

Certificate**CHILD CARE MANAGEMENT**

This certificate is intended for those students who have completed the Associate Degree in Early Care and Education. The Child Care Management certificate prepares students for employment as managers or administrators in public or private programs that provide care for young children. It is designed for students who are currently working in child care, or who are planning to seek a position in child care and advance to the position of director. Topics include ethics, advocacy, and leadership skills, as well as operational skills to assure appropriate services for young children and their families.

The Child Care Management certificate is accredited by NAEYC (National Association for Education of Young Children) and prepares students for working as managers or administrators in programs of care for young children.

PROGRAM INFORMATION**Specific Admission Requirements for Program**

- Completion of an Associate or Bachelor's degree in Early Care and Education.
- Criminal Background Check is a prerequisite to labs and licensed child care centers (not required in ECD 101)
- Certification in Pediatric CPR and First Aid prior to graduation

Course Sequence and Progression Requirements

A minimum grade of "C" is required for all ECD-prefixed courses for progression and graduation. Most Early Care and Education (ECD) courses are offered only once each year, so following the recommended course sequence is extremely important.

CURRICULUM SEQUENCE

ECD 101	Introduction to Early Childhood Education	3
ECD 135	Health, Safety, and Nutrition	3
ECD 108	Family and Community Relations	3
ECD 109	Administration and Supervision	3
ECD 201	Principles of Ethics and Leadership	3
	Elective*	3
	TOTAL CREDIT HOURS	18

*Electives: BUS 101, MGT 101, or MGT 120

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