

**Minutes of the Meeting  
Horry-Georgetown Technical College Commission  
April 5, 2022**

**Members Present:** Joe T. Branyon, Jr.                      Dr. Robert J. Farrar  
                         Brent D. Groome                                      Donald W. Helms  
                         Robert P. Hucks, II    J. David McMillan

Dr. Marilyn Murphy Fore, President  
Cathy L. Myers, Administrative Coordinator

**Members Absent:** Fedrick D. Cohens (Excused)  
                         Y. Melvin Nobles (Excused)  
                         Orrie E. West (Excused)

**Guests:**                      Dr. Melissa Batten, Jonathan Barker, Stephanie Danesie, Buzz Freeman, Harold Hawley, Lori Heafner, Nicole Hyman, Gregory Mitchell, Lari Roper, Jackie Snyder, and Dr. Jennifer Wilbanks.

**Media:**                      None

The Horry-Georgetown Technical College Commission held its bi-monthly meeting on Tuesday, April 5, 2022 at 6:00 p.m. in the President’s Board Room, Conway Campus of Horry-Georgetown Technical College.

A written notice was provided to all media in Horry and Georgetown Counties advising the date, time, and place of the meeting in accordance with the Freedom of Information Act.

Chairman Branyon called the meeting to order at 6:00 p.m. and asked for acceptance of the agenda and approval of the February 8, 2022 minutes and minutes of the March 22, 2022 Special Called meeting. Motion by Mr. Helms, seconded by Mr. Groome and carried to accept the agenda and approve the February 8, 2022 and March 22, 2022 minutes.

**(Vote 6 yes 0 no)**

**M/S/C**

Mr. Branyon turned the meeting over to President Fore.

**Updates**

**Budget Status Update:**

Vice President Hawley reported on the current budget status report ending March 29, 2022.

**Capital Projects and Major Renovations Update:**

President Fore and Mr. Hawley gave an update on current renovation projects.

- **Conway Campus**

- **Acquire External Property for Diesel Engine Technician Training Program:**

- Revised documentation was sent to Columbia on December 10, 2022 for HGTC to acquire the property from the Foundation and currently awaiting approval.

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**Roofing Systems Feasibility Study:** The College hired the Building Envelope Enclosure (BEE) Group as its consultant to assess the conditions of all roof systems on all buildings on all campuses.

- **Grand Strand Campus:**  
**Renovate and Upfit Kitchens in Building 600:** Paul Doyle chosen as the Architect to provide cost estimates for this renovation project and equipment/structural upfitting. Renovations should be complete mid-April of 2022.
- **Georgetown Campus:**  
**Repaving Selected Roads and Parking:** The College Submission for project approvals (Phase 2) were provided to Columbia. Construction timeline will be established based on securing required approvals.

**SEM Works Executive Summary:**

Vice President Heafner gave a brief executive summary of the findings of the research by Dr. Jim Black, CEO of SEM Works. Dr. Black conducted a survey and held focus group sessions to determine stakeholder perceptions of the College. Some of the highlights from the report include: the top reason for considering attending HGTC was the location; the characteristic of HGTC that stands out is its excellent quality of instructors; the main areas of general interest for respondents were related to Healthcare, Health Science Technology and Business; and most respondents believed HGTC was worth the cost to attend. They believed that employers perceive HGTC graduates as ready for the workforce, and that they go on to succeed at a university.

**EMS Association Technical College Affiliation Agreement:**

President Fore reported on an Affiliation Agreement between Horry-Georgetown, Midlands, Tri-County, and Trident Technical Colleges and the South Carolina EMS Educational Consortium. The purpose of the Agreement is to form and define a working relationship between the Technical Colleges and the Consortium to provide Emergency Medical Technician learning experiences for students. A maximum of \$50,000 will be allocated to each participating Technical College for implementing the EMT Basic Training Pilot. Technical Colleges will reimburse tuition at \$1800 per student. These funds are reimbursed to the colleges from GEER funds allocated to the EMT Basic Training Pilot. Technical Colleges will be reimbursed for administrative costs at a rate of \$100 per student from GEER funds as well.

**Enrollment Comparison Update:**

Vice President Batten reported the College is trending ahead in enrollment when compared to last year. The current Summer 2022 overall Headcount is 2568 and the Overall FTE is 995.2. We have 309 students enrolled in a combination of Online and Face-to-Face courses and 1349 students enrolled exclusively in Online/Hybrid Courses.

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**Commencement Update:**

Commencement is scheduled for Thursday, May 12, 2022 at 3:00 p.m. at the Myrtle Beach Convention Center. We will have full seating capacity and will not require masks or social distancing. Dr. Rick Maxey and Mr. Randy Webster will receive the Distinguished Patron Awards. Dinner immediately following Commencement at Sea Captains House.

