

**Minutes of Meeting
Horry-Georgetown Technical College Commission
April 22, 2024**

Members Present: Joe T. Branyon, Jr. Fedrick D. Cohens
Byron P. David Robert J. Farrar
Brent D. Groome Robert P. Hucks
J. David McMillan Orrie E. West

Members Absent: John G. Cassidy (Excused)

Guests: Dr. Melissa Batten, Charles Boykin, Shannon Detzler, Harold Hawley, Lori Heafner, Nicole Hyman, Terry Quaresimo, Jackie Snyder, Tim Tilley, and Dr. Jennifer Wilbanks.

Media: None

The Horry-Georgetown Technical College Commission held its bimonthly meeting on Monday, April 22, 2024 at 1:00 p.m. in the Foundation Board Room, Grand Strand Campus of Horry-Georgetown Technical College.

A written notice was provided to all media in Horry and Georgetown Counties advising the date, time, and place of the meeting in accordance with the Freedom of Information Act.

Chairman Branyon called the meeting to order at 1:00 p.m. and asked for acceptance of the agenda and approval of the February 13, 2024 minutes. **Motion by Mr. Groome, seconded by Ms. West and carried to accept the agenda and approve the February 13, 2024 minutes.**

(8 yes 0 no)

M/S/C

Updates

Budget Status Update:

Vice President Hawley reported on the current budget status report ending March 31, 2024.

Capital Projects and Major Renovations:

President Fore and Vice President Hawley reported on the current capital projects and major renovations.

- **Conway Campus:** Renovation/Expansion of Cosmetology Labs. Caplea Coe Architects was selected. Completion expected to be Spring 2025.
- **Grand Strand Campus:** Building 100 Renovations: Construction starts Spring 2024. Occupancy projected for early 2025.
- **Grand Strand Campus:** Building 100 Parking Lot. DRG Engineer Firm selected. Project to be completed in early 2025.
- **Georgetown Campus:** Construction of Marine Technology Center. Project estimated to be completed in late Fall 2026.

Horry-Georgetown Technical College Commission

Page 2

April 22, 2024

- HVAC Upgrades and Roof replacement on all three campuses.
- The College received an additional \$100,000 from Georgetown County.
- Requested \$15 million from the State towards the new Allied Health Building on Conway Campus.

Enrollment Comparison Update:

Vice President Batten reported the current summer 2024 Overall Headcount is 3149 and Overall FTE is 1649.2.

Commencement Update:

Commencement is scheduled for Wednesday, May 1, 2024 at the Myrtle Beach Convention Center. We will have two ceremonies based on academic majors. The first ceremony will begin at 11:00 a.m. at which time Mr. Keith Price, Georgetown County Schools Superintendent will receive our Distinguished Patron Award and we will present the Professor of the Year Award. We will meet for lunch at the Sea Captains House. The second ceremony will be held at 3:00 p.m. and we will award the Distinguished Patron Award to Demetrius Williams, Principal of the Horry County Early College High School. We will also present awards to the Student of the Year and Staff of the Year. We have over 700 students marching.

Action

Appointment of Nominating Committee for the Election of Officers:

Chairman Branyon appointed a nominating committee for the Election of Officers at the June meeting consisting of Dr. Bob Farrar, Chair, David McMillan, and Brent Groome.

Contracts and Agreements:

Vice President Hawley and Executive Vice President Wilbanks brought forth for approval all academic consortia agreements and contracts for goods and services exceeding \$25,000 annually. ***Motion by Mr. Hucks seconded by Dr. Farrar and carried that the Area Commission approves all academic consortia agreements and other contractual agreements.***

(Vote 8 yes 0 no)

M/S/C

Financial Institutions and Annual Report on Investment:

In keeping with current college policies that the Area Commission annually review the investment programs and financial institutions, Mr. Hawley brought forth for approval a list of the college's current investment programs and financial institutions. ***Motion by Dr. Farrar, seconded by Ms. West and carried that the Area Commission approves the financial institutions and Annual Report on Investments as outlined in the attachment. Mr. Hucks abstained from voting.***

(Vote 7 yes 0 no)

M/S/C

Horry-Georgetown Technical College Commission
Page 3
April 22, 2024

College Strategic Plan:

Vice President Heafner provided an update on the College's FY2024-25 through FY2026-27 Institutional Strategic Plan. The Plan underwent a comprehensive review and update process, starting with a SWOT analysis and Strategic Planning Retreat. Feedback gathered from these strategic planning activities culminated in the development of a new Strategic Plan for 2024-2025 through 2026-2027. ***Motion by Mr. Hucks, seconded by Mr. Cohens and carried that the Area Commission approves the revised Institutional Strategic Plan – FY2024-25 through FY2026-27 as presented.***

(Vote 8 yes 0 no)

