00pm-9:20pm
Thursday 5:00pm-10:15pm

It is recommended that students register at least one week prior to class start date to avoid class cancellation.
NEW! BASIC RESIDENTIAL/COMMERCIAL ELECTRICAL

This program is intended to train and prepare students as entry level electrician for residential and commercial maintenance positions. Students will learn to install and maintain electrical equipment, read blueprints, and troubleshoot/repair electrical systems.

At the time of publication, start dates and times were not available. We anticipate classes beginning in mid September. Please contact 843-477-2020 for information on registration.

SHIELD METAL ARC WELDING I, II, III

Our welding classes are being moved to the new Advanced Manufacturing Building this fall. At the time of publication start dates and times were not available. We anticipate classes beginning in September. Please contact 843-477-2020 for information on registration.

CULINARY CLASSES

Adult Culinary Classes

All classes will be held at the International Culinary Institute of Myrtle Beach on the Grand Strand Campus.

Great cooking isn’t about recipes—it’s about techniques. In our classes you’ll work together with other students in a fun, hands-on environment led by our professional chef instructors.

• Learn fundamental skills for a lifetime of great cooking
• Work side-by-side with other students to prepare each dish
• Interact with the instructor for a rich learning experience
• Each student enjoys a generous sample of every dish
• Held in our professional teaching kitchens, each class is led by an experienced chef instructor

SUSHI CREATIONS

Have you ever wanted to learn how to make sushi from a pro? Now is your chance! HGTC is offering sushi making classes where you learn how to make California rolls, spicy tuna rolls, inside out rolls and more. The best part is you get to enjoy these creations at the end of the class! 3 hrs. $55

YCUL 680-70-1190 Sat Aug 26 10:00am-1:00pm GS

WE PUT BACON ON OUR BACON! New!

Okay, let’s get real! Who doesn’t LOVE bacon? So just for fun we are getting creative with one of America’s favorite ingredients. We don’t want to spoil our surprise recipes – just think AWESOME! Join us to see just how inspired our Chef can get with America’s favorite food! 2-1/2 hrs. $55

YCUL 712-70-1185 Sat Sept 23 9:30am-12:00pm GS

NOW OPEN!

Take this opportunity to experience the new Culinary International Institute of Myrtle Beach on the HGTC Grand Strand campus! The new building contains bakery/patisserie laboratories, a nutrition lab, production and training kitchens, an outdoor barbecue kitchen, greenhouse, wine cellar, beverage bar, chef’s bar, chef’s table, and an amphitheater. All HGTC culinary classes are taught at the new facility.

Stay updated on events & stories, like us on our Facebook page, facebook.com/culinarymb

The Fowler Dining Room is now serving lunch at the new ICI location!

Call 843-839-7001 to make a reservation!

Call 843.477.2020 or 843.349.5363 for Class & Registration Information • www.HGTC.edu/jobtraining
It is recommended that students register at least one week prior to class start date to avoid class cancellation.
SOMETHING FOR KIDS!

BAKING FOR KIDS (Ages 6-12) New!
Many kids have a sweet tooth (or teeth!), and baking is a great way to learn reading, math, science and more in the kitchen! In this fun class, we'll learn how to make some kid friendly baking classics. You'll make your own muffins, brownies, and strawberry shortcakes. You'll learn all about ingredients and what many different baking terms like “cream”, “whip” and “sift” mean. This class is suitable for kids ages 6-12, and are drop off classes- kids only please! Please wear clothes you don’t mind getting a little dirty, closed toe shoes and long hair must be pulled back. 2.5 hrs. $55

YCU7 720-70-1197 Sat Oct 14
9:30am-12:00noon GS

BREAKFAST OF CHAMPIONS (Ages 6-12) New!
Many of us hear from grown-ups that breakfast is the most important meal of the day, and our Chef will show you how to make it the most delicious meal of the day too! You’ll whip up tropical fruit smoothies, scrambled egg tacos, pancakes and a special dip for fresh fruit that will make your mornings extra yummy. This class is suitable for kids ages 6-12, and are drop off classes- kids only please! Please wear clothes you don’t mind getting a little dirty, closed toe shoes and long hair must be pulled back. 2.5 $55

