

Student Name _____ Student ID# _____

 Last First Middle

1. If you have not already filled out a 2012-13 FAFSA, Please complete it online at www.fafsa.ed.gov or submit a paper copy of the 2012-13 application; you may download a printable version from www.fafsa.ed.gov. For questions and assistance, please call 1-800-433-3243.
2. Fill out and submit with this Dependency Override application
3. Fill out and submit the 2012-13 Independent Verification Worksheet (www.hgtc.edu, under financial aid forms)
4. Submit a signed copy of your 2011 federal tax transcript. The transcript can be ordered from www.irs.gov or call 800-908-9946. If you didn't file taxes, please provide a notarized statement of support from the individual(s) who supported you, and/or documentation of other assistance (food stamps, social security, etc).

5. Please list the full name and address for each of your parents.

Mother _____ Telephone _____

Address _____

Father _____ Telephone _____

Address _____

A. Are **BOTH** of your parents incarcerated or institutionalized? _____ **YES** _____ **NO**

Required documentation: Copy of your birth certificate and a letter from a warden, sheriff or other public official certifying your parent's incarceration or Institutionalization.

B. Have you ever been involved in a case of abuse against your parents? _____ **YES** _____ **NO**

Required documentation: Certification from a licensed human service provider documenting the abuse and stating you are in imminent danger if a relationship is maintained with parent(s).

6. **On a separate piece of paper, write a narrative detailing the relationship between you and your parents.**

Please know this information is considered strictly confidential.

7. **Provide statements from two people who are aware of your situation.** These statements must be attached to this form and need to *describe your relationship* with your parents. At least one statement must be from a professional (examples include high school and professional counselors, social workers, teachers, police, lawyers and religious leaders). Copies of appropriate court documents also are acceptable. Please provide the following information about the person providing statements:

Name	Phone Number	Relationship
(Professional) _____		
(Other) _____		

8. I certify that the information provided on this form is true and complete to the best of my knowledge. I authorize the HGTC Financial Aid office to contact the person's named above for additional or clarifying information. I have included my signed 2011 tax return and verification worksheet. Attached is my statement and statements from the two individuals listed above.

Student's Signature

Date

Please note: Incomplete applications will be returned for completion.