**Horry County Bucksport Grant:**

Mr. Mitchell gave an update on the Bucksport Grant. As previously reported around \$1.9 million training grant was approved by Horry County Government. Open House was held at the James R. Frazier Community Center on February 22, 2022. Approximately 150 people attended. We extended 30 scholarships from Heavy Equipment Operator, to Culinary, and Allied Health programs. Everything is going very well. A community meeting was also held at Chesterfield Missionary Baptist Church in the Longs area with 75 people in attendance.

**Action**

**Contracts and Agreements:**

Vice President Hawley and Executive Vice President Wilbanks brought forth for approval all academic consortia agreements and contracts for goods and services exceeding \$25,000 annually. ***Motion by Mr. Groome seconded by Mr. McMillan and carried that the Area Commission approves all academic consortia agreements and other contractual agreements.***

**(Vote 6 yes 0 no)**

**M/S/C**

**Form of Memorandum of Agreement:**

President Fore brought forth for approval a Memorandum of Agreement for the purpose of a mutual agreement amongst Horry County Schools, Coastal Carolina University and Horry-Georgetown Technical College to support a referendum for a one percent education capital improvements sales and use tax for which the revenue would be shared and distributed to the respective governing bodies referenced herein. ***Motion by Mr. Hucks, seconded by Mr. Helms and carried that the Area Commission approves the Form of Memorandum of Agreement, including Exhibit C, Horry-Georgetown Technical College Capital Improvement Projects, between the School District of Horry County, South Carolina, Coastal Carolina University and Horry-Georgetown Technical College relating to the distribution of the 2022 Penny Sales Tax Revenue.***

**(Vote 6 yes 0 no)**

**M/S/C**

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**Appointment of Nominating Committee for the Election of Officers:**

Chairman Branyon appointed Mr. Nobles as Chair, Mr. McMillan, and Dr. Farrar to serve as the Nominating Committee to bring back a slate of names for the election of officers at the June meeting.

**President's Report**

President Fore reported the A. Wade Martin Innovator Award was presented to our very own Professor Becky Hubbard at the Annual South Carolina Technical Education Conference held in Myrtle Beach.

The Grand Strand Campus dedication will be held on Friday, April 22, 2022 at 10:00 a.m. Mr. Groome will provide the Invocation and Mr. Hucks has agreed to give remarks on behalf of the Area Commission. Remarks will also be given by Colonel Buddy Styers, Senator Greg Hembree, Raeford Vereen, and we are waiting to hear from Mayor Brenda Bethune. We will recognize the City of Myrtle Beach, Horry County Government, Horry County Transportation Committee, and the Myrtle Beach Air Force Base Redevelopment Authority.

**Foundation Report**

Mr. Freeman reported the Black-Tie Gala was a success again this year. The event was sold out with 180 seats. A search committee is working to find a replacement for Neyle Wilson upon his retirement in April. Tim Tilley will be replacing Mr. Freeman as Chair.

**Information**

President's Cabinet Reports:

- Vice President Batten's report stands as written.
- Vice President Hawley reported there have been changes in the tax law. Researching a tax credit for HGTC of up to \$5 million pursuant to changes in the Federal Laws governing HEERF and stimulus funding.
- Vice President Heafner's report stands as written.
- Ms. Hyman's report stands as written. However, she highlighted some of the coverage received for the Addiction and Recovery Series, Crane Operator Program, Horry County Bucksport Grant, Free Tuition, and the Lineman Rodeo. A video was shown highlighting Donald Jackson, one of our Lineman students.
- Ms. Roper's report stands as written. She reported a color brochure on Free Tuition will be mailed to 130,000 households in Horry and Georgetown counties from ages 16 to 55.
- Vice President Snyder hosted the Chief Human Resources Officer's 3-day Annual Retreat. We have a lot of vacancy positions going into the Fall semester.
- Executive Vice President Wilbanks' report stands as written.

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**Faculty Assembly Report:**

Professor Barker reported the Annual Addiction and Recovery Series held in February was a huge success again this year. The Series was viewed on more than 25,000 computers and seen by people in over 54 countries. Nursing Professors Lorraine Aldrich, Sheila Locklair, and Rhonda Grose gave a presentation at the South Carolina Technical Education Association Conference titled "Evaluation of Skills through Video". Professor Christina Fieber reported the Science Department has partnered with Greenwood Genetics Center. They will offer a Student Camp and a Teacher Workshop on the Grand Strand Camus this summer, bringing their outreach in the fields of genetics and education to Horry County. The Dental Hygiene faculty and senior students completed Laser Fundamentals training in Columbia.

**Adjournment**

***There being no further business, motion was made by Mr. McMillan, seconded by Mr. Groome, and carried to adjourn at 6:45 p.m.***  
**(Vote 6 yes 0 No)**

**M/S/C**

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Tommy Branyon, Jr., Chairman

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Y. Melvin Nobles, Secretary

Respectfully Submitted,  
Cathy L. Myers  
Administrative Coordinator

Date: \_\_\_\_\_