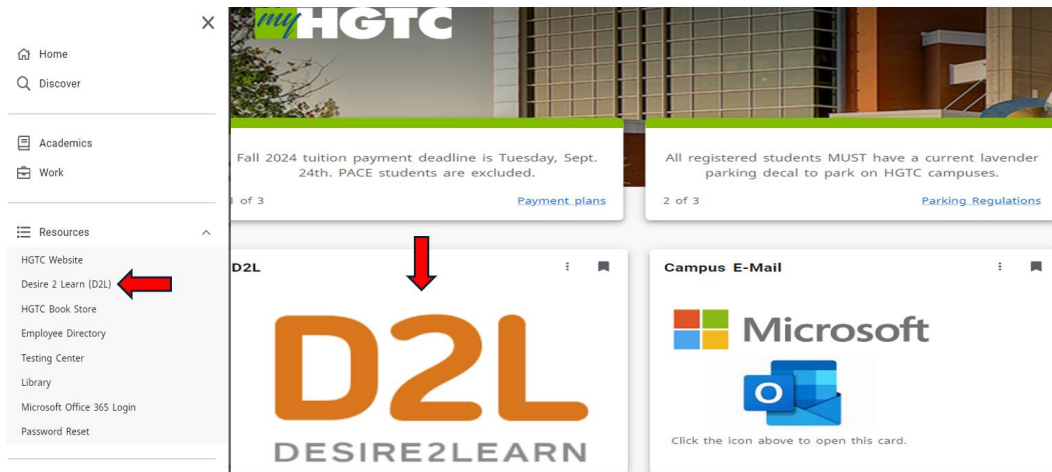


## Navigating Desire2Learn (D2L)

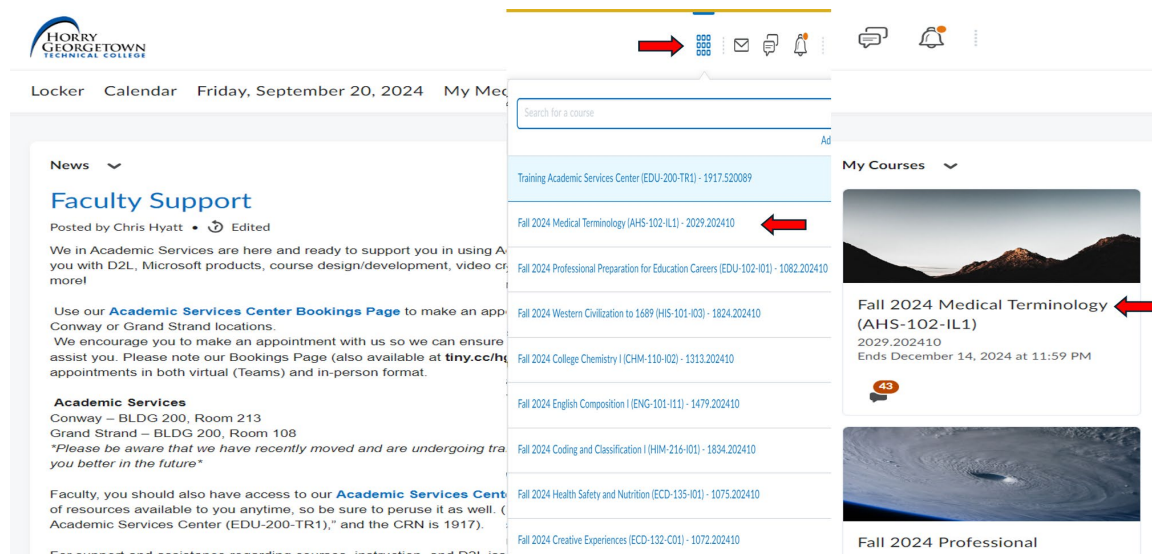
### Login to Desire2Learn (D2L)

To access D2L, log into the **myHGTC** portal and click on the D2L card or use the drop-down menu in the top left.



