### ADVANCED MANUFACTURING & INDUSTRIAL TECHNOLOGY

**Associate Degree**  
Machine Tool Technology  

**Certificate**  
Advanced Welding Technologies  
Commercial Refrigeration & Air Conditioning  
Machine Tool Operations  
Residential HVAC Service Technician

### ARTS, SCIENCES & UNIVERSITY TRANSFER

**Associate Degree**  
Associate in Arts  
Business Transfer  
Education Transfer  

**Associate Degree**  
Associate in Science  
Civil Engineering Transfer  
Health Science  
Turfgrass Science

### BUSINESS TECHNOLOGY

**Associate Degree**  
Accounting  
Administrative Office Technology  
Business Administration  
Marketing  
Public Service Administration  
Hospitality Management  
Sports Tourism  

**Certificate**  
Administrative Support  
Basic Business  
Interior Design  
Medical Administrative Assistant

### CULINARY & HOSPITALITY

**Associate Degree**  
Culinary Arts Technology  

**Certificate**  
Baking & Pastry Arts  
Kitchen & Food Preparation Techniques  
Professional Cooking

### ENGINEERING TECHNOLOGY & INDUSTRIAL TECHNOLOGY

**Associate Degree**  
Civil Engineering Technology  
Construction Management Technology  
Electronics Engineering Technology  
General Engineering Technology  

**Certificate**  
Computer Aided Design  
Electrical Lineman Technician  
Robotics Technology  
Surveying

### HEALTH SCIENCE TECHNOLOGY

**Associate Degree**  
Dental Hygiene  
Emergency Medical Technology  
Nursing ADN  
Physical Therapist Assistant  
Radiologic Technology  

**Certificate**  
Diagnostic Medical Sonography  
Emergency Medical Technology  
Basic Paramedic  
Medical Coding & Billing  
Patient Care Medical Assistant  
Pharmacy Technician  
Phlebotomy  
Surgical Technology  

**Diploma**  
Expanded Duty Dental Assisting  
Nursing PN

### INFORMATION TECHNOLOGY & DIGITAL ARTS

**Associate Degree**  
Computer Technology  
Networking  
Programming  
Digital Arts  

**Certificate**  
Certified CISCO Networking Associate  
Cybersecurity  
Networking

### NATURAL RESOURCES TECHNOLOGY

**Associate Degree**  
Forestry Management Technology  
Timber Harvesting  
Urban Forestry  
Wildlife Management  
Golf & Sports Turf Management  
Golf Course Management  
Sports Turf Management  

**Certificate**  
Natural Resources & Environment

### OCCUPATIONAL TECHNOLOGY

**Associate Degree**  
Aviation Maintenance

### PERSONAL SERVICES

**Certificate**  
Cosmetology  
Esthetics Technician  
Massage Therapy

### PUBLIC SERVICE TECHNOLOGY

**Associate Degree**  
Criminal Justice Technology  
Crime Scene Investigation  
Homeland Security  
Early Care & Education  
Human Services  
Paralegal/Legal Assistant  

**Certificate**  
Child Care Management  
Early Childhood Development  
Fire Science  
Homicide Investigation  
Latent Print Collection & Classification  
Paralegal Specialist
Application for Readmission

This application is required of individuals that have previously attended HGTC and have not been enrolled during the past twelve months. This is necessary to reactivate current student status. Visiting students must complete this application each semester.

A non-refundable application fee of $30 is required with this application.

Please print in ink.

PERSONAL INFORMATION

H# (To be completed by HGTC staff):

Social Security No. ________-________-________ Date of Birth _____/ _____/ _____ Gender: ☐ Female ☐ Male

Name

[As it appears on Social Security card] Last First Middle Suffix

Preferred Name _________________________________________________________________________________________________________

Former Name ___________________________________________________________________________________________________________

Mailing Address _________________________________________________________________________________________________________

County (if within South Carolina) ___________________________________________________________________________________________

Permanent Address _______________________________________________________________________________________________________

[Include only if different from mailing] Street Address City State Zip

Home Phone ( ) ___________________ Work Phone ( ) ___________________ Cell Phone ( ) ___________________

Email Address ___________________________________________________________________________________________________________

Ethnic Background: ☐ Black / African American ☐ Asian or Pacific Islander ☐ White, not of Hispanic origin

☐ Hispanic ☐ American Indian or Alaska Native ☐ Other

Emergency Contact ______________________________________________________________________ Phone ( ) ___________________

Last First Middle

EDUCATIONAL BACKGROUND

The requirement of high school graduation/GED completion varies by program of study. However, for financial aid eligibility, proof of high school graduation/GED criteria must be met. See the current HGTC catalog available online at www.hgtc.edu for details.

