

**Minutes of the Meeting
Horry-Georgetown Technical College Commission
February 13, 2024**

Members Present: Joe T. Branyon, Jr. John G. Cassidy
Byron P. David Dr. Robert J. Farrar
Robert P. Hucks

Dr. Marilyn Fore, President
Cathy Myers, Admin. Coordinator

Members Absent: Fedrick D. Cohens (Excused)
Brent D. Groome (Excused)
J. David McMillan (Excused)
Orrie E. West (Excused)

Guests: Dr. Melissa Batten, Stephanie Danesie, Shannon Detzler, Harold Hawley, Lori Heafner, Nicole Hyman, Russell Luce, Terry Quaresimo, Lari Roper, Jackie Snyder, Tim Tilley, and Dr. Jennifer Wilbanks

Media: None

The Horry-Georgetown Technical College Commission held its bimonthly meeting on Tuesday, February 13, 2024 at 1:00 p.m. in the President’s Board Room, Conway Campus of Horry-Georgetown Technical College.

A written notice was provided to all media in Horry and Georgetown Counties advising the date, time, and place of the meeting in accordance with the Freedom of Information Act.

Chairman Branyon called the meeting to order at 1:00 p.m. and asked for the acceptance of the agenda and approval of the October 31, 2023 minutes. ***Motion by Mr. Hucks, seconded by Dr. Farrar and carried to accept the agenda and approve the October 31, 2023 minutes.***

(5 yes 0 no)

M/S/C

Assistant Vice President Brandon Haselden, Professors Charles Granger, and Jim Huntoon, along with students Will Turpin, Dominiq Jackson, and Conner Romanosky, were recognized during lunch with Area Commissioners. The Golf and Sports Turf Management students received their fourth consecutive Turf Bowl Champions title.

Mr. Branyon introduced and welcomed newly appointed Area Commission Board members John G. Cassidy and Byron P. David. He then turned the meeting over to President Fore.

President Fore introduced Professor Russell Luce. Mr. Luce is the newly elected President of the Faculty Assembly.

Updates

Budget Status Update:

Vice President Hawley reported on the current budget status report ending December 31, 2023.

Capital Projects and Major Renovations:

President Fore and Vice President Hawley gave an update on current capital projects and major renovations.

- **Conway Campus:** Renovation/Expansion of Cosmetology Labs. Preliminary research and design work completed. Architect to be selected on February 28, 2024. Completion expected to be December 2024
- **Grand Strand Campus:** Building 100 Renovations for Nursing and Healthcare Sciences Institute. Finalizing design drawings and cost estimates. Construction starts in spring 2024. Occupancy projected for early 2025.
- **Grand Strand Campus:** Construction of Building 100 Parking Lot. Engineer to be selected in March. Project timeline to be established after selection of an engineer. Projected to be completed in early 2025.
- **Georgetown Campus:** Construction of Marine Technology Center. Pike, McFarland, Hall, Associates, Inc. was selected as the Architect on February 12, 2024.

Enrollment Comparison Update:

Vice President Batten reported the current spring 2024 overall Headcount is 6933, and Overall FTE is 4403.1. We encountered a record number of Dual Enrollment students (1400).

Action

Mid-Year Operating Budget:

Vice President Hawley presented for approval the mid-year operating budget. The College projects an annual revenue stream of approximately \$62,550,248 based on actual fall and projected spring enrollment. A budgetary surplus of approximately \$2,000,000 is projected by the College. ***Motion by Dr. Farrar, seconded by Mr. Hucks and carried that the Area Commission approves the 2023-24 mid-year operating budget as presented.***

(5 yes 0 no)

M/S/C

College Mission Statement:

Vice President Heafner presented a revised version of the College's Mission Statement, incorporating two draft proposals for Area Commission review and final approval of the mission statement. After reviewing both drafts, Draft #2 is the recommended version which states: Horry-Georgetown Technical College is dedicated to enriching the lives of students and empowering communities through accessible and affordable education. We are committed to fostering economic development and innovation by providing a premiere, comprehensive two-year

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collegiate and workforce education experience that will leave a lasting positive impact on our students and the regions we serve. **Motion by Mr. Hucks, seconded by Mr. Cassidy and carried that the Area Commission approves Draft #2 of the revised College's Mission Statement as presented**
(5 yes 0 no) **M/S/C**

Review of College Policies - Chapter 1- Administration Policies:

President Fore presented Chapter 1 Administration policies that are the responsibility of the Area Commission and President for review every three years. No revisions were necessary for the policies presented. **Motion by Mr. Hucks, seconded by Mr. Cassidy and carried that the Area Commission approves Chapter 1 Administration Policies without any revisions.**
(5 yes 0 no) **M/S/C**

President's Report

President Fore met with representatives from Meals on Wheels to show kitchen facilities and as a result of the meeting, MOW will be leasing the kitchen facilities space in Building 1100.