### NAVIGATE TO COURSES

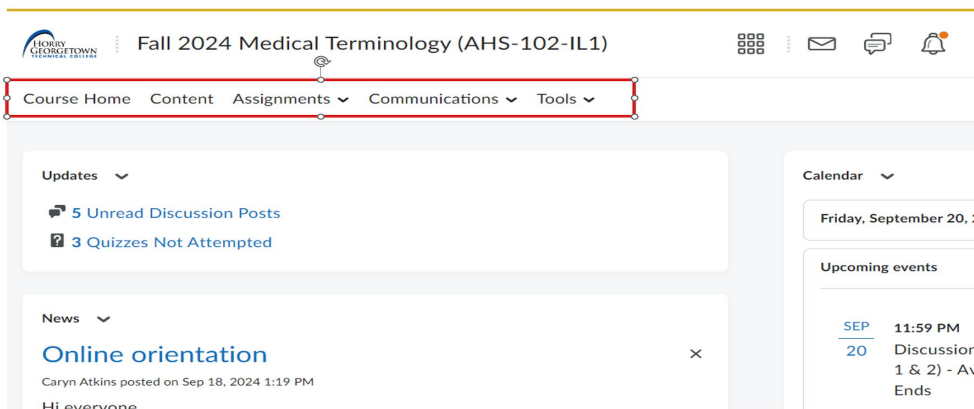
To navigate courses in D2L, click the course title on the right side of the main page or use the waffle menu to select the course.



## NAVIGATING THE COURSE

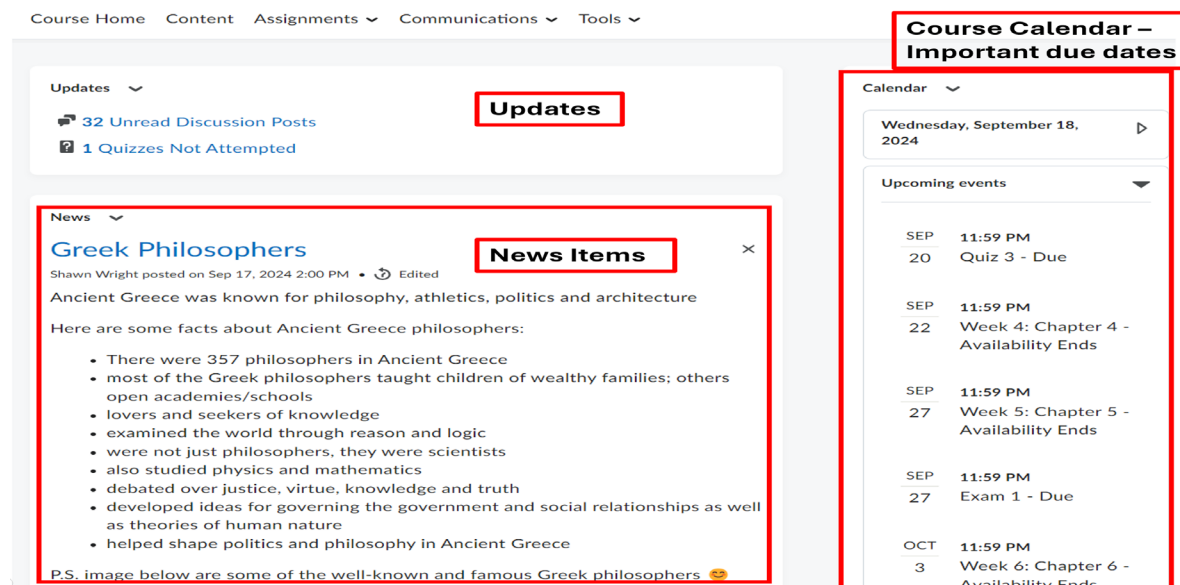
At the top of the course home page you will find the **navigation bar**, use this bar to navigate to the different components of the course.

- **Content** – All relevant course materials
- **Assignments** – Discussions, quizzes, dropbox, etc....
- **Tools** – Grades and attendance



## D2L Course Home Page

Each course home page offers: Important updates, News items/announcement, and Calendar- Upcoming events (Due dates).



## Navigating Desire2Learn (D2L)

### Content Area

Next to the “**Course Home**” tab, is the “**Content**” tab. The Content area in D2L is where you can find all the materials and resources necessary for your course. Use the navigation bar on the left side to explore the course content.

