

**Minutes of the Meeting
Horry Georgetown Technical College Commission
August 8, 2017**

Members Present Joe T. Branyon, Jr. Fedrick D. Cohens
Donald W. Helms Herman C. Jones
J. David McMillan Y. Melvin Nobles
W. Ken Richardson Marilyn Murphy Fore

Members Absent: Brent D. Groome (Excused)
Orrie E. West (Excused)

Guests: Melissa Batten, William Carl Beckham, William Clay, II, Buzz Freeman,
Harold Hawley, Lori Heafner, David Lewis, Russell Luce, Greg Mitchell,
Neil McCoy, Aglaia Nguyen, Lari Roper, Jackie Snyder, and Jennifer
Wilbanks.

Media: None

The Horry Georgetown Technical College Commission held its monthly meeting on Tuesday, August 8, 2017 at 7:00 p.m. at the Conway Campus of Horry Georgetown Technical College.

A written notice was mailed to all the media in Horry and Georgetown counties advising the date, time and place of the meeting in accordance with the Freedom of Information Act.

Chairman Branyon called the meeting to order at 7:10 p.m. and asked for acceptance of the agenda and approval of the June 13, 2017 minutes. *Motion was made by Mr. Richardson seconded by Mr. Nobles and carried to accept the agenda and approve the June 13, 2017 minutes.*

(Vote 7 yes 0 no)

M/S/C

Spotlight

President Fore introduced William Carl Beckham, William Clay, II, David Lewis, Russell Luce and Aglaia Nguyen as having earned their permanent professor status. The faculty have successfully completed their two-year probationary period at the college as well as presented their portfolio. The professors were presented with certificates signed by their local Legislative Delegation member.

Acknowledgement of Service

President Fore recognized Area Commission Members Tommy Branyon, Fedrick Cohens, Donald Helms, Herman Jones, David McMillan, Melvin Nobles and Ken Richardson by presenting them with a portfolio, pen set, and an award plaque in Gratitude for Exemplary Leadership in providing pioneering vision for technical and comprehensive training and cutting-edge facilities.

Action

5A. Georgetown Campus Master Plan:

Dr. Fore presented for approval the proposed Georgetown Campus master plan. Questions were addressed by Mr. McCoy and Mr. Hawley regarding long-range goals for expansion and growth. *Motion was made by Mr. Richardson, seconded by Mr. Helms and carried that the Area Commission approves the master plan for the Georgetown Campus.*

(7 yes 0 no)

M/S/C

Discussion

6A. Construction Update:

Mr. McCoy gave an update on construction projects. Have faced some challenges regarding zoning for the Conway Campus Advanced Manufacturing Center. Working diligently to facilitate approval process for both centers.

6B. SACSCOC Quality Enhancement Plan Update:

Dr. Fore announced the College had selected “Interpersonal Communication: Written, Verbal, and Nonverbal” as the SACSCOC QEP topic. The appointed committee has begun the five-year process of meeting this very important requirement.

6C. 2018-19 Technical College System Budget Priorities:

Dr. Fore shared the Technical College System 2018-19 budget priorities that included \$25.7 million (recurring) for base funding for local colleges, \$9.85 million (nonrecurring) for stem-related equipment for high-demand jobs skills training, \$392.77 million (nonrecurring) for capital projects (re-purpose/renovation and new construction, \$51 million for lottery tuition assistance (LTAP), and ongoing system initiatives.

6D. Comprehensive Permanent Improvement Plan:

Mr. Hawley shared the Comprehensive Permanent Improvement Plan (CPIP) Executive Summary requesting \$107,500,000 for projects through 2021.

6E. National Student Clearinghouse Six-Year Outcomes Report:

Ms. Hefner eagerly reported that HGTC student outcomes exceed the national benchmark on several measures as reported by the National Student Clearinghouse Six-Year Outcomes Report.

6F. Enrollment Update:

Dr. Batten gave an update on Fall 2017 enrollment status. Downward trends continue to be part of the current workforce trend – surplus of jobs. College is diligent in working with students and increasing enrollment. Dr. Batten reported Fall Overall Headcount is 5679 and Overall FTE is 3955.1.

6G. Petition for Annexation:

HGTC was required to petition for annexation into the City of Conway since we were adjacent to City property and they were providing the water supply to the Advanced Manufacturing Center site. Since we were so far along with the design, the City agreed to allow us to build under County zoning and petition for annexation after the building was completed.

Reports

7A. President's Report:

President Fore continues to grow the college by making an increased number of calls and visits with Foundation CEO/President Neyle Wilson. She is in the process of scheduling one-on-one meetings with members of the Legislative Delegation.

7B. College Budget Status Report:

Mr. Hawley Reviewed the current budget status report ending July 31, 2017.

7C. Foundation Report:

Mr. Freeman reported that Foundation net assets were over \$11 million as of June 30, 2017. He encouraged the Area Commission to read the entire submitted Foundation report. Additionally, Mr. Freeman thanked President Fore for working along with Neyle Wilson to grow the Foundation.

7D. President's Cabinet Reports:

- Dr. Batten recognized the hard work the Student Affairs department had been doing to enroll students.
- In Mr. Dove's absence, Dr. Fore recognized the hard work the Information Technology department had been doing behind the scenes.
- Mr. Hawley recognized the maintenance department for their commitment to making HGTC a well-kept and beautiful campus at all three sites.
- Ms. Heafner reported that the graduate placement rate was 94% of which is higher than the national standard.
- Mr. Mitchell has been working with community leaders to offer needed training and growing the college's visibility in providing workforce services.
- Ms. Snyder reported the college received a clean audit was commended for having exceptional audit results on its compensation program.

7E. Faculty Assembly Report:

Mr. Hedges reported that he would be serving another term as President of the Faculty Assembly (FAC) for 2017-18.

7F. Professional/Technical Specialist Forum Report:

Ms. Beaty thanked everyone for allowing her to attend the meetings and serve in the role as Chairperson of the Professional/Technical Specialist Forum (PTF).

Upcoming Events

- Dental Assisting Pinning Ceremony, August 9, 2017 at 3:30 p.m. @ Grand Strand Campus.
- ADN and PN Pinning Ceremony, August 10, 2017 at 11:00 a.m. @ Conway Campus.
- Surgical Technology Pinning Ceremony, August 10, 2017 at 4:00 p.m. @ Grand Strand Campus.
- Faculty and Staff Meeting/Luncheon, August 23, 2017 at 10:00 a.m. @ Conway Campus.
- Area Commission Meeting, October 10, 2017 at 7:00 p.m. @ Grand Strand Campus.

Executive Session

Motion was made by Mr. Richardson, seconded by Mr. Nobles and carried to go into Executive Session at 8:30 p.m. for the purpose of discussing a personnel matter.

(Vote 7 yes 0 no)

M/S/C

Motion was made by Mr. Richardson, seconded by Mr. Helms and carried to come out of Executive Session at 8:33 p.m. No action taken.

(Vote 7 yes 0 no)

M/S/C

Adjournment

Motion was made by Mr. Richardson, seconded by Mr. Nobles and carried to adjourn at 8:35 p.m.

(Vote 7 yes 0 no)

M/S/C

Tommy Branyon, Jr. Chairman

Y. Melvin Nobles, Secretary

Respectfully Submitted
Donna L. Burrows
Administrative Coordinator

Date: _____