

**Minutes of the Meeting
Horry-Georgetown Technical College Commission
April 11, 2025**

Members Present: Joe T. Branyon, Jr.
Byron P. David
Robert P. Hucks

Fedrick D. Cohens
Robert J. Farrar

Dr. Marilyn Fore, President
Cathy Myers, Administrative Coordinator

Members Absent: John G. Cassidy (Excused)
Brent D. Groome (Excused)
J. David McMillan (Excused)
Orrie E. West (Excused)

Guests: Dr. Melissa Batten, Shannon Detzler, Harold Hawley, Lori Heafner,
Nicole Hyman, Amanda King, Dr. Kelly Perritt, Terry Quaresimo, Jackie
Snyder, and Dr. Jennifer Wilbanks

Media: None

The Horry-Georgetown Technical College Commission held its bimonthly meeting on Friday, April 11, 2025 at 12:30 p.m. in Room 129, Georgetown Center for Advanced Manufacturing, Georgetown Campus of Horry-Georgetown Technical College.

A written notice was provided to all media in Horry and Georgetown Counties advising the date, time, and place of the meeting in accordance with the Freedom of Information Act.

Chairman Branyon called the meeting to order at 12:30 p.m. and asked for acceptance of the agenda and approval of the February 11, 2025 minutes. ***Motion by Dr. Farrar, seconded by Mr. Hucks and carried to accept the agenda and approve the February 11, 2025 minutes.***
(5 yes 0 no) ***M/S/C***

Updates

Budget Status Update:

Vice President Hawley reported on the current budget status report ending March 31, 2025.

Capital Projects and Major Renovations Update:

President Fore and Vice President Hawley reported on the current capital projects and major renovations.

Conway Campus:

- Marilyn J. Fore Health Professions Training Complex Renovation – Meeting held with architect. RFP for Architectural services in progress.

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- Automotive Building Expansion – Project was awarded to PMH Croft and contract signed on March 17, 2025.
- Cosmetology Labs Renovation/Expansion – Completion expected to be late Spring or early Summer 2025.
- Repair/Replace Roofing – All phases of the project to be completed by September 2025.

Grand Strand Campus:

- Repair/Replace Roofing – Project to be completed by April 2025.
- Nursing and Health Sciences Institute – Move in will occur throughout the month of May. Proposed tentative date for Grand Opening on June 19, 2025. Parking should be completed by June 2025.

Georgetown Campus:

- Marine Technology Institute of South Carolina - Construction to begin in August 2025 and project completed in late Fall 2026.

Enrollment Comparison Update:

Vice President Batten reported the current summer 2025 Overall Headcount is 2923 and Overall FTE is 1529. HGTC had the highest percentage increase from the previous year among the 16 technical colleges.

Commencement Update:

Vice President Batten provided an update regarding the upcoming Commencement Ceremony, which is scheduled to take place on Tuesday, May 13, 2025, at the HTC Center on the campus of Coastal Carolina University. The event will feature two ceremonies based on academic majors, the first beginning at 11:00 a.m. and the second at 3:00 p.m. During the ceremonies, we will present the Distinguished Patron Awards to Brent Groome and Tim Tilley, the Student of the Year Award, the Professor of the Year Award, and the Staff of the Year Award. Lunch will be provided in between the ceremonies.

Action Items

Appointment of Nominating Committee for the Election of Officers:

Chairman Branyon appointed a nominating committee for the Election of Officers at the June meeting consisting of Dr. Bob Farrar, Chair, Fedrick Cohens, and Byron David.

Contracts and Agreements:

Vice President Hawley and Executive Vice President Wilbanks brought forth for approval all academic consortia agreements and contracts for goods and services exceeding \$25,000 annually. ***Motion by Mr. Hucks seconded by Mr. Cohens and carried that the Area Commission approves all academic consortia agreements and other contractual agreements.***

(Vote 5 yes 0 no)

M/S/C

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Financial Institutions and Annual Report on Investment:

In keeping with current college policies that the Area Commission annually review the investment programs and financial institutions, Mr. Hawley brought forth for approval a list of the college's financial institutions and investment programs. ***Motion by Dr. Farrar, seconded by Mr. Cohens and carried that the Area Commission approves the financial institutions and investment programs of the college as outlined in the attachment. Mr. Hucks abstained from voting.***

(Vote 4 yes 0 no)

M/S/C

President's Report

President Fore announced that Horry-Georgetown Technical College has been selected by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) to have its Fifth-Year Interim Report showcased in the Resource Room at the SACSCOC Annual Meeting this December, as well as at each annual meeting through 2027. She also shared that the Associate Degree Nursing (ADN) program achieved a strong start to the year, with students earning a 100% pass rate on the NCLEX exam. In addition, Dr. Fore hosted a luncheon with Mr. Cliff Jones, the newly appointed Superintendent of Horry County Schools.

Foundation Report

Ms. Detzler reported that the Foundation's 17th Annual Black-Tie Gala, held on March 8, 2025, was a resounding success, raising over \$116,000 in support of student scholarships and college initiatives. The elegant evening brought together community leaders, donors, and supporters to celebrate the college's mission and highlight the transformative impact of philanthropy on student success.

Information

President's Cabinet Report:

- Vice President Batten's report stands as written. Dual enrollment numbers have increased this year, reflecting a growing interest from high school students in earning college credit early.
- Vice President Hawley's report stands as written.
- Vice President Heafner's report stands as written. Vice President Heafner was elected to serve as Vice Chair of the Myrtle Beach Area Chamber of Commerce Board of Directors.
- Ms. Hyman reported on current media coverage. Total media exposure was 354 hits, including news media and social media mentions. There were 40 media alerts sent and the monetary value of media coverage received was \$1.9M.
- Dr. Perritt's report stands as written. Additionally, she announced the college is going through a Brand audit. Began evaluating the HGTC Brand and initiated rebranding

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- phases including Brand Evaluation, Platform Development, Branding Solution Creation, Concept Refinement and Full Implementation.
- Mr. Quaresimo announced that Technology Solutions is actively working on the technology infrastructure for the Nursing and Health Sciences Institute.
- Vice President Snyder reported the HR team partnered with the finance and payroll team to develop electronic personnel action form which can be routed through Banner to improve efficiency. Additionally, she announced the C2Lead Leadership Panel consisting of President Fore, Senior Vice President of Anderson Brothers Bank, Mr. Richard Carroll, Provost of Coastal Carolina University, Dr. Gibbs Knotts, and CEO of the YMCA, Mr. David Byrd was a tremendous success.
- Dr. Wilbanks announced HGTC's health sciences and Cybersecurity programs were highlighted on the SC Hospital Association's "H is for Hiring" program on SCETV.

Faculty Assembly:

The Faculty Assembly report stands as written.

Upcoming Events:

Commencement Ceremony scheduled for Tuesday May 13, 2025 at the HTC Center located on the Campus of Coastal Carolina University. There are pinning ceremonies taking place during the month of May as well.

Adjournment

There being no further business, motion by Dr. Farrar, seconded by Mr. Cohens and carried to adjourn at 1:10 p.m.

(Vote 5 yes 0 no)

M/S/C

Tommy Branyon, Chairman

Orrie E. West, Secretary

**Respectfully Submitted,
Cathy L. Myers**

Date: _____