# MGT - Management

## MGT 101 Principles of Management 3-0-3

This course is a study of management theories, emphasizing the management functions of planning, decision making, organizing, leading, and controlling.

### MGT 120 Small Business Management 3-0-3

This course is a study of small business management and organization, forms of ownership, and the process of starting a new business.

### MGT 150 Fundamentals of Supervision 3-0-3

This course is a study of supervisory principles and techniques required to effectively manage human resources in an organization. First-line management is emphasized.

## MGT 170 Emergency Mgmt Ser Law & Ethic 3-0-3

This course studies federal and state laws impacting emergency services during disasters or terrorist incidents. Topics include response strategies, legal and ethical issues, and interagency coordination. Students will grasp the roles of private industry, government, and policies in emergencies.

#### MGT 201 Human Resource Management 3-0-3

This course is a study of personnel administration functions within a business organization. Major areas of study include job analysis; recruitment, selection and assessment of personnel; and wage, salary and benefit administration.

#### MGT 210 Employee Selection & Retention 3-0-3

This course examines how to identify and assess employment needs within an organization. Students will also study the functions of recruitment, selection, and training, with an emphasis on employee retention.

#### MGT 215 Project Management 3-0-3

This course is the study of integrated project management. Emphasis is on the methods and software used in managing projects, including project scope, planning, scheduling, budgeting, and control and evaluation to achieve project objectives.

# MGT 216 Seminar Proj Mgmt & Tech Trend 2-0-2

Prerequisites: MGT 215

This course is a study of the emerging trends in project management and information technology into the mid-21st century, tracking a timeline of steady improvement.

#### MGT 240 Management Decision Making 3-0-3

This course is a study of various structured approaches to managerial decision making.

# MGT 275 Emer. Operations Center Manage 3-0-3 Prerequisites: ENG 101 or ENG 155

This course teaches students to manage and operate an EOC during crises. Topics cover EOC location, design, staffing, training, and operations. Students will learn to set up and run an effective emergency operations center.

# MGT 285 IT Project Management Sim 4-0-4 Prerequisites: MGT 215

This course is a study of core project management concepts related to a simulated IT project. Emphasis is on the phases of a typical project from initiation through planning, execution, and closeout and will manage time, cost, and scope considering alternative methods for executing a project.