

Minutes of the Meeting
Horry-Georgetown Technical College Commission
June 11, 2019

Members Present: Joe T. Branyon, Jr. Dr. Robert J. Farrar
Brent D. Groome Donald W. Helms (via phone)
J. David McMillan Y. Melvin Nobles
Orrie E. West

Marilyn Murphy Fore

Members Absent: Fedrick D. Cohens (Excused)
Robert P. Hucks, II (Excused)

Guests: Dr. Melissa Batten, Sarah Bonnoitt, Stephanie Danesie, John Dove,
Nathan Hashmonay, Harold Hawley, Lori Heafner, Eileen Klang, Sheila
Locklair, Gregory Mitchell, Michael Roberts, Lari Roper, Jacquelyne
Snyder and Dr. Jennifer Wilbanks

Media: None

The Horry-Georgetown Technical College Commission held its bi-monthly meeting on Tuesday, June 11, 2019 at 6:30 p.m. in the Fowler Dining Room, Conway Campus of Horry-Georgetown Technical College.

A written notice was provided to all media in Horry and Georgetown Counties advising the date time and place of the meeting in accordance with the Freedom of Information Act.

Chairman Branyon called the meeting to order at 6:30 p.m. and asked for acceptance of the agenda and approval of the April 9, 2019 minutes. ***Motion by Mr. Groome, seconded by Mr. McMillan and carried to accept the agenda and approve the April 9, 2019 minutes.***

(Vote 7 yes 0 no)

M/S/C

Spotlight

Permanent Professors:

Dr. Wilbanks introduced Nathan Hashmonay, Eileen Klang, Sheila Locklair, and Michael Roberts as having earned their permanent professor status. Each faculty member has successfully completed their two-year probationary period at the college as well as presented their portfolio. Each professor was presented a certificate signed by their local Legislative Delegation member.

Action Items

5A. Election of Officers:

Nominating Committee Chairman Donald Helms, along with Fedrick Cohens and Robert Hucks, recommended the current slate of officers be re-elected to the Horry-Georgetown Technical College Commission. *Motion by Mr. Helms, seconded by Dr. Farrar and carried that the Area approves the slate of officers presented by the Nominating Committee: Tommy Branyon, Chair, Orrie West, Vice Chair, and Melvin Nobles, Secretary.*
(Vote 7 yes 0 no) M/S/C

5B. Area Commission 2019-2020 Meeting Schedule:

Mr. Branyon presented the proposed 2019-20 meeting schedule of the Area Commission. *Motion by Mr. Groome, seconded by Ms. West and carried that the Area Commission approves the 2019-20 meeting schedule of the Horry-Georgetown Technical College Commission.*
(Vote 7 yes 0 no) M/S/C

5C. Annual Unrestricted Operating Budget 2019-20:

Mr. Hawley presented for approval, the 2019-20 annual unrestricted operating budget. The College projects annual revenue and expenses for fiscal year 2019-20 of approximately \$48,344,246 and a budgetary surplus of \$2,400,000. *Motion by Ms. West, seconded by Dr. Farrar and carried that the Area Commission approves the unrestricted 2019-20 annual operating budget as presented.*
(Vote 7 yes 0 no) M/S/C

5D. Account Receivable Write-Offs:

Mr. Hawley presented for approval a request to write off \$314,858 in delinquent accounts receivable that are more than 2 years old and/or the account no longer considered collectible. *Motion by Mr. Groome, seconded by Ms. West and carried that the Area Commission approves the College writing off \$314,858 in delinquent accounts receivable from Fiscal Year 2012.*
(Vote 7 yes 0 no) M/S/C

5E. Naming Opportunity:

President Fore announced Mr. Tim Tilley, President of EnviroSep committed \$100,000 towards the funding of the Georgetown Center for Advanced Manufacturing. In recognition of his donation, it is recommended that the Georgetown Center for Advanced Manufacturing Welding Laboratory be named in his honor. *Motion by Mr. McMillan, seconded by Ms. West and carried that the Area Commission approves the naming of the Welding Laboratory in the Georgetown Center for Advanced Manufacturing in honor of Mr. Timothy M. Tilley in recognition of his donation to the Horry-Georgetown Technical College Foundation.*
(Vote 7 yes 0 no) M/S/C

Discussion

6A. Capital Projects and Major Renovations Update:

President Fore and Mr. Hawley gave an update on the following construction and renovation projects:

- Expanding Outdoor Lab for Electrical Lineman Program.
- Construction of the Georgetown Center for Advanced Manufacturing continues with plans to be complete by August 22, 2019.
- Constructing Deceleration/Acceleration Lanes into Georgetown Campus. Funding secured from the Georgetown County Transportation Committee.
- Design work for the renovation of Grand Strand Campus Buildings 100, 200, 300 and Campus Infrastructure has begun by Becker-Morgan Group Architect. The estimated cost of the project is \$8,100,000 and construction/renovation work should begin early 2020.

