

Minutes of the Meeting
Horry-Georgetown Technical College Commission
April 7, 2020
Via Conference Call

Members Present: Joe T. Branyon, Jr. Fedrick D. Cohens
Dr. Robert J. Farrar Brent D. Groome
Donald W. Helms Robert P. Hucks
J. David McMillan Y. Melvin Nobles
Orrie E. West

Dr. Marilyn Murphy Fore

Guests: Dr. Melissa Batten, Stephanie Danesie, John Dove, Harold Hawley, Lori Heafner, Nicole Hyman, Gregory Mitchell, Lari Roper, Jacquelyne Snyder, and Dr. Jennifer Wilbanks

Media: None

The Horry- Georgetown Technical College Commission held its bi-monthly meeting on Tuesday, April 7, 2020 at 5:30 p.m. via telephone conference call.

A written notice was provided to all media in Horry and Georgetown Counties advising the date time and place of the meeting in accordance with the Freedom of Information Act.

Roll call was conducted and all members present. Chairman Branyon called the meeting to order at 5:30 p.m. and asked for acceptance of the agenda and approval of the February 11, 2020 minutes. *Motion by Mr. Helms, seconded by Dr. Farrar and carried to accept the agenda and approve the February 11, 2020 minutes.*

(Vote 9 yes 0 no)

M/S/C

Action Items

4A. Appointment of Nominating Committee for the Election of Officers:

Chairman Branyon appointed Donald Helms as Chair, Robert Hucks, and Dr. Robert Farrar to serve as the Nominating Committee to bring back a slate of names for the election of officers at the June meeting. *Motion by Ms. West, seconded by Mr. McMillan and carried that the Area Commission approves the nominating committee consisting of Donald Helms, Robert Hucks and Dr. Robert Farrar.*

(Vote 9 yes 0 no)

M/S/C

4B. Curriculum Change:

Dr. Wilbanks brought forth a request to terminate the Administrative Office Technology A.A.S Degree. The skills and knowledge necessary for employment opportunities as administrative office professionals and managers have changed. With these changes, there is no longer a requirement for an associate degree but rather the skills and knowledge that can be provided

through a certificate. *Motion by Mr. Helms, seconded by Mr. Nobles and carried that the Area Commission approves the termination of the Administrative Office Technology A.A.S Degree effective fall 2020.*

(Vote 9 yes 0 no)

M/S/C

4C. Contacts and Agreements:

Mr. Hawley brought forth for approval all academic consortia agreements and contracts for goods and services exceeding \$25,000 annually. *Motion by Mr. Hucks, seconded by Ms. West and carried that the Area Commission approves all academic consortia agreements and other contractual agreements.*

(Vote 9 yes 0 No)

M/S/C

Discussion Items

5A. Capital Projects and Major Renovations Status Report:

President Fore gave an update on the following construction and renovation projects:

- Expansion of Diesel Mechanics Building on Conway Campus. The expansion consists of 7500 square feet of additional academic space. Construction to begin in January 2021. This expansion will accommodate the Diesel Mechanic Technology, Golf and Sports Turf Management, and Electrical Lineman Technician programs.
- Renovating Grand Strand Campus Buildings 100, 200, 300 and Campus Infrastructure; Becker-Morgan is the architectural firm. We were asked by the City of Myrtle Beach to do a presentation of our renovations.
- Georgetown Campus projects include interior and exterior renovations to the main building. Paul Doyle is the Architect and Phoenix Construction won the bid. HGTC maintenance staff will renovate the interior/exterior metal doors.

Reports

6A. President's Report

- Dr. Fore and Mr. McMillan reported the President's Council made a proposal to the South Carolina Association of Technical College Commissioners to hire a lobbyist to help with dual enrollment. They have identified a lobbyist that they would like to hire. Each College will contribute towards the funding of the lobbyist.
- Dr. Fore reported the College had two students to test positive for the COVID-19 Coronavirus.
- Dr. Fore reported that Vice President Snyder must submit a report to the Office of Human Resources on a daily basis showing our essential employees and those that are telecommuting, etc. due to COVID-19. That report is then forwarded to the Governor.
- The College received nearly \$5.2 million from the Stimulus Bill.
- President Fore reported it's too premature to give an enrollment report at this time.
- We have been looking at options for a Commencement Ceremony in the near future.

- President Fore would like to have a called meeting on May 5 to give an update on college operations.

6B. College Budget Status Report

Mr. Hawley reviewed the current budget status report ending February 28, 2020.

6C. Foundation Report:

The Foundation Report stands as written with no additional comments.

6D. President's Cabinet Reports

All reports of the President's Cabinet stand as written with no additional comments.

Mr. Hucks and Mr. Cohens thanked the staff for all they are doing and how much they appreciate everyone.

Adjournment

Motion was made by Mr. Helms, seconded by Ms. West and carried to adjourn at 6:43 p.m.

(Vote 9 yes 0 no)

M/S/C

Tommy Branyon, Jr. Chairman

Y. Melvin Nobles, Secretary

Respectfully Submitted
Cathy L. Myers
Administrative Coordinator

Date: _____