High School Attended __________________________________________________________________________________________________________

High School (or Home School Association) City State

What is your current status?

☐ I have earned a high school diploma Date of graduation: ____/ ____/ _____

☐ I have earned a GED Date of graduation: ____/ ____/ ____

☐ I have not completed secondary education.

☐ I have received a certificate (or individualized diploma) Date of graduation: ____/ ____/ _____

Prior College(s) Attended:

<table>
<thead>
<tr>
<th>College / University Name</th>
<th>City, State</th>
<th>Dates Attended</th>
<th>Degree Earned</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>From To</td>
<td></td>
</tr>
</tbody>
</table>

To receive transfer credits for previous course work request ALL official transcripts to be sent to HGTC Admissions, PO Box 261966, Conway SC 29528-6066 or emailed to transcripts@hgtc.edu. Credit expiration dates and transferability limits are listed in the current HGTC catalog, available online at www.hgtc.edu.
EDUCATIONAL PLANS

I am a:  
- Re-Admit Student - previously attended HGTC and has not been enrolled during the past 12 months. **Enrolling in the same major.**
- Internal Transfer Student – previously attended HGTC and has not been enrolled during the past 12 months. **Enrolling in a different major.**
- Visiting Student – previously attended HGTC and is visiting from another college/university for one semester.

I will begin (check one):  
- Fall semester (Aug. – Dec.)  
- Spring semester (Jan. – May)  
- Summer semester (May – Aug.)  
Year ________

Major: __________________________________________________________________________________________________________

I plan to:  
- Earn an Associate Degree  
- Earn a Diploma  
- Earn a Certificate  
- Transfer to a 4-year college (List institution if known) ____________________________________________________________________  
- Take classes for personal interest/other reason (no degree) ____________________________________________________________________

Some programs of study require background checks, urine drug screenings and/or immunizations as part of the admissions process. There will be additional fees for these requirements. Unsatisfactory results on the criminal background check or urine drug screenings or failure to complete any required health/immunizations standards WILL prevent enrollment or result in removal from enrollment in the program of study. Admission to any of the programs is conditional. A list of these programs can be found online at https://www.hgtc.edu/documents/admissions/general_forms/backgroundcheck.pdf.

CITIZENSHIP

You must complete the citizenship portion of the application.

Are you a Citizen of the U.S.?  
- Yes  
- No

Are you a Permanent Resident (possess a green card) in the USA?  
- Yes  
- No

If yes, you must provide your Permanent Resident Card and State Issued ID to the Admissions Office for verification.

Are you a DACA student (Deferred Action for Childhood Arrivals)?  
- Yes  
- No

If yes, you must provide your DACA Card and State Issued ID to the Admissions Office for verification.

Are you an international student?  
- Yes  
- No

Are you here on a student Visa?  
- Yes  
- No

If yes, you must provide your US Visa and State Issued ID to the Admissions Office for verification.

What is your student Visa type? __________________________________________________________________________________________

Are you requesting an I-20 form?  
- Yes  
- No

Declaration of Citizenship or Legal Presence in the United States

The South Carolina Illegal Immigration Reform Act (S.C. Code Ann.§59-101-430 (Westlaw 2008)) prohibits those unlawfully present in the United States from attending a public institution of higher education in South Carolina and from receiving a public higher education benefit. By signing this statement you attest that you are a United States citizen, a legal permanent resident in the United States, or an alien lawfully present in the United States. In addition, the college may require you to submit documentation that supports your claim.

Any student providing false information may be subject to dismissal from the college. Any student who is found to be unlawfully present in the United States will be dismissed from the college.