YCU7 721-70-1198 Sat Nov 11
9:30am-12:00noon GS

LET’S GO TO ITALY (Ages 6-12) New!
We’ll learn all about the ingredients that go into Italian foods, the different cooking methods behind them, and taste all sorts of delicious things! Individual Pizza’s, pasta, salad and dessert – Yum! This class is suitable for kids ages 6-12, and are drop off classes- kids only please! Please wear clothes you don’t mind getting a little dirty, closed toe shoes and long hair must be pulled back. 2.5 $55

YCU7 722-70-1199 Sat Dec 2
9:30am-12:00noon GS

PHOTOGRAPHY

PHOTOGRAPHY FUNDAMENTALS
Learn about the equipment and techniques for making digital photographs, cameras, meters, composition, and lighting factors and techniques are covered. No prior photography experience is assumed, however this course moves rapidly. A digital SLR camera is required. 30 hrs. $325

XMAP 521-81-1206 W Sept 6-Nov 8
6:00pm-9:00pm GS

ADVANCED PHOTOGRAPHY
Advance your photography skills with this class. Learn the common mistakes most photographers make and how to correct them; HDR Photography; Advanced Lighting Techniques; Shooting in Camera Raw. 12 hrs. $99

XMAP 522-80-1207 Th Sept 21-Oct 12
6:00pm-9:00pm GS
XMAP 522-81-1208 T Nov 21-Dec 12
6:00pm-9:00pm GS

WEDDING PHOTOGRAPHY
Learn to advance your photographic skills to master Wedding Photography. This introductory course walks you through the day of the wedding and explores the challenges that a photographer may experience. 12 hrs. $125

XMAP 595-80-1209 T Sept 19-Oct 10
6:00pm-9:00pm GS

BUSINESS ANGLES: Photography
Expert advice and quality instruction will allow you to follow your dreams of becoming a professional photographer under profitable conditions. 5 hrs. $49

XMAP 523-80-1210 M Dec 4-Dec 11
6:00pm-8:30pm GS

LANGUAGES

AMERICAN SIGN LANGUAGE, Basic Level I
AMERICAN SIGN LANGUAGE, Basic Level II
AMERICAN SIGN LANGUAGE, Basic Level III
Beginner Sign Language classes will be held again in the spring. Please contact us at 843-477-2020 for more information.

AMERICAN SIGN LANGUAGE, Level IV
Continue to learn American Sign Language. Build on your vocabulary and practice your communication skills. Textbook required. Signing Naturally, Units 7-12, 2nd Edition. 16 hrs. $69

XASL 846-80-1106 TTh Sept 5-Sept 28
6:30pm-8:30pm GS
It is recommended that students register at least one week prior to class start date to avoid class cancellation.
SEWING – BASIC CLOTHING REPAIRS
If you own clothes, you should know how to fix them. In this workshop you will learn to make basic repairs to your clothes to save money, improve fit, and get creative. We will learn to repair a broken zipper when it can be saved, to replace shirt and jean buttons, to repair split seams and holey pockets, to let-out or take in a seam, to reattach a separated lining, to hem trousers/jeans/skirts/dresses, to recover or replace a lost drawstring, and other basic machine and hand-sewn repair techniques. Materials: Participants should bring their own portable sewing machine with accessories, one new spool of all-purpose thread, the machine's zig-zag and blind hem feet (minimum), and any particular clothing that you own and would like to work on in class. Fabric, practice garments, and other materials will be provided. 5 hrs. $49

YPER 673-70-1089  S  Sept 16
12:00am-5:00pm  GS
YPER 673-71-1090  S  Nov 4
12:00am-5:00pm  GS

HOW TO READ MUSIC
Learn how to read music at the beginner’s level. Class will teach basic music reading for individuals who have never read music before. This covers all the basics, including notation, rhythm, musical terminology, and discussion about different clefs. Great for anyone who has always been interested in that “other” language! 12 hrs $69

YPER 675-70-1100  M  Sept 11-Nov 20
2:45pm-3:45pm  GS

PLAYING WOODWIND INSTRUMENTS FOR BEGINNERS
Students will learn how play, read, and perform with their choice of flute, clarinet, or saxophone. Students must provide their own instrument and book. 12 hrs $69

YPER 676-70-1104  T  Sept 5-Nov 21
2:45pm-3:45pm  GS

WORLD MUSIC
Go on a journey around the world and learn all about the music within it. Students will discuss various music types from many different places such as Africa, Asia, the Caribbean, Europe, and America. Hear and experience the contributions that many different cultures have given to the world. 6 hrs $59

YPER 677-71-1101  M  Sept 11-Oct 2
4:00pm-5:00pm  GS

LEARN TO PLAY PIANO - NEW!
If you have ever wanted to get your hands on a piano and just start playing it, you’re in the right place! This course is designed for students who wish to develop basic piano playing skills. This is a hands on course. Materials required: Students should have their own portable keyboard. 12 hrs. $49

YPER 683-70-1105  T  Sept 5-Nov 21
4:00pm-5:00pm  GS

INSURANCE 101 - Understanding your Home, Auto, Flood and Wind/Hail Policies
Reading an insurance policy isn’t exactly like curling up with a good book. It’s a fairly complex document that tries to explain all the things you’re covered for, and what’s excluded when a loss occurs. Although insurance companies now provide more simplified policy information, you still need to review the document carefully to make sure you understand your insurance policy.

Do you know what is in the fine print of your insurance policies? Do you know what to ask your agent about available discounts? Do you get surprises when you try to file an insurance claim? This course will be a breakdown of coverage for typical home, auto, flood, wind insurance, umbrella liability, boats, jet skis, and other policies. 6 hrs. $29

YPER 681-70-1175  Wed  Sept 13-Oct 14
1:00pm-2:00pm  GS
YPER 681-71-1181  Wed  Oct 25-Dec 2
1:00pm-2:00pm  GS

MEDICARE – What is it all about?
Medicare is our country’s health insurance program for people age 65 or older. This program helps with the cost of healthcare, but it doesn’t cover all medical expenses or the cost of most long-term care. You have choices for how you get Medicare coverage. In this workshop you will learn what kind of supplemental plans are available; whether it is with Traditional Medicare or a Medicare Advantage plan. Discover when you should stay with your employer plan or apply for Medicare; and when is the best time to apply for Medicare. 2 hrs. $29

YPER 671-80-1109  W  Sept 13
6:30pm-8:30pm  GS
YPER 671-81-1110  W  Oct 25
6:30pm-8:30pm  GS

RETIREMENT PLANNING TODAY®
You’ve worked hard to provide for your family and save for your future. Now, there is a course that teaches how to keep more of what you earn and make your money work harder for you.

Whether you are just beginning to develop a retirement plan or rapidly approaching retirement, you should enroll in this course. You will learn how to define long-term goals and return from the class with practical information you can apply immediately. This course includes a 224-page illustrated textbook. Couples may attend together for a single registration fee. Class sizes are limited so register today. 6 hrs. $49

YPER 640-80-1227  T  Sept 13-Oct 18
6:30pm-9:30pm  GS
YPER 640-81-1228  W  Oct 25-Dec 6
6:30pm-9:30pm  GS
HOW TO BECOME A SIGNING AGENT
A notary signing agent is a notary who works on a freelance basis. These agents are hired by mortgage and title companies on a per job basis to work with borrowers to complete and have paperwork signed. This workshop will give you a better understanding of how to become a notary; documents utilized by notaries; overview of a real estate closing; executing loan documents; working with mortgage companies and more. Discover how some notaries are making an extra monthly income and how you can too! $39

REAL ESTATE
PRELICENSE - OPLO18001
This course is the first step for those who want a Provisional License to list, sell, purchase, exchange, lease, or dispose of real estate for others in the state of South Carolina. Topics to be discussed are real estate sales, real property law, agency, federal/state laws and regulations, pricing of real property, contracts, finance and mathematics. You do not need a sponsorship in mind (broker) to take the Pre-License class. Textbook included in tuition. 60 hrs. $475

PROPERTY MANAGEMENT - OPLO18004
Thirty hours of education is required by the South Carolina Real Estate Commission to receive a Property Management License. Topics include laws affecting property management; rental agreements; tenant relations after leasing; and insurance. Textbook included in tuition. 32 hrs. $279

ADVANCED PRINCIPLES IN RE (POST LICENSE)
Unit 2 PL
The South Carolina Real Estate Commission now requires you take all 90 hours prior to receiving your license. You have to take Pre-License and Advanced Principles in Real Estate (formerly Post License). You will be able to take the state exam, but will not receive the license until completing both Unit and passing both State Exams. Textbook included in tuition. 30 hrs. $299

BROKER A - BROKER MANAGEMENT - OPLO18005
Once you have had a real estate license for three years and show documentation of 150 classroom hours of instruction, you are eligible to take the Broker's exam to become a licensed Broker. This course covers short and long range planning; operation of a real estate brokerage; liability of broker for torts of agents; trust accounting; contracts; and ethics. Textbook included in tuition. 32 hrs. $279

BROKER B - EXAM PREP - OPLO18003
Once you have had a real estate license for three years and show documentation of 150 classroom hours of instruction, you are eligible to take the Broker's exam. This course covers real property law; agency, federal and state laws; regulations; pricing of real property; contracts; finance, math; and closing statements. Textbook included in tuition. 32 hrs. $279

It is recommended that students register at least one week prior to class start date to avoid class cancellation.
FINANCIAL & SCHOLARSHIPS

Financial assistance opportunities: Don’t let the cost of education prevent you from ACHIEVING YOUR GOALS! Finding education lending options for Continuing Education or Online Learning has never been easier! Students seeking financial assistance for course tuition and fees can call 843.349.5363.

or contact:

• Sallie Mae Loan Program (SML Financial) 877.834.9851
• Education Connection Loan Program (Wells Fargo) 800.837.4320 www.wellsfargo.com
• South Carolina Department of Employment & Workforce (WIA) 843-234-9675 or 843-546-8581

HGTC FLEX PAYMENT

Students who are registering for a class with tuition not less than $300 or greater than $3,000 may apply for a flex payment plan. Student must pay a non-refundable $25 processing fee at time of flex plan agreement. To apply please call 843-477-2079.

DAYS & LOCATIONS

M Monday
T Tuesday
W Wednesday
Th Thursday
F Friday
S Saturday
U Sunday

CCAR Coastal Carolina Association of Realtors
CON Conway
GS Grand Strand
GTW Georgetown
INT Online Course
OFF Off Campus - Call for location

CUSTOMIZED TRAINING PROGRAMS

Horry Georgetown Technical College Workforce Development offers customized training programs and services in a variety of areas to local companies interested in updating the skills and abilities of their employees. By helping to bridge any technical skills gaps in your organization, we can help you maximize your employees' potential. We provide qualified instructors, at our training facility or at your site, as well as a customized curriculum to meet your needs. Call us at 843-477-2020 for more information.

Our training programs include:

• Customer Service Skills: courtesy and communication, identifying and exceeding customer needs and expectations, problem solving, people management, dealing with difficult customers, understanding the cost of losing a customer, and teaching supervisors to coach customer service
• Team Building Skills: featuring Culinary Team Building
• Computer Software Skills: Microsoft Word, Microsoft Excel, Microsoft Publisher, Microsoft Outlook
• Trades Skills: Osha 10-hour, Lead Paint Certification/Recertification, Mechanical Maintenance, NCCER Training

Our comprehensive services include:

• Development of all curriculum and training materials
• Flexible scheduling to ensure minimum disruption of your productivity
• A needs assessment that provides customized solutions for your organization

GENERAL INFORMATION

1. Unless indicated, fees do not include textbooks or supplies. Call bookstore at 843-477-2089.
2. Minimum enrollment must be met – please register early!
3. Horry Georgetown Technical College reserves the right to cancel classes.
4. No registration is complete until all fees have been paid.

How to Watch a Good Class Disappear

Most of our classes are cost-recovery and we need a minimum number of students enrolled early to keep the program running. When too many people wait until the last minute to register, great classes taught by excellent instructors get cancelled. Don’t be disappointed – REGISTER EARLY!

Refund Policy – Public Classes

1. 100% refund will be issued if we cancel the class.
2. If YOU choose to cancel your registration you must do so at least one business day before class begins. Some classes (such as Motorcycle Classes) require additional notice – please check class description for details.
3. Refund policy for conferences and seminars will be noted on their literature.

Call 843.477.2020 or 843.349.5363 for Class & Registration Information • www.HGTC.edu/jobtraining
Parking
Designated student parking is available on each campus. Temporary parking permits must be visible in your front window. Parking permits will be mailed with your confirmation, or may be obtained when you register in person. If you do not receive a parking pass, please stop by any continuing education office and request one.

Room Assignment
Building and room numbers are usually listed on your confirmation letter. If no room number or building is listed, please go to the main office, Building 500 on the Georgetown campus; Building 200 on Grand Strand campus; and Building 1100 on the Conway campus for room assignments.

INDEX
Adobe Photoshop 8
Advanced Principles of Real Estate 18
Allied Health 2-6
American Sign Language 15-16
Anatomy & Physiology 2
Apprenticeship Program Information 22
Bartending 11
Broker A & B 18
Business & Leadership 6
Certified Medication Technician 3
Certified Nurse Aide 3
Certified Pool & Spa 11
Children Cooking classes 15
Clinical Medical Assistant 3
Computer, Basic 7
C.P.R. 3
C++ Programming 9
C# Programming 10
Culinary/Cooking (Adult) 13-14
Customized Training
Defensive Driving 11
Electric, Basic Residential & Commercial 13
E.M.T. 4
Excel 8
Financial & Scholarships 19
Food Enthusiast Dinners 14
Front Desk Representative 11
Genealogy 17
Gerontology Certificate 4
Grant Training 6
Harmonica 16
Healthy Aging Certificate 4
Insurance 17
Internet Savvy Seniors 8
Leading for High Performance 6-7
Legal & Ethical Issues 5
Medical Math 5
Medical Terminology 5
Medicare 17
Motorcycle, Basic 11
Music 16-17
Networking 8-9
Pain Assessment & Management 5
P.C. Security 9
P.C. Troubleshooting 9
Photography 15
Perinatal Issues 5
Personal Trainer Certification 12
Pre-License, Real Estate 18
Property Management 18
Real Estate 18
Registration Information 19-21
Retirement Planning 17
Service Plumbing Technology 12
ServSafe Food Manager 12
Sewing 16-17
Signing Agent 18
Social Media Marketing 6
T.I.P.s Certification 11
Veterinary Assistant 6
Web Pages, Creating 10
Websites, Designing Effective 10
Web Design, Responsive 10
Welding, Basic Metal Arc 13
Windows 10 7

It is recommended that students register at least one week prior to class start date to avoid class cancellation.
REGISTRATION FORM

Name (as it appears on your Social Security card) __________________________________________________________

SS# ____________________________________

Date of Birth __________________________________________ Address ________________________________

City _____________________ State______ Zip __________ Day Phone ______________________________

Evening Phone _____________________________________ Email ___________________________________

Please check one: ☐ Enclosed is a check for $ __________________________ to pay my full registration fee.

Payable to Horry Georgetown Technical College. Please include driver’s license number on check.

Please charge my credit card: ☐ Mastercard ☐ Visa ☐ Discover ☐ American Express

Card# ______________________________ Exp. Date ________ Credit Card Security Code ____________________

Signature _________________________________________

1. Course Title _____________________________________
   Course # _________________ Start Date _______________
   Tuition $___________ Campus ______________________

2. Course Title _____________________________________
   Course # _________________ Start Date _______________
   Tuition $___________ Campus ______________________

3. Course Title _____________________________________
   Course # _________________ Start Date _______________
   Tuition $___________ Campus ______________________

Residential Status:

☐ I am a U.S. Citizen
☐ I am a legal permanent resident 18 years of age or older
☐ I am an illegal resident of the U.S.

Gender: ☐ Male ☐ Female

Ethnicity: ☐ African American ☐ Asian
☐ Caucasian ☐ Native American ☐ Hispanic
☐ Other ______________________________

Forms may be duplicated. Mail to: HGTC – Continuing Education,
743 Hemlock Avenue, Myrtle Beach, SC 29577

Call 843.477.2020 or 843.349.5363 for Class & Registration Information • www.HGTC.edu/jobtraining
HGTC is partnering with the South Carolina Technical College System to deliver apprenticeship training via the South Carolina Apprenticeship Initiative (SCAI). Once a company’s registration is finalized, it is eligible to receive a $1,000 tax credit per year for up to four years. More than $37,000 in training funds is available for each qualified company with up to $2,500 available per apprentice.

Industries served must be in Advanced Manufacturing (NAICS 31-33), Information Technology (NAICS 51) or Professional Services (NAICS 54) in the following occupations (see ONET codes): engineering installation (17-0000); maintenance and repair (49-0000); production (51-0000); computers (15-1100); business/finance (13-0000); or design/media (27-1000 and 3000).

Call Pat Kleber at 843-477-2191 for more information.

YOU’RE INVITED

Join us this fall for the Grand Opening of the HGTC Advanced Manufacturing Center (AMC) located near the Conway Campus. Meet industry employers, talk with our world-class instructors and see our state-of-the-art equipment. To attend the grand opening or request an AMC tour after the opening, email your name and mailing address to Careers4Life@hgtc.edu.

ADVANCED MANUFACTURING & INDUSTRIAL

Certificates
- Advanced Welding Technologies
- Commercial Refrigeration & Air Conditioning
- Machine Tool Operations
- Residential & Commercial Electrical Technician
- Residential HVAC Service Technician

Associate in Applied Science Degree
- Machine Tool Technology

Continuing Education
- Service Plumbing Technology
- Welding, Basic through Advanced Electrical Technician
- Basic Residential & Commercial
Let our friendly staff help to make your next event memorable!

Available Amenities include:

- Wireless Internet
- Video Conferencing
- State of the Art Audio/Visual Equipment
- Wireless Microphones
- Custom Set Up Options
- Outside Catering
- Free onsite parking

We can accommodate up to 300 attendees for classes, workshops & conferences.

Call our Conference Center Manager at 843-477-2042 for a tour today!
BEGIN YOUR ALLIED HEALTH CAREER

With Certified Nursing Assistant (pg 2), Certified Clinical Medical Assistant (pg 2) and Certified Medication Technician (pg 3).

Allied Health is one of the fastest growing careers in South Carolina. Start up the career ladder by taking our classes and becoming certified today.

Visit www.hgtc.edu/jobtraining

We are also offering new online classes such as
- Medical Math
- Certificate in Healthy Aging
- Gerontology Certificate
- Spanish for Medical Professionals
- And more!

SCHOLARSHIPS AVAILABLE for eligible participants!