

Horry-Georgetown Technical College’s Office of Admissions is required to follow the residency requirements established by the South Carolina Commission on Higher Education when determining residency classification. The completion of this application in its entirety is required to determine the eligibility of students requesting a change in residency classification for tuition and fee purposes. Residency requirements may be found online at www.che.sc.gov. Typically, establishing domicile in South Carolina for tuition and fee purposes takes a minimum of 12 months (see exemptions). Certain steps must be taken by the resident to formally establish permanent domicile in order to qualify for in-state or in-county tuition and fee rates as an eligible South Carolina resident. The following checklists outline a general list of documents required to complete a Dependent South Carolina Residency Application.

A “dependent person” is defined as one whose predominant source of income or support is from payments from a parent/spouse/guardian who claims the dependent person on his/her Federal income tax returns. Your residency claim will be based upon that person’s information.

IMPORTANT:

- **The deadline for Residency Reclassification is the first week of classes of each semester.**
- **Residency status will NOT be reviewed until all required documents are received. Additional documentation may be requested as needed.**



To qualify, ALL items listed on the following checklists should reflect 12 months immediately preceding the last day for add/drop for the term in which you are requesting South Carolina resident classification for tuition and fee purposes.

Married Parents of a Dependent Student	Divorced/Separated Parent of a Dependent Student
<ul style="list-style-type: none"> <input type="checkbox"/> Complete Dependent Residency Application <input type="checkbox"/> Both parents’ South Carolina Driver’s License or State Identification Card <input type="checkbox"/> South Carolina Vehicle Registration Card(s) – Must submit ALL vehicles registered solely or jointly in ANY state <input type="checkbox"/> Federal Income Tax Returns or IRS Tax Transcript for the most recent tax year reflecting joint filing and claiming the student as a dependent <input type="checkbox"/> South Carolina Tax Returns for the most recent tax year reflecting joint filing and claiming the student as a dependent <input type="checkbox"/> Proof of permanent domicile in South Carolina; i.e. copies of all leases during the 12 months prior to the term of application or proof of purchase of current residence <i>(Student housing is NOT permanent domicile.)</i> 	<ul style="list-style-type: none"> <input type="checkbox"/> Complete Dependent Residency Application <input type="checkbox"/> Legal separation or divorce decree <u>and</u> custody agreement <input type="checkbox"/> Qualifying parent’s South Carolina Driver’s License or Identification Card <input type="checkbox"/> Qualifying parent’s South Carolina Vehicle Registration Card(s) – Must submit ALL vehicles registered solely or jointly in ANY state <input type="checkbox"/> Qualifying parent’s Federal Income Tax Returns or IRS Tax Transcript for the most recent tax year claiming the student as a dependent <input type="checkbox"/> Qualifying parent’s South Carolina Tax Returns for the most recent tax year claiming the student as a dependent <input type="checkbox"/> Qualifying parent’s proof of permanent domicile in South Carolina; i.e. copies of all leases during the 12 months prior to the term of application or proof of purchase of current residence <i>(Student housing is NOT permanent domicile.)</i> <p><i>Please provide step-parent’s supporting documents as well, if applicable.</i></p>