_____________________________________________ (Print Name)  ___________________________(Date of Birth)

_____________________________________________ (Signature)  ___________________________(Date)

RESIDENCY

- You must complete the Residency portion of this application, the answers to these question will determine your residency classification for tuition purposes. Applicants who fail to complete all residency questions will be classified as non-residents and billed the out-of-state tuition rate.

- If you provide more than 50% of your financial support, you are considered INDEPENDENT and your residency claim is based upon your information.

- If someone else provides more than 50% of your financial support, you are considered DEPENDENT and your residency claim is based upon that person’s information.

- Please complete one of the Residency Forms on the next page.
INDEPENDENT RESIDENCY INFORMATION

Applicant: If you provide more than 50% of your financial support, complete this INDEPENDENT residency form with your information.

Applicants who claim South Carolina residence for tuition and fee purposes must complete this form in its entirety. Additional information may be requested per SC Law 59-112. Residency requirements may be found online at www.che.sc.gov.

An INDEPENDENT student is defined as one who will provide more than half of his/her support for the 12 months immediately preceding his/her enrollment or re-enrollment and will NOT be claimed as a dependent or exemption on the income tax return of a parent, guardian or spouse.

INDEPENDENT RESIDENCY INFORMATION

Name of Student: ____________________________

Do you reside in South Carolina?  □ Yes  □ No

If yes, provide the date present stay in South Carolina began. ____________________________

Do you reside in Horry or Georgetown County?  □ Yes  □ No

If yes, provide the date present stay in Horry or Georgetown County began. ____________________________

Who claims you for federal income tax purposes?  □ Self  □ Both parents  □ Father  □ Mother  □ Other ____________________________

Driver's License?  □ Yes  □ No

Driver's License Number: ____________________________

State: ____________________________ Date Issued: ____________________________  □ New (first issued) □ Renewed Expiration Date: ____________________________ (mm/dd/yyyy)

Vehicle Registration?  □ Yes  □ No

State: ____________________________ Date Issued: ____________________________  □ New (first issued) □ Renewed Purchase Date: ____________________________ (mm/dd/yyyy)

If you relocated to South Carolina, what was your previous state of residence? ____________________________

Employment Status: □ Full-time □ Part-time □ Unemployed □ Retired □ Disabled

Employer Name: ____________________________ Telephone: ( ________ ) ____________________________

Employer Address: ______________________________________________________________________________________________________________________________

If your claim to South Carolina resident status is based upon active military assignment to the state, please submit a copy of current orders to the Office of Admissions.

Branch of Service: □ USAF □ USA □ USN □ USMC □ USCG  Home of Record on L.E.S.: ____________________________

If your claim to South Carolina resident status is based upon active military assignment to the state, please submit a copy of current orders to the Office of Admissions.

State Authorization Reciprocity Agreement

Horry Georgetown Technical College is an approved member of the State Authorization Reciprocity Agreement (SARA). As a SARA member, HGTC adheres to an established set of standards for offering distance learning among SARA member states, districts and territories. Currently, HGTC does not offer online instruction within the following states: CA, CT, FL, KY, MA, NJ, NY, PA, UT and WI.
### DEPENDENT RESIDENCY INFORMATION

**Applicant:** If someone else provides more than 50% of your financial support, complete this DEPENDENT residency form with that person’s information.

Applicants who claim South Carolina residence for tuition and fee purposes must complete this form in its entirety.

Additional information may be requested per SC Law 59-112. Residency requirements may be found online at www.chs.sc.gov.

A DEPENDENT student is defined as one who will receive more than half of his/her support for the 12 months immediately preceding his/her enrollment or re-enrollment from a parent, guardian or spouse and will be claimed as a dependent or exemption on that individual’s income tax returns.

