

## Associate in Applied Science Degree BUSINESS ADMINISTRATION

If the world of business is your kind of challenge, HGTC's Associate in Applied Science (AAS) in Business Administration degree will prepare you for a career as a prospective member of management in a wide variety of industries. With extensive training in all facets of organizational behavior, management, marketing, and accounting/finance, AAS Business Administration graduates are qualified for most entry-level positions in business, such as assistant manager, sales representative, marketing analyst, etc.

The Business Administration degree program offers pathway options which prepares you for employment in business administration, esthetics, hospitality, human resources, management, marketing, massage therapy and sports tourism and recreation management. Each of the specific pathway options offer a variety of specialty classes related directly to the pathway that will help prepare you for a career within its related industry.

Students in the AAS Business Administration program are required to participate in supervised cooperative work experience internship to provide them a hands-on job experience in their field of study.

The AAS Business Administration degree can be completed via face-to-face, hybrid (50% face-to-face/50% online), and 100% online options. To offer the highest degree of flexibility to our students, the AAS Business Administration degree is available 100% online from the comfort of your own home.

### CURRICULUM SEQUENCE

General Education Core	Course Title	Semester Credit Hours		
ENG 155	Communications I**	3		
ENG 160	Technical Communications**	3		
MAT 101	Beginning Algebra**	3		
	Humanities*/**	3		
ECO 210 Macroeconomics or ECO 211 Microeconomics			3	
	<b>TOTAL</b>	<b>15</b>		
<b>Business Administration Required Core</b>				
ACC 101	Accounting Principles I	3		
ACC 102	Accounting Principles II	3		
BUS 101	Introduction to Business	3		
BUS 121	Business Law I	3		
MGT 101	Principles of Management	3		
MKT 101	Marketing	3		
BUS 270	SCWE in Business "Internship"	3		
	<b>TOTAL</b>	<b>21</b>		
<b>Additional Business Administration Courses</b>				
Select 27 credit hours from the following list of courses.				
Students wishing to take Esthetics or Massage Therapy should see those specific pathways for course requirements.				
Business Administration	Hospitality	Human Resources	Management	Marketing
BAF 101	BUS 130	BUS 135	BAF 101	BUS 130
BAF 260	HOS 140	BUS 136	BAF 260	BUS 180
BUS 130	HOS 150	BUS 190	BUS 130	MKT 110
BUS 180	HOS 161	BUS 220	ECO 201	MKT 111
BUS 190	HOS 164	MGT 150	MGT 120	MKT 120
BUS 210	HOS 255	MGT 201	MGT 150	MKT 135
BUS 220	MGT 150	MGT 210	MGT 201	MKT 240
MGT 120	MKT 120	MGT 240	MGT 240	MKT 250
MGT 150	MKT 135	MKT 135	MKT 260	MKT 260
		<b>TOTAL</b>		<b>27</b>
		<b>TOTAL CREDIT HOURS</b>		<b>63</b>

(Continued)

\*Humanities: Choose from ART 101, HIS 101, HIS 201, MUS 105, PHI 101, or REL 103.

\*\*For transfer to senior institutions, students should select the following transfer courses: ENG 101, ENG 102 and SPC 205 for ENG 155 and ENG 160; MAT 110 or 120 for MAT 101 and, HIS 201 for Humanities to satisfy Reach Act requirement.