

**Horry-Georgetown Technical College**  
**Occupational Therapy Assistant Program**  
**Observation Experience Documentation Form**

Prospective OTA students are required to complete 20 hours of observation in a occupational therapy setting prior to submitting the OTA program application due on May 15<sup>th</sup>. Experience must have been obtained within the last 36 months (3-year time limit).

Please email this form for consideration of admission by May 15<sup>th</sup> to: [LIMA@hgtc.edu](mailto:LIMA@hgtc.edu)

Applicant Name: \_\_\_\_\_

H Number: \_\_\_\_\_

Facility Name: \_\_\_\_\_

Facility Address: \_\_\_\_\_

Facility Phone Number: \_\_\_\_\_

Circle the type of facility: acute-care hospital, out-patient, private practice, acute rehabilitation, skilled nursing facility, or school setting. If other, please list: \_\_\_\_\_

Circle the type of experience: orthopedics, rehabilitation, acute, geriatrics, pediatrics, lymphedema, women's health. If other, please list: \_\_\_\_\_

Dates applicant volunteered with you (month, day and year): \_\_\_\_\_

Total Volunteer Hours: \_\_\_\_\_

**OR:**

Dates applicant worked with you (month, day and year): \_\_\_\_\_

Total Work Hours: \_\_\_\_\_

OT/OTA Name (who supervised the volunteer experience): \_\_\_\_\_

OT/OTA's Signature/License Number: \_\_\_\_\_

Date: \_\_\_\_\_