### Student Information

**Name of Student:** _______________________________________________________________________________________________________________________________________

**STUDENT’S / APPLICANT’S INFORMATION**

<table>
<thead>
<tr>
<th>Question</th>
<th>Options</th>
</tr>
</thead>
<tbody>
<tr>
<td>With whom do you reside?</td>
<td>Single/never married</td>
</tr>
<tr>
<td>Who claims you for federal income tax purposes?</td>
<td>Self</td>
</tr>
<tr>
<td>Parent’s Marital Status:</td>
<td>Single/never married</td>
</tr>
</tbody>
</table>

If parents are divorced or separated, who is the custodial parent? | Not applicable | Father | Mother | Shared custody |

### Information of person who provides more than 50% of your financial support:

**First Name:** ___________________________ **Last Name:** ___________________________ **Relationship:** ___________________________

**Citizenship:** | U.S. citizen | Permanent Resident | Not a U.S. Citizen or Permanent Resident |
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>How long has your parent/guardian resided in South Carolina?</td>
<td>Years ________ Months ________</td>
<td></td>
</tr>
</tbody>
</table>

**What is his/her address?** [Street, City, State, Zip code]: ____________________________________________

**Driver’s License Number:** ___________________________ **State:** ___________________________ **Date Issued:** ___________________________ **New (first issued)** | **Renewed** | **Expiration Date:** ___________________________ (mm/dd/yy)

**Vehicle Registration State:** ___________________________ **Date Issued:** ___________________________ **New (first issued)** | **Renewed** | **Expiration Date:** ___________________________ (mm/dd/yy)

**Employment Dates:** From (mm/yy) _________/ _________ To (mm/yy) _________/ __________

<table>
<thead>
<tr>
<th>Employment Status:</th>
<th>Full-time</th>
<th>Part-time</th>
<th>Unemployed</th>
<th>Retired</th>
<th>Disabled</th>
</tr>
</thead>
</table>

**Employer Name:** ___________________________________________ **Telephone:** ( ________ ) ________________________

**Employer Address:** ___________________________________________

**Employment Dates:** From (mm/yy) _________/ _________ To (mm/yy) _________/ _________

### Parents’ / Guardian’s / Spouse’s Information

If your parent/guardian relocated to South Carolina, what was the previous state of residence?

| Citizenship | U.S. citizen | Permanent Resident | Not a U.S. Citizen or Permanent Resident |
|-------------|--------------|-------------------|
| How long has your parent/guardian resided in South Carolina? | Years ________ Months ________ |

**Military Service:**

- [ ] US Army
- [ ] US Navy
- [ ] US Air Force
- [ ] US Marine Corps
- [ ] US Coast Guard
- [ ] Other ___________________________

If his/her claim to South Carolina resident status is based upon active military assignment to the state, please submit a copy of current orders to the Office of Admissions.

<table>
<thead>
<tr>
<th>Branch of Service:</th>
<th>USAF</th>
<th>USA</th>
<th>USN</th>
<th>USMC</th>
<th>USC</th>
<th>Home of Record on L.E.S.:</th>
</tr>
</thead>
</table>

### Statement of Equal Opportunity

Horry Georgetown Technical College shall not discriminate in employment or personnel decisions or in student admissions or in student decisions, or in all other segments of the College community on the basis of race, sex, age, national or ethnic origin, religion, disability, ancestry, political affiliation, marital status or unfavorable discharge from military service, in the educational programs and activities which it operates, and the College is prohibited from discrimination in such manner by applicable laws. Practices and requirements of nondiscrimination in such manner by applicable laws. Practices and requirements of nondiscrimination in such manner by applicable laws.

**Student Right to Know and Campus Security Act**

The Student Right to Know and Campus Security Act (Public Law 101-542), signed into law in November 1990 by the U.S. Department of Education, applies to institutions of higher education participating in federal financial assistance programs. Under this policy, current and prospective students must be informed of completion or graduation rates of students seeking certificates, diplomas or degrees. The act also requires reporting of security policies and crime statistics to students, employees, and the U.S. Department of Education. Horry Georgetown Technical College, in compliance with Student Right to Know, provides current information on these topics at www.hgtc.edu/righttoknow.

### State Authorization Reciprocity Agreement

Horry Georgetown Technical College is an approved member of the State Authorization Reciprocity Agreement (SARA). As a SARA member, HGTC adheres to an established set of standards for offering distance learning among SARA member states, districts and territories. Currently, HGTC does not offer online instruction within the following states: CA, CT, FL, KY, MA, NJ, NY, PA, UT and WI.