M/S/C

Policy Updates:

Dr. Batten brought forth for approval policy changes. Revisions to Policy 9.1.7 Transfer Credit Evaluation incorporate language consistent with guidance from the United States Department of Education related to institutional accreditation. Revisions to Policy 9.1.8 Open Admissions indicate that applicants who possess an earned associate's degree or higher are not required to submit a high school or GED diploma prior to enrollment in specified programs. Revisions to Policy 9.3.5 Weapons/Firearms provide additional clarification regarding the possession of firearms on the campuses of the College. ***Motion by Mr. Hucks, seconded by Mr. Groome and carried that the Area Commission approves changes to the following policies: 9.1.7 Transfer Credit Evaluation, 9.1.8 Open Admissions, and Policy 9.3.5 Weapons/Firearms.***

(Vote 8 yes 0 no)

M/S/C

President's Report

President Fore met with Mindy Taylor, Director of Government and Community Relations, Duke Energy Foundation, to follow-up on \$30,000 grant.

Professor Stan Greenawalt has been appointed to serve as a member of the Southern Regional Education Board (SREB) Commission on Artificial Intelligence in Education. The Commission is chaired by South Carolina Governor Henry McMaster.

HGTC students participated in the Palmetto Cyber Defense Competition in April. HGTC received the highest-ranking among technical colleges in the competition, earning the Tech School Challenge Cup.

The Culinary Arts students performed well over the years at the Masters Golf Tournament, and they are opening regular internships up to our students. Eight out of 20 students at the Masters Tournament were awarded the "Masters" chef coat while several more received a hat which is also a special recognition. One student was promoted to Sous Chef for next year.

Horry-Georgetown Technical College Commission
Page 4
April 22, 2024

Ten Culinary Arts student traveled to Paris during spring break and received certificates from the Ritz Paris.

Six welding students competed at the annual SC Technical College Welding Competition. HGTC placed 1st to 3rd in five (5) out of six (6) categories.

Mr. Turner Revels, President of Revels Turf and Tractor, donated a Tri-plex mower and an additional 225 E-Cut walk mower to the Golf and Sports Turf Management department. Estimated cost for the equipment would be approximately \$47,000. Mr. Revels also expressed his support in providing reel grinding equipment to the program with a total value exceeding \$100,000.

Foundation Report

Mr. Tilley announced Ms. Detzler was awarded the 2024 Ann DeBock Leadership Award by Leadership Grand Strand. The sold-out annual Black-Tie Gala raised over \$130,000. Foundation Strategic Planning Workshop was successful.

Information

President's Cabinet Reports:

- ~ Vice President Batten announced HGTC co-hosted the TEAL/TECH Xperience Event with Coastal Carolina University for over 300 8th grade students from Myrtle Beach Middle School.
- ~ Vice President Hawley's report stands as written.
- ~ Vice President Heafner announced that the Office of Institutional Effectiveness and Development is collecting data to track the job placement of our students.
- ~ Ms. Hyman reported total media exposure was 455 hits. There were 30 media alerts sent and the monetary value of media coverage received was \$9.4 million.
- ~ Mr. Quaresimo reported Technology Solutions completed Cybersecurity Penetration Testing as well as Cybersecurity Risk Assessment. They also installed the latest updates and upgrades into the Banner Production system to minimize risk to the College's ERP system.
- ~ Ms. Roper's report stands as written per President Fore.
- ~ Ms. Snyder announced the Office of Human Resources and Employee Relations completed the compensation and classification audit, conducted by the State Human Resources Division, with no errors or omissions. The HR Team led C2Lead leadership cohort and discussed the book, "Leaders Eat Last".
- ~ Executive Vice President Wilbanks announced the established Teach to Teal program with Georgetown School District and Coastal Carolina University to create a pathway for Teacher Education. The program will begin this fall. Dr. Wilbanks reported successful Commission on Accreditation for Respiratory Care (CoARC) onsite visit for Respiratory Care.

Faculty Assembly Report:

The Faculty Assembly Report stands as written.

Executive Session

Motion by Mr. David, seconded by Ms. West and carried to enter into Executive Session at 2:47 p.m. for the purpose of discussing personnel matters and/or contractual arrangements/negotiations.

(Vote 8 yes 0 no)

M/S/C

Motion by Ms. West, seconded by Mr. McMillan and carried to come out of Executive Session at 3:10 p.m. No action was taken.

(Vote 8 yes 0 no)

M/S/C

Adjournment

There being no further business, motion by Mr. Groome, seconded by Ms. West and carried to adjourn at 3:12 p.m.

(Vote 8 yes 0 no)

M/S/C

Tommy Branyon, Chairman

Orrie E. West, Secretary

**Respectfully Submitted,
Cathy L. Myers
Administrative Coordinator**

Date: _____