RESIDENCY CHECKLIST

Please submit copies of ALL documents listed below for the category for which you are claiming South Carolina resident status. IMPORTANT: Residency status will NOT be reviewed until all required documents are received. Additional documentation may be requested as needed.

Independent status

- South Carolina Driver’s License or State Identification Card issued 12 months prior to the beginning of the academic semester
- South Carolina Vehicle Registration Card
- Affidavit of Financial Independence and proof of income (i.e., W-2’s and pay stubs)
- Federal Income Tax Returns filing as an independent person and showing no one else claims the student in the previous tax year
- South Carolina State Tax Return
- Proof of a permanent domicile in South Carolina; i.e. copies of all leases during the 12 months preceding term of application, proof of purchase of your current residence

Dependent status

Copies of these documents must be supplied by the person upon whom in-state determination is based:

- South Carolina Driver’s License or State Identification Card issued 12 months prior to the beginning of the academic semester
- South Carolina Vehicle Registration Card
- Federal Income Tax Returns demonstrating the relationship to the student in the previous tax year-i.e., claiming the student as a dependent or a joint filer
- South Carolina State Tax Return
- Proof of a permanent domicile in South Carolina; i.e. copies of all leases during the 12 months preceding term of application, proof of purchase of your current residence

Full-time employment or retirement status in South Carolina

- South Carolina Driver’s License or State Identification Card
- South Carolina Vehicle Registration Card
- Federal Income Tax Return filing as an independent person in the previous tax year
- South Carolina State Tax Return
- Letter of full-time employment verification on appropriate letterhead or retirement verification and most recent pay stub
- Proof of a permanent domicile in South Carolina; i.e. copies of all leases during the 12 months preceding term of application, proof of purchase of your current residence

Active military status

- Military orders assigning applicant or sponsor to active duty in South Carolina

Note: Your application for Classification as a South Carolina Resident can be reviewed by official South Carolina State Auditors—retain all documentation regarding your application.