

HGTC Department of Nursing Readmission Application

Completion of this form does not guarantee readmission to a nursing program. Please review this document carefully. It is the responsibility of the student to complete this form and attach all required documents. Students unsuccessful in NUR 101, NUR 201, or PNR 110 are ineligible to apply for readmission. These students should contact the Admissions office directly.

Contact information:

NAME: _____ H#: _____
Wavenet email: _____ Phone number: _____

Nursing Concentration: Please check one of the following. ADN Advanced Placement Nursing PN

Readmission course(s) requested. Please check course(s) below.

NUR courses: 120 150 161 162 220 217 221

PNR courses: 111 120, 121 130 140 154 183

Enter the requested readmission semester and year: _____ ex: Fall 2019

Readmission information:

Please **initial** each of the following statements to indicate your understanding of the readmission guidelines. Students with questions regarding readmission should request an appointment with an Assistant Academic Chair for Nursing.

- ___ I understand that submission of this form does not guarantee readmission into the nursing program.
- ___ I understand that if I withdraw from a NUR/PNR course I am not guaranteed readmission.
- ___ I understand that I may not attempt the same nursing course more than twice.
- ___ I understand the course time limits for NUR/PNR courses are one calendar year.
- ___ I understand that students seeking readmission are assigned to the Grand Strand or Georgetown Campus.
- ___ I understand that students with 2 or more final grades of WF, D, or F in any NUR/PNR course are ineligible for readmission.
- ___ I understand that students with a final course grade of Incomplete (I) are ineligible to for readmission.
- ___ I have reviewed and understand the following policies available in the HGTC Department of Nursing Handbook:
Readmission Student Withdrawal Advisement of High Risk Students
- ___ I understand that a break in progression is defined as not attending a NUR/PNR course for one semester or more.
- ___ I understand a break in progression requires validation of nursing knowledge and updating my status on the health tracker system (that may include additional financial cost or other medical documentation).
- ___ I understand students approved for readmission are registered for courses by the Department of Nursing. If I register myself before receiving approval of readmission from the Department of Nursing, my courses will be dropped and a hold may be placed on my account preventing further registration attempts.

Readmission application steps:

1. Print, review, initial, and sign this form.
2. Print an unofficial transcript from Degree Works and attach to this application.
3. Attach a typed, detailed plan for success that has been signed by the course coordinator.
4. Attach any applicable supportive documents that you would like the committee to review.
5. Submit the completed application, transcript, typed, detailed plan for success, and supportive documents, if applicable, to the Nursing Department Program Assistant.

The Readmission Committee reviews all completed applications after the 2/3 point each semester. The final number of readmission seats is dependent upon the number of students progressing in each course. The number of seats may not be determined until after final exams. Students are notified of readmission approval/denial along with additional requirements for readmission via Wavenet email.

STUDENT'S SIGNATURE _____ DATE _____