The screenshot shows the D2L interface. At the top, a navigation bar includes 'Course Home', 'Content' (highlighted with a red box), 'Assignments', 'Communications', 'Tools', 'Edit Course', and 'Media Gallery'. Below this, a secondary navigation bar shows 'Course Home', 'Content', 'Assignments', 'Communications', and 'Tools'. The main content area is titled 'Table of Contents' and features a search bar, a 'Download' button, and a progress indicator showing '0 % 0 of 122 topics complete'. A sidebar on the left lists course topics: 'Bookmarks', 'Course Schedule', 'Table of Contents' (122), 'Getting Started' (9), 'Week 1: Chapters 1' (10), 'Week 2: Chapter 2' (8), 'Week 3: Chapter 3' (9), 'Week 4: Chapter 4' (10), 'Week 5: Chapter 5' (7), and 'Week 6: Chapter 6' (7). The 'Table of Contents' item is highlighted. The main content area displays the 'Getting Started' section, which includes a welcome message and course information.

Course Home **Content** Assignments Communications Tools Edit Course Media Gallery

Course Home Content Assignments Communications Tools

Search Topics

Table of Contents

Download

Expand All Collapse All

0 % 0 of 122 topics complete

Getting Started

Welcome to HIS 101 🍌

Below you will find the Instructional Package, and Instructor Course Information Sheet for the course.

In this class, you will learn about western civilization from ancient times to 1689, including the major political, social, economic, and intellectual factors shaping western cultural tradition.

Throughout the semester, you will read the chapters, post discussions, view videos, write essays, and take quizzes and exams. Also additional readings or videos may be added along for historical content. I have provided study guides to help you prepare for the exams, and it is timed. The videos posted each week will help you better understand the topic and events in each chapter.

Attendance is tracked by coursework assignments. Failure to complete assignments means you are also marked absent. If you miss four assignments, you are marked absent four times, meaning you will be dropped from the course.

### Assignments Tab

The “Assignments” tab allows you to view and complete your weekly course assignments (**Discussions; Dropbox; Quizzes**; etc....).

The screenshot shows the D2L navigation bar. It includes 'Course Home', 'Content', 'Assignments' (highlighted with a red box), 'Communications', and 'Tools'.

Course Home Content **Assignments** Communications Tools

# Navigating Desire2Learn (D2L)

**Discussions** - In D2L, a discussion board is a tool that allows instructors and students to interact through posted messages. It consists of forums and topics:

Discussions

Discussions List

Subscriptions

Filter by: Unread

General Questions

Starts August 26

GENERAL QUESTIONS

This forum is for you to ask general questions about the course itself, about policies, about class material, etc... This is where you would post a question that you might feel your classmates need the answer to as well! If it is a more personal question, just send me an email. If you send me an email with a general question, I will ask that you come post it here. Please, as classmates, if you see a question here that is unanswered and you know the answer, feel free to provide the answer to our classmates. I will chime in if a question goes unanswered or if I feel more information is necessary.

Thank You!

Topic	Threads	Posts
General Questions	2	5 (5)

Weekly Discussion Topics

## Dropbox Folders

View History

Folder	Completion Status	Score	Evaluation Status
No Category			
MS Teams Oral Presentation	Not Submitted	- / 100	

20 per page

**DropBox** - In D2L, a Dropbox is a tool used for submitting assignments. It allows students to upload their work directly to the course site, where instructors can then review and grade the submissions.

**Quiz** - In D2L, a Quiz is a tool used to create and manage assessments (exams, tests, quizzes) that measure students’ understanding of course material. Quizzes can include various question types, such as multiple-choice, true/false, and short answer.

Quiz List

Help

Current Quizzes	Evaluation Status	Attempts
<div>Honorlock Practice Exam</div> <div>Available on Sep 16, 2024 12:01 AM</div>		0 / Unlimited
<div>Module 1 Quiz</div> <div>Available on Sep 16, 2024 12:01 AM until Sep 22, 2024 11:59 PM</div>		0 / 2
<div>Module 2 Quiz</div> <div>Available on Sep 16, 2024 12:01 AM until Sep 22, 2024 11:59 PM</div>		0 / 2
Future Quizzes	Evaluation Status	Attempts

## Tools Tab

The “Tools” tab allows you to view: Grades, Attendance, Classlist, Calendar, etc.

Course Home

Content

Assignments

Communications

Tools