

**Minutes of the Meeting
Horry-Georgetown Technical College Commission
October 3, 2018**

Members Present: Joe T. Branyon, Jr. Fedrick D. Cohens
Brent D. Groome Donald W. Helms
J. David McMillan Y. Melvin Nobles

Dr. Marilyn Fore

Members Absent: Orrie E. West (excused)

Guests: Dr. Melissa Batten, Roberts Hucks, Dr. Robert Farrar, and Attorney Charles Boykin

Media: None

The Horry-Georgetown Technical College Commission held its monthly meeting on Wednesday, October 3, 2018 at 1:30 p.m. in the Carmen Catino Executive Dining Room, Conway Campus of Horry-Georgetown Technical College.

A written notice was provided to all media in Horry and Georgetown counties advising the date time and place of the meeting in accordance with the Freedom of Information Act.

Chairman Branyon called the meeting to order at 1:30 p.m. and asked for acceptance of the agenda and approval of the August 14, 2018 minutes. *Motion by Mr. Helms, seconded by Mr. McMillan and carried to accept the agenda and approve the August 14, 2018 minutes (Vote 6 yes 0 no)* M/S/C

Discussion

4A. SACS/COC Update:

President Fore gave a brief update on the SACS/COC Onsite Review. The Committee arrived on campus on Tuesday morning and began assessment of Compliance Certification/Focused Report. On Wednesday, the Committee focused on the Quality Enhance Plan (QEP) Report. The Onsite Review Team Exit interview will take place on Thursday morning. Overall, the visit has been going very well.

4B. Construction Update:

- Renovations to Building 1400 (old firehouse) which will house the Diesel Mechanics program complete. The Diesel Mechanics program up and running and faculty member hired. \$375,000 received from legislators to start up the Diesel Mechanics and Outboard programs.
- Replacement of asphalt drive and parking area on Victory Lane next to Building 1400 complete.
- Completed restriping of the parking lots on all campuses.

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- The Georgetown Center for Advanced Manufacturing project was awarded to Tungsten, LLC and project is underway. Construction to be completed September 2019 for the start of fall classes.
- CHE approved the proposed renovations to Grand Strand Campus Buildings 100, 200, 300 and Infrastructure at a total project cost of \$8,120,000.
- The City of Myrtle Beach approved improvements to Pampas Drive Streetscapes. This project will be done by Santee Cooper and at no cost to HGTC. Should be complete within the next year.

4C. Enrollment Report:

The fall overall headcount is 6930 and overall FTE is 4715.1. We are down approximately 1% in headcount.

Reports

5A. President's Report:

President Fore's report stands as written. Additionally, she announced the College's Conway Campus is serving as a FEMA Disaster Recovery Center.

5B. College Budget Status Report:

President Fore reviewed the current budget status report ending August 31, 2018. The College is in the process of completing the year-end financial audit.

5C. Foundation Report:

Mr. Freeman reported Foundation assets stand at \$11.4 million as of August 31, 2018.

Information

- Letter from Harper, Poston, & Moree, P.A. regarding upcoming financial audit.
- The renovations to the Grand Strand Buildings 100, 200, 300 and Campus Infrastructure was on the September 6, 2018 CHE agenda.
- Leila Rogers, Beth Carraway and John Sharpe have successfully completed all five levels of the PTK Five Star Advisor Plan.
- Letter to Mrs. Frances Jones from Dr. Tim Hardee and Mr. Gregory Askins.
- Note of thanks from the Family of the late Mr. Herman Jones.

Executive Session

Motion by Mr. Helms, seconded by Mr. Cohens and carried to go into Executive Session at 2:25 p.m. for the purpose of discussing a personnel matter.

(Vote 6 yes 0 no)

M/S/C

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Motion by Mr. Helms, seconded by Mr. Nobles and carried to come out of Executive Session at 2:52 p.m. No action Taken.

(Vote 6 yes 0 no)

M/S/C

Adjournment

Motion by Mr. Helms, seconded by Mr. Cohens and carried to adjourn at 2:53 p.m.

(Vote 6 yes 0 no)

M/S/C

Tommy Branyon, Jr. Chairman

Y. Melvin Nobles, Secretary

Respectfully Submitted
Cathy L. Myers,
Administrative Coordinator

Date: _____