

TAP Student Contract and Teacher Recommendation

Section I. Student Completes and Teacher submits to HGTC prior to beginning class:

Student Name: _____ SSN: _____

Name of Teacher (Print) _____ Date (month/year) course begins: _____

Student Graduation Date _____ High School/Center: _____

High School Course: _____ Equivalent HGTC Course for TAP: _____

I agree that I am interested in Technical Advanced Placement, with the opportunity for earning credits at Horry Georgetown Technical College. I understand that I must complete the following requirements:

- Mastery of the course competencies outlined in the TAP agreement and included in my high school course of study;
- Earning a B or better in the high school course work of the program;
- Earning the written recommendation of my high school teacher for the TAP credit.

I also understand that TAP credit will be awarded only when I enroll at HGTC. I am responsible for submitting my application for admission and admission fee, my high school transcript and placement information **within 18 months of high school graduation** in order to earn TAP credit. I understand that TAP credit may be used as required or elective credit based on my major.

Student Signature: _____ Date: _____

By including the following information I agree that HGTC can contact me regarding admission, financial aid programs and other college – related information. I give my high school permission to provide this information to the HGTC Admissions office and Dual Enrollment program.

Mailing Address: _____

City: _____ Zip: _____ Birthdate: _____

E-mail: _____ Phone: _____

Section II. Teacher Completes after class completion and submits to HGTC:

I verify that this students has mastered, with a minimum of a “B” grade, the course competencies identified in the Technical Advanced Placement Agreement and therefore I recommend this student for TAP.

Signature: _____ Date: _____

High School Course _____ Date of Course Completion: _____

Instructor Comments:

CATE Teacher submits original (may copy as desired) to HGTC Admissions office
Conway, Georgetown or Grand Strand Campus or mail to:

Jennifer Parler
HGTC Dual Enrollment Coordinator
HGTC Grand Strand Campus
743 Hemlock Ave.
Myrtle Beach, SC 29577