6B. Enrollment Update:

Dr. Batten reported the Summer Overall Headcount is 3051 and the Summer Overall FTE is 1475.6. Additionally, she announced the Overall Fall Headcount is 3474 and Fall Overall FTE is 2341.4. New Student Headcount is 1285.

Reports

7A. President's Report:

- Met with Jeremy Bass, CEO of Executive Helijet, an aerospace company to discuss possible program in Aviation.
- Met with Vanessa Greene, President and CEO of Global Arts Media to discuss exploring the possibility of developing an Arts Management curriculum and also her advocacy of the Georgetown Center for Advanced Manufacturing.
- Expanding partnership with the Brittain family.
- Creating an Emergency Preparedness and Response Webinar for students and employees to familiarize them with the college's safety and emergency procedures and resources.
- Conference call with Ray Funnye, Georgetown County Engineer and Tony Cox, Vice Chair, South Carolina Department of Transportation. Received \$272,302 from the Georgetown County Transportation Committee towards the Deceleration/Acceleration Lanes in front of the Georgetown Campus.
- Hosted Lt. Governor Pamela Evette on the Conway Campus and gave tour.
- Met with Robert Rabon, Ken Richardson, Rick Maxey and David DeCenzo to discuss future Penny Sales Tax campaign.

7B. College Budget Status Report:

Mr. Hawley reviewed the current budget status report ending May 31, 2019.

7C. Foundation Report:

President Fore reported on the HGTC Foundation on behalf of Mr. Freeman. HTC Committed \$165,000 for a STEM Summer Camp and \$65,000 in scholarships to high school seniors. Tidelands Health committed \$100,000 in support of HGTC's Nursing Professor salaries. Received \$25,000 grant from Ocean View Memorial Foundation in support of Respiratory Care Program. Received 10,000 pledge payment from Marshall's Marine in support of Outboard Marine Technology Program. Yamaha Corporation donated two new 350HP outboard motors to the Outboard Marine Technology Program valued at \$80,000.

7D. President's Cabinet Reports:

- Dr. Batten reported successful 2019 Commencement Ceremony with over 650 graduates participating and over 5000 guests attending. Conducted recruitment and outreach at various schools, local businesses, churches and other events.
- Mr. Dove reported upgrades being made to the Data Center.
- Mr. Hawley's report stands as written.
- Ms. Heafner reported a successful Strategic Planning Retreat attended by key College leadership.
- Mr. Mitchell reported a successful Open House for GCAM programs held on the Georgetown Campus. Mr. Mitchell is doing a lot of work in the community.
- Ms. Roper reported a Mass Mailer promoting the college was sent to residents of Horry and Georgetown Counties. Another promotion mailer will be sent in July.
- Ms. Bonnoitt reported the college received lots of media coverage on the posthumous degree that was awarded during Commencement to the family of deceased student Daniel Mark Roy.
- Ms. Snyder reported the Office of Human Resources busy working on Fall Professional Development. Additionally she reported the college has critical positions to be filled.
- Dr. Wilbanks reported her attendance at the HTC Reel Kids Awards Ceremony where she presented Presidential Scholarship from HGTC.

7E. Faculty Assembly:

The Faculty Assembly report stands as written.

Information

President Fore received a thank you email from Dr. Kenneth Davis, Deputy Chief for Horry County Police Department for Horry-Georgetown Technical College's partnership with Horry County Police Department to offer a pre-academy training program.

Upcoming Events

- Surgical Technology Pinning Ceremony, August 8, 2019 at 4:00 p.m. @ Grand Strand Campus.
- Associate Degree Nursing & Practical Nursing Pinning, August 9, 2019. Time and Location to be Determined.
- SBTCE Board Meeting, July 23-24, 2019 @ Grand Strand Campus
- Area Commission Meeting, August 13, 2019 at 6:30 p.m. @ Conway Campus.

Executive Session

Motion made by Mr. Groome, seconded by Ms. West and carried to enter into Executive Session for the purpose of discussing personnel matters.

(Vote 7 yes 0 no)

M/S/C

Motion made by Mr. Nobles, seconded by Ms. West and carried to come out of Executive Session.

(Vote 7 yes 0 no)

M/S/C

Motion made by Ms. West, seconded by Dr. Farrar and carried that the Area Commission accepts the Agency Head Evaluation of President Fore as discussed.

(Vote 7 yes 0)

M/S/C

The Area Commission members reviewed the results of the Area Commission's Annual Self - Evaluation. No action taken on this item.

Motion made by Mr. Groome, seconded by Ms. West and carried to adjourn at 8:02 p.m.

(Vote 7 yes 0 no)

M/S/C

Tommy Branyon, Jr. Chairman

Y. Melvin Nobles, Secretary

Respectfully Submitted,
Cathy L. Myers
Administrative Coordinator

Date: _____