



# MILITARY RESIDENCY APPLICATION

Horry-Georgetown Technical College’s Office of Admissions is required to follow the residency requirements established by the South Carolina Commission on Higher Education when determining residency classification. The completion of this application in its entirety is required to determine the eligibility of students requesting a change in residency classification for tuition and fee purposes. Residency requirements may be found online at [www.che.sc.gov](http://www.che.sc.gov).

**IMPORTANT: Residency status will NOT be reviewed until all required documents are received. Additional documentation may be requested as needed.**

Instructions:

- **Complete all sections in their entirety**
- Please use a blue or black pen
- Return the form to the Admissions Office on any campus or [residency@hgtc.edu](mailto:residency@hgtc.edu)

## STUDENT/APPLICANT INFORMATION

Legal Last Name: \_\_\_\_\_ Legal First Name: \_\_\_\_\_

Legal Middle Name: \_\_\_\_\_ Student H Number: \_\_\_\_\_

Any other name on record: \_\_\_\_\_ Date of Birth (mm/dd/yy): \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Present Address: \_\_\_\_\_ Apt/Unit: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_ Zip: \_\_\_\_\_ County (within SC): \_\_\_\_\_

Permanent phone: (\_\_\_\_) \_\_\_\_\_ Present daytime/work phone: (\_\_\_\_) \_\_\_\_\_

E-mail Address: \_\_\_\_\_

What residency classification is desired?  In-State/In-County  In-State/Out-of-County

For which semester is being requested for the desired residency classification to begin? \_\_\_\_\_

What is your citizenship status?  US Citizen  Permanent Resident  Other (Specify): \_\_\_\_\_  
(Provide copy of card) (Additional information may be needed)

Please disclose the category in which you are requesting residency status:

Independent Student  Dependent Student

## PARENT/SPOUSE/GUARDIAN INFORMATION (COMPLETE IF STUDENT IS DEPENDENT)

Name of person student is dependent of: \_\_\_\_\_

Relationship to applicant: \_\_\_\_\_

Parent/Spouse/Guardian Present Address: \_\_\_\_\_

Did the student qualify as a tax dependent on the most recent Federal Income Tax Return you filed?  Yes  No

Will the student qualify as a tax dependent on the Federal Income Tax Return that you will file in the future?  Yes  No

Did you file South Carolina taxes as a South Carolina resident on your most recent taxes?  Yes  No

## MILITARY STATUS

*The military member needs to complete this section.  
(Please choose one category as it applies to you)*

1. Active Duty Stationed in South Carolina
  - a. Location active duty is assigned: \_\_\_\_\_
  - b. Please provide current military orders.
  
2. Veteran Discharged Within Three Years
  - a. Date of discharge: \_\_\_\_/\_\_\_\_/\_\_\_\_
  - b. Please provide a copy of DD-214.
  - c. Please provide Certificate of Eligibility (COE) to support receiving benefits under Chapter 30 or 33.
  - d. Please provide proof of physical address in South Carolina. (Not a P.O. box number)

## APPLICANT CERTIFICATION

Regulations regarding the establishment of legal residency in South Carolina for tuition and fee purposes at Horry-Georgetown Technical College are governed by the Code of Laws of South Carolina, Section 59-112-10 to 59-112-150 and are not governed by the college. Regulations regarding the establishment of in-county (Horry or Georgetown County) residency for tuition and fee purposes are governed by college policy and procedures, which closely mirrors the code of laws of South Carolina.

Failure to complete all required parts of this application or to submit required documentation with the application will stop the review of your residency status. After submission of the Application for Review of Residency Classification to the Admissions Office, an applicant will be notified of the decision regarding his/her residency classification within five business days. The deadline for submission of this application is the last day of drop/add for the full term for which residency reclassification is requested. There is no provision for retroactive-non-resident fee adjustment except in instances of error by the college. An applicant may appeal a residency decision to the Residency Review Committee.

**IMPORTANT:** Persons who are found to have made or presented willful misrepresentation of facts to improperly gain in-state or in-county residency classification will be charged tuition and fees past due and unpaid at the out-of-state or out-of-county rate. Until these charges are paid, such persons will not be allowed to receive transcripts or graduate from Horry-Georgetown Technical College.

I hereby certify that the information I have provided is accurate and that I am making this application in good faith, based on the belief that I am eligible to pay tuition and fees at the rate afforded South Carolina/Horry County/Georgetown.

Student Signature \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

Parent/Guardian/Spouse Signature \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_  
(If Applicable)

*Horry-Georgetown Technical College prohibits discrimination against students and employees. Please direct discrimination and accessibility issues to the Office of Student Affairs at (843) 349-5228.*

**PO Box 261966 Conway, SC 29528 • (PH) 843-349-7120 • [residency@hgtc.edu](mailto:residency@hgtc.edu) • [www.hgtc.edu/residency](http://www.hgtc.edu/residency)**