

**Minutes of the Meeting
Horry-Georgetown Technical College Commission
July 31, 2024**

Members Present:	Joe T. Branyon, Jr. Byron P. David Brent D. Groome J. David McMillan	John G. Cassidy Robert J. Farrar Robert P. Hucks, II Orrie E. West
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Dr. Marilyn Fore, President
Cathy Myers, Admin. Coordinator

Members Absent: Fedrick Cohens (Excused)

Guests: Stephanie Danesie, Shannon Detzler, Harold Hawley, Lori Heafner, Nicole Hyman, Lari Roper, John Sawyer, and Dr. Jennifer Wilbanks.

Media: None

The Horry-Georgetown Technical College Commission held its bimonthly meeting on Wednesday, July 31, 2024 at 1:00 p.m. in the Foundation Board Room, Grand Strand Campus of Horry-Georgetown Technical College.

A written notice was provided to all media in Horry and Georgetown Counties advising the date, time, and place of the meeting in accordance with the Freedom of Information Act.

Chairman Branyon called the meeting to order at 1:00 p.m. and asked for acceptance of the agenda and approval of the June 11, 2024 minutes. ***Motion by Mr. McMillan, seconded by Mr. Groome, and carried to accept the agenda and approve the June 11, 2024 minutes.***

(8 yes 0 no)

M/S/C

Mr. Branyon introduced and welcomed Mr. John Sawyer as the new Chair of the Horry-Georgetown Technical College Foundation.

Updates

Capital Projects and Major Renovations:

Mr. Hawley gave an update on the current capital projects and major renovations.

- ***Conway Campus:*** Renovation/Expansion of Cosmetology Labs. Design phase accomplished with a Spring 2025 completion projected.

Horry-Georgetown Technical College Commission
Page 2
July 31, 2024

- **Grand Strand Campus:** Building 100 Renovations. Construction began in April 2024 with occupancy projected for March 2025.
- **Grand Strand Campus:** Construct Building 100 Parking Lot. DRG Engineering firm selected in March. Finalizing construction drawings and cost estimates. Project to be completed in early 2025.
- **Georgetown Campus:** Construction of Marine Technology Center. Architect selected and design meetings held. Project anticipated to be complete in late Fall 2026.
- **Conway, Georgetown, and Grand Strand Campuses:** Repair/Replace Roofing on Buildings. Should be complete by March 2025.

Enrollment Comparison Update:

In the absence of Vice President Batten, President Fore reported that our student enrollment has increased by 370 students compared to last year. The current Fall 2024 overall Headcount is 6743 and overall FTE is 4391.5.

Action

Budget Revision:

Vice President Hawley presented the 2024-25 annual unrestricted operating budget for approval. The College projects an annual revenue and expenses for fiscal year 2024-25 of approximately \$66,242,866 and a budgetary surplus of \$2,000,000. ***Motion by Mr. Groome, seconded by Mr. Hucks and carried that the Area Commission approves the revised 2024-25 annual unrestricted operating budget as presented.***
(8 yes 0 no) **M/S/C**

Accounts Receivable Write-Off:

Vice President Hawley presented for approval, a request to write off \$374,187 in delinquent accounts receivable balances that are more than 2 years old and/or the account no longer considered collectible. ***Motion by Mr. Hucks, seconded by Dr. Farrar and carried that the Area Commission approves the College writing off \$374,187 in delinquent accounts receivable from Fiscal Years 2017.***
(8 yes 0 no) **M/S/C**

Policy Change – 2.3.1 Grant Seeking and External Funds Development:

Vice President Hefner asked for approval of revisions to Policy 2.3.1. The recommended changes provide clarity for grant activities and reflect institutional practices. ***Motion by Mr. Hucks, seconded by Ms. West and carried that the Area Commission approves changes to Policy 2.3.1, Grant Seeking and External Funds Development.***
(8 yes 0 no) **M/S/C**

Policy Changes – 8.4.1 Developmental Education and Length of Time and 8.4.2 Credit Earned in Developmental Studies:

Executive Vice President Wilbanks asked for approval of revisions to Policy 8.4.1 Developmental Education and Length of Time and the elimination of Policy 8.4.2 Credit Earned in Developmental Studies. The two policies share overlapping requirements, and the recommendation is to consolidate them into a single, comprehensive policy to improve clarity and eliminate redundancy. The additional wording from Policy 8.4.2 has been incorporated into Policy 8.4.1. As a result, Policy 8.4.2 is no longer needed and recommended for elimination. ***Motion by Mr. McMillan, seconded by Mr. Hucks and carried that the Area Commission approves the changes to Policy 8.4.1 and the elimination of Policy 8.4.2.***

(8 yes 0 no)

M/S/C

Approval of Correctional Officer Training Certificate and Termination of Medical Assistant Certificate Degree.

On July 17, 2024 through an email proxy vote, the Area Commission unanimously approved (1) the offering of the Correctional Officer Training Certificate Degree effective Fall 2024, and (2) the termination of the Medical Administrative Assistant Certificate Degree effective Fall 2024.

President Fore reported on Performance Funding. The state tech college board wishes the presidents to consider their recommendation of changing the funding model with more funding targeted toward performance.

President Fore gave an overview of the FY-2025-26 Legislative Priorities for the South Carolina Technical College System.

Recurring

Base funding for the local colleges \$12.0M
Dual Enrollment \$5.0M

Non-Recurring

Lottery Tuition Assistance Program \$56.1M
SC WINS \$95.0M
Equipment for high-demand jobs skills training \$25.0M
readySC Project Funding \$5.0M

Executive Session

Motion by Mr. Hucks, seconded by Ms. West and carried to go into Executive Session at 1:38 p.m. for the purpose of discussing personnel matters and/or contractual arrangements/negotiations.

(Vote 8 yes 0 no)

M/S/C

Motion by Mr. McMillan, seconded by Mr. Groome and carried to come out of Executive Session at 1:56 p.m.

(Vote 8 yes 0 no)

M/S/C

Motion by Mr. Groome, seconded by Mr. Hucks and carried granting the college, through its representative Harold Hawley, an additional 45 days from the date of this meeting to continue negotiations for the purchase of real property near the existing campus. All Commissioners voted in favor of the motion except Commissioner Bob Farrar who abstained from voting on the motion.

(Vote 7 yes 0 no)

M/S/C

Adjournment

There being no further business, motion by Ms. West, seconded by Mr. Cassidy and carried to adjourn at 2:00 p.m.

(Vote 8 yes 0 no)

M/S/C

Tommy Branyon, Jr., Chairman

Orrie E. West, Secretary

Respectfully Submitted,
Cathy L. Myers
Administrative Coordinator

Date: _____