President Fore met with Hatton Gravely and David Byrd from the YMCA to discuss partnership opportunities.

President Fore met with Tracy McMillin, MRB Group, to discuss feasibility study for Bucksport Marine Park.

A joint meeting of HGTC and Coastal Carolina University Administration was held to discuss current and future collaboration efforts/opportunities and legislative funding requests.

President Fore announced details of the Governor's Executive budget that included \$10,463,525 in Recurring for tuition Mitigation \$10,000,000 in Non-recurring for Maintenance, Renovation, and Replacement, \$50,000,000 in Non-recurring for Electric Vehicle Training Institutes, \$94 million in lottery for SCWINS Scholarships, \$51.5 million in lottery for Lottery Tuition Assistance Program (LTAP), \$30 million in lottery for High-Demand Job Skill Training Equipment, \$5 million in lottery for ReadySC, \$1 million in EIA Recurring for Jobs for America's Graduates (JAG) Program. Portion goes to the Technical College System: \$80 million in lottery for Needs-Based Scholarships, \$10 million in lottery for Nursing Initiative.

Foundation Report

Mr. Tilley reported the Foundation Report stands as written. Additionally, it was reported that tickets for the 2024 Black Tie Gala are sold out. The Foundation received a \$30,000 donation from the Yawkey Foundation to support the Blake Allen Fulton Memorial Scholarship.

Information

President's Cabinet Reports

- Vice President Batten's report stands as written. The recruitment team is doing an excellent job visiting schools and engaging with prospective students in the field. The college is in the process of acquiring a van to support their outreach efforts.
- Vice President Hawley's report stands as written. In April 2023, the College obtained \$3,258,472.02 through the Employee Retention Credit (ERC) and anticipates receiving an additional \$2,041,228.47, accompanied by approximately \$250,000 in interest.
- Vice President Heafner's report stands as written. We are currently compiling placement data for all our graduates.
- Ms. Hyman reported on current media coverage. Total media exposure was 307 hits, including news media and social media mentions. There were 40 media alerts sent. Monetary value of media coverage received was \$7.6 million.
- Associate Vice President Quaresimo's report stands as written.
- Ms. Roper announced the launch of the digital marketing campaign for summer semester.
- Vice President Snyder's report stands as written. Ms. Snyder announced that the College has achieved 86.8% of its goals for hiring and promoting a diversified workforce, placing 42nd out of 79 agencies reviewed by the SC Human Affairs Commission.
- Executive Vice President Wilbanks's announced the successful completion of JRCERT, CODA, ACEN, , and CAPTE annual Accreditation reports. Successfully held on-site accreditation visit with the Commission on Accreditation for Respiratory Care (CoARC) for the Respiratory Care program. Successfully held on-site accreditation visit with the Accreditation Council for Occupational Therapy (ACOTE) for the Occupational Therapy Assistant program, which was granted a 7-year Accreditation status. The 2023 Nursing NCLEX scores exceed the SC and National pass rates. The Associate Degree Nursing (ADN) program received a 96.77% pass rate while the Practical Nursing (PN) program received a 96.43% pass rate.

Faculty Assembly:

Professor Luce reported the faculty and students have been highly active in the community. Highlights include Professor Casey King's Addiction and Recovery Series. The Dental Sciences department received a \$32,000 grant from the Blue Cross Blue Shield Foundation for the purchase of additional equipment. The Diagnostic Medical Sonography program reported their

graduating class achieved a 100% pass rate on their ultrasound physics board registry exam and a 92% pass rate on their specialty registry exam.

Executive Session

Motion by Mr. Hucks, seconded by Dr. Farrar and carried to enter into Executive Session at 2:20 p.m. for the purpose of discussing personnel matters and/or contractual arrangements/negotiations.

(Vote 5 yes 0 no) **M/S/C**

Motion by Mr. Hucks, seconded by Dr. Farrar and carried to come out of Executive Session at 2:52 p.m.

(Vote 5 yes 0 no) **M/S/C**

Motion by Dr. Farrar, seconded by Mr. Hucks and carried to approve the College's updated Master Plans for the Conway, Georgetown, and Grand Strand Campuses.

(Vote 5 yes 0 no) **M/S/C**

Adjournment

There being no further business, motion by Dr. Farrar, seconded by Mr. David and carried to adjourn at 2:55 p.m.

(Vote 5 yes 0 no) **M/S/C**

Tommy Branyon, Chairman

Orrie E. West, Secretary

Respectfully Submitted,
Cathy L. Myers
Administrative Coordinator

Date: _____