



MILITARY RESIDENCY APPLICATION

Horry-Georgetown Technical College's Office of Admissions is required to follow the residency requirements established by the South Carolina Commission on Higher Education when determining residency classification. The completion of this application in its entirety is required to determine the eligibility of students requesting a change in residency classification for tuition and fee purposes. Residency requirements may be found online at www.che.sc.gov.

IMPORTANT:

- The deadline for Residency Reclassification is the first week of classes of each semester.
- Residency status will NOT be reviewed until all required documents are received. Additional documentation may be requested as needed.

Instructions:

- Complete all sections in their entirety
- Please use a blue or black pen
- Return the form to the Admissions Office on any campus or residency@hgtc.edu

STUDENT/APPLICANT INFORMATION

Legal Last Name: _____ Legal First Name: _____

Legal Middle Name: _____ Student H Number: _____

Any other name on record: _____ Date of Birth (mm/dd/yy): ____ / ____ / ____

Present Address: _____ Apt/Unit: _____

City: _____ State: ____ Zip: _____ County (within SC): _____

Permanent phone: (____) _____ Present daytime/work phone: (____) _____

E-mail Address: _____

What residency classification is desired? ☐ In-State/In-County ☐ In-State/Out-of-County

For which semester is being requested for the desired residency classification to begin? _____

What is your citizenship status? ☐ US Citizen ☐ Permanent Resident ☐ Other (Specify): _____
(Provide copy of card) (Additional information may be needed)

Please disclose the category in which you are requesting residency status:

☐ Independent Student ☐ Dependent Student

PARENT/SPOUSE/GUARDIAN INFORMATION

(COMPLETE IF STUDENT IS DEPENDENT)

Name of person student is dependent of: _____

Relationship to applicant: _____

Parent/Spouse/Guardian Present Address: _____

Did the student qualify as a tax dependent on the most recent Federal Income Tax Return you filed? ☐ Yes ☐ No

Will the student qualify as a tax dependent on the Federal Income Tax Return that you will file in the future? ☐ Yes ☐ No

Did you file South Carolina taxes as a South Carolina resident on your most recent taxes?

☐ Yes ☐ No

MILITARY STATUS

*The military member needs to complete this section.
(Please choose one category as it applies to you)*

1. Active Duty Stationed in South Carolina
 - a. Location active duty is assigned: _____
 - b. Please provide current military orders.
2. Veteran Discharged Within Three Years
 - a. Date of discharge: ____/____/____
 - b. Please provide a copy of DD-214.
 - c. Please provide Certificate of Eligibility (COE) to support receiving benefits under Chapter 30 or 33.
 - d. Please provide proof of physical address in South Carolina. (Not a P.O. box number)

APPLICANT CERTIFICATION

Regulations regarding the establishment of legal residency in South Carolina for tuition and fee purposes at Horry-Georgetown Technical College are governed by the Code of Laws of South Carolina, Section 59-112-10 to 59-112-150 and are not governed by the college. Regulations regarding the establishment of in-county (Horry or Georgetown County) residency for tuition and fee purposes are governed by college policy and procedures, which closely mirrors the code of laws of South Carolina.

Failure to complete all required parts of this application or to submit required documentation with the application will stop the review of your residency status. After submission of the Application for Review of Residency Classification to the Admissions Office, an applicant will be notified of the decision regarding his/her residency classification within five business days. The deadline for submission of this application is the last day of drop/add for the full term for which residency reclassification is requested. There is no provision for retroactive-non-resident fee adjustment except in instances of error by the college. An applicant may appeal a residency decision to the Residency Review Committee.

IMPORTANT: Persons who are found to have made or presented willful misrepresentation of facts to improperly gain in-state or in-county residency classification will be charged tuition and fees past due and unpaid at the out-of-state or out-of-county rate. Until these charges are paid, such persons will not be allowed to receive transcripts or graduate from Horry-Georgetown Technical College.

I hereby certify that the information I have provided is accurate and that I am making this application in good faith, based on the belief that I am eligible to pay tuition and fees at the rate afforded South Carolina/Horry County/Georgetown.

Student Signature _____ Date ____/____/____

Parent/Guardian/Spouse Signature _____ Date ____/____/____
(If Applicable)

Horry-Georgetown Technical College prohibits discrimination against students and employees. Please direct discrimination and accessibility issues to the Office of Student Affairs at (843) 349-5228.

PO Box 261966 Conway, SC 29528 • (PH) 843-349-7120 • residency@hgtc.edu • www.hgtc.edu/residency