

Horry Georgetown Technical College – Federal College Work Study Application – 2019-2020

Federal Work Study Requirements

You must meet the following minimum requirements for participation in the Federal College Work Study Program:

- Complete the FAFSA to determine award eligibility
- Be enrolled in at least one curriculum course (3-credit hrs.) and be in good academic standing
- Have an unmet student financial aid need as determined by your FAFSA and amount of financial aid award

Applicant Contact Information - REQUIRED

Applicant's Name	H#
Email Address (Primary):	Email Address (Secondary):
Cell #	Alternate Phone #

Applicant Qualifications - REQUIRED

Have you completed a FAFSA for 2019-2020? Yes ___ No ___ Which semester(s) do you want to work? Fall ___ Spring ___ Summer ___

Are you enrolled in at least one course (3 credit hours)? Yes ___ No ___

What is your major? _____ What is your anticipated graduation date? _____

Have you ever participated in college work study? Yes ___ No ___ If yes, when and which department? _____

Skills and Strengths – Check all that apply:

- Microsoft Office (MS Word, Excel, PowerPoint, Publisher, etc.)
- Graphic Design (Photoshop, Illustrator, Pagemaker, etc.)
- Administrative/Customer service support (answer multi-line phone systems, filing, greeting clients, meeting with people, etc.)
- Education support (tutoring, after school programs, instruction, etc.)
- Other: _____

In the space below, please indicate the hours and days are you available to work. Please review your current class schedule and note specifically which days and times you can work. Be specific (for example, "when I am out of class" is not specific. However, "Monday 1-3pm" is specific).

Which location do you prefer? Conway _____ Grand Strand _____ Georgetown _____ Off-campus _____

Mon _____ to _____ Tue _____ to _____

Wed _____ to _____ Thu _____ to _____ Fri _____ to _____

OPEN POSITIONS – Visit www.collegecentral.com/hgtc to view listings. Select Work Study option to view all job descriptions. Select the departments below where you want to apply.

___ Admissions & Advising ___ Art Gallery ___ Café ___ Financial Aid ___ Food Pantry ___ Institutional Research ___ Library
 ___ Student Affairs Office ___ Pace ___ Print Shop ___ SSTC ___ TechCentral ___ Testing Center ___ TRIO

I give permission to HGTC to review and verify any of the information provided in order to determine my eligibility for college work study. Submission and review of this application is **neither a guarantee of placement in a work study position nor a guarantee of position availability given or implied**. I will adhere to all requirements and policies regarding participation in the college work study program if hired through the program.

Student's Signature : _____

Date of Application: _____

Internal Processing – For CRC Use Only

CRC Staff Initials: _____	In-take Date: _____
Eligible: Y N	Eligible